



2021 Owasso Harvest Festival Booth Vendor Application

Application does not guarantee acceptance into the event. The Harvest Festival reserves the right to limit the number of applicants for any one type of items and reserves the right to change or substitute spaces. Acceptance of your application does not constitute exclusivity.

When: Saturday, **October 9th, 2021**. Vendors need to be open for business **11am-4pm, no exceptions**. Booth setup can be anytime between 7am-10am. Vehicles may pull up to the front of park to unload but unloading area will be extremely limited; therefore, vehicle **MUST** be **IMMEDIATELY** moved to the designated parking lot. All vehicles **MUST** be off the park site by 10am.

Where: Redbud Festival Park -109 S. Main Street, Owasso Ok 74055

Booth Space: 10' x 10' assigned space; booths must conform to these size restrictions on all sides and not infringe on walkways or neighboring booths. If you need more space, rent two booths. Vendor must furnish their own table, chairs, partitions and tent. (If assigned space is located under the pavilion, **NO** tent will be allowed.) There will be **NO** water or electricity provided.

Vendors are responsible for keeping their area clean and cleaning their space after the event. Booth vendors must dispose of trash in poly carts. The City of Owasso is not liable for any damages.

Vendors will be contacted the week prior to the event with booth assignment, a location map & parking option.

Cost: \$40 flat fee. See below for information on where to mail the check and application. Entry deadline is 10:00 am on Friday, October 1, 2021.

Confirmations will be emailed. Space assignments and map will be included in confirmation packet.

IMPORTANT INFORMATION:

- If you are planning on selling any kind of food/drink items, you must comply with all Health Department regulations. Vendors selling food/drink items must submit a copy of their health department license, no exceptions.
- Alcohol sale/sampling must be in accordance with title 37A Oklahoma Alcoholic Beverage Control Act and Part 3 of the City of Owasso Code of Ordinances. For information please contact the City Clerk's office at 918-376-1502.
- All vendors must submit a copy of their sales tax permit with the application.

Booth Vendor Application

Deadline 10:00 AM Friday, October 1, 2021

Name of Applicant _____

Name of Business/Organization _____

Tax ID# _____

Contact Person _____

Address _____ City _____ State _____

Phone _____ Email _____

Description of booth items, or items to be sold: _____

Sales Tax Permit attached YES NO if no, please explain _____

Health Department License attached YES NO

Make checks payable to: City of Owasso

Mail application, fee, and required documentation to:

Owasso Harvest Festival
Attn: Tina Mushrush
PO Box 180
Owasso, OK 74055

For questions or additional information please contact:

Tina Mushrush at 918.376.1539 or by email: tmushrush@cityofowasso.com

When corresponding via e-mail please write "Owasso Harvest Festival" in the subject line

