



## 2018 Owasso Harvest Festival Booth Vendor Application

Application does not guarantee acceptance into the event. The Harvest Festival reserves the right to limit the number of applicants for any one type of items and reserves the right to change or substitute spaces. Acceptance of your application does not constitute exclusivity.

**When:** Saturday, **October 20<sup>th</sup>**. Vendors need to be open for business 11am-4pm, no exceptions. Booth setup can be anytime between 8am-10am, but all vehicles **MUST** be off the park site by 10am.

**Where:** Rayola Park- 8300 Owasso Expressway, next to the Owasso YMCA, just off Highway 169 on the west service road between 76<sup>th</sup> St and 86<sup>th</sup> St.

**Booth Space:** 10' x 10' assigned space; booths must conform to these size restrictions on all sides and not infringe on walkways or neighboring booths. If you need more space, rent two booths. Vendor must furnish their own table, chairs, and tent. There will be **NO** water or electricity.

Vendors are responsible for keeping their area clean and cleaning of their space after the event. Exhibitors and food vendors must dispose of trash in poly carts. Vendors are responsible for any damages.

Vendors will be contacted the week prior to the event with booth assignment and a location map.

**Cost: \$35 flat fee.** See below for information on where to mail the check and application. **Entry deadline is 10:00 am on Friday, October 12<sup>th</sup>, 2018.**

Confirmations will be faxed, mailed, or emailed. Space assignments and map will be included in confirmation packet.

**\*If you are planning on selling any kind of food/drink items, you must comply with all Health Department regulations. Vendors selling food/drink items must submit a copy of their health department license, no exceptions.**

**\*Alcohol is not permitted to be sold nor sampled at this event – no exceptions.**

**All vendors must submit a copy of their sales tax permit with the application.**

# Booth Vendor Application

Deadline 10:00 AM Friday, October 12th, 2018

Name of Applicant \_\_\_\_\_

Name of Business/Organization \_\_\_\_\_

Tax ID# \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Description of booth items, or items to be sold: \_\_\_\_\_

Sales Tax Permit attached  YES  NO if no, please explain \_\_\_\_\_

Health Department License attached  YES  NO

**\*Make checks payable to: Owasso Family YMCA**

**Mail application, fee, and required documentation to:**

Owasso Harvest Festival  
Attn: Nicole Brasel  
8300 N. Owasso Expressway  
Owasso, OK 74055

For questions or additional information please contact:  
Nicole Brasel at (918)-728-3976 or by email: [Nbrasel@ymcatulsa.org](mailto:Nbrasel@ymcatulsa.org)

**\*When corresponding via e-mail please write "Owasso Harvest Festival" in the subject line\***

