

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING

Tuesday, October 20, 2020

The Owasso City Council met in regular session on Tuesday, October 20, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, October 16, 2020.

### 1. Call to Order

Mayor Bill Bush called the meeting to order at 6:30pm.

### 2. Invocation

The Invocation was offered by Pastor Linzy Slayden of Friendship Baptist Church.

### 3. Flag Salute

Councilor Chris Kelley led the flag salute.

### 4. Roll Call

Present	Absent
Mayor – Bill Bush	None
Vice Mayor – Kelly Lewis	
Councilor – Chris Kelley	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

### 5. Presentation of Employee of the Quarter

Warren Lehr presented the Employee of the Quarter, Carly Novozinsky, Finance Accountant.

### 6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - October 6, 2020, and October 13, 2020, Regular Meetings
- B. Approve claims
- C. Approve normal retirement benefits for Janet Jackson through the Oklahoma Municipal Retirement Fund
- D. Approve deferred retirement benefits for Phillip Pridgen through the Oklahoma Municipal Retirement Fund
- E. Approve the appointment of Marinelle McAlister to serve in the official capacity of Clerk of the Municipal Court
- F. Accept a donation from the Owasso Golden Agers Foundation, and approve a budget amendment in the General Fund increasing estimated revenues and the appropriation for expenditures in the Community Center Department by \$5,563.00

Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented, with claims totaling \$841,247.38.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**7. Consideration and appropriate action relating to items removed from the Consent Agenda**  
None

**8. Consideration and appropriate action relating to Resolution 2020-19, calling an election for the purpose of selecting City Council representation for City Council Ward 1 and City Council Ward 2**

Juliann Stevens presented the item, recommending approval of Resolution 2020-19.

There were no comments from the audience. Mr. Kelley moved, seconded by Mr. Dunn to approve Resolution 2020-19, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**9. Consideration and appropriate action relating to budget amendments for the re-appropriation of carryover funds from Fiscal Year 2019-2020**

Jennifer Newman presented the item, recommending approval of the following FY 2021 budget amendments:

- Increase the estimated revenues by \$57,824.00 and the appropriation for expenditures by \$1,519,966.00 in the General Fund
- Increase the appropriation for expenditures in the Half-Penny Sales Tax Fund by \$192,169.00 for Police and \$398,734.00 for Streets
- Increase the appropriation for expenditures in the Hotel Tax Fund by \$144,815.00
- Increase the appropriation for expenditures in the E911 Fund by \$3,518.00
- Increase the appropriation for expenditures in the Stormwater Management Fund by \$570,351.00

There were no comments from the audience. Mr. Bonebrake moved, seconded by Mr. Dunn to approve the budget amendments, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**10. Consideration and appropriate action relating to a contract for specific Excess Workers' Compensation Coverage**

Jeff Atchison presented the item, recommending approval of a contract for specific excess workers' compensation insurance coverage with Midwest Employers Casualty Company of Chesterfield, Missouri, authorization for payment in the amount of \$78,256.00, and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Kelley to approve the contract, authorize payment, and execute the necessary documents, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**11. Consideration and appropriate action relating to a contract for Property-Casualty Insurance Coverage**

Jeff Atchison presented the item, recommending approval of a contract for property-casualty insurance coverage with the Oklahoma Municipal Assurance Group of Edmond, Oklahoma, authorization for payment in the amount of \$148,302.00, and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bonebrake to approve the contract, authorize payment, and execute the necessary documents, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**12. Consideration and appropriate action relating to the purchase of an ambulance and declaring a vehicle surplus**

David Hurst presented the item, recommending approval to purchase a new AEV Type I ambulance, in an amount not to exceed \$231,624.11, from Southern Emergency and Rescue Vehicle Sales, LLC (SERVS), of Comanche, Texas, utilizing the Houston-Galveston Area Council Buy Program Contract #AM10-20, authorization for payment, and to declare the 2013 Terrastar ambulance (VIN# 1HTJSSKK0EH797709) as surplus to the needs of the City in order to be utilized as a trade-in towards the purchase of the new ambulance.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the purchase and declare the 2013 ambulance surplus, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**13. Consideration and appropriate action relating to a sole source purchase of a body worn camera system**

Jason Woodruff presented the item, recommending authorization for the sole source purchase of the Axon body camera system through Axon Enterprise, Inc. of Scottsdale, Arizona, in the amount of \$455,225.60, of which \$129,723.80 will be paid in Fiscal Year 2021, and subsequent payments for Fiscal Year 2022 through Fiscal Year 2025 are contingent upon annual appropriations by the City Council.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to authorize the sole source purchase, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**14. Consideration and appropriate action relating to the purchase of a service truck**

Larry Escalanta presented the item, recommending approval to purchase a 2021 Ford F250 Crew Cab 4X4 7.3L V8 gasoline service truck, in the amount of \$34,037.00, from Bill Knight Ford Fleet and Commercial Center of Tulsa, Oklahoma, per the State of Oklahoma's approved contract #SW035.

There were no comments from the audience. Mr. Kelley moved, seconded by Ms. Lewis to approve the purchase, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**15. Consideration and appropriate action relating to an agreement for the relocation of utilities for the East 106<sup>th</sup> Street North and North 145<sup>th</sup> East Avenue Intersection Improvements**

Dwayne Henderson presented the item, recommending approval of the Utility Relocation Agreement with Washington County Rural Water District #3 and authorization to execute the Agreement.

There were no comments from the audience. Ms. Lewis moved, seconded by Mr. Bonebrake to approve and execute the agreement, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**16. Report from City Manager**

Warren Lehr reported on the retirement of Court Clerk, Janet Jackson.

**17. Report from City Attorney**

None

**18. Report from City Councilors**

Councilor Bonebrake commented on the donation from the Golden Agers Foundation.

**19. Official Notices to Council (documents for acknowledgment of receipt or information only, no discussion or action will be taken)**

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date October 10, 2020
- Health Care Self-Insurance Claims – dated as of October 14, 2020
- Monthly Budget Status Report - September 2020
- Oklahoma Department of Environmental Quality Permit No. WL000072200538 for Tropical Smoothie Café Portable Water Line Extension
- Oklahoma Department of Environmental Quality Permit No. WL000072200606 for Time to Shine Car Wash Waterline Extension

**20. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

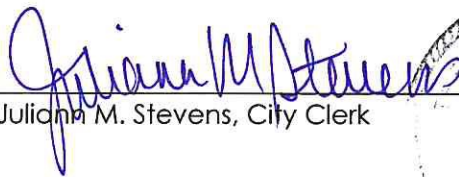
**21. Adjournment**

Ms. Lewis moved, seconded by Mr. Kelley to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:13 pm.

  
Julian M. Stevens, City Clerk



  
Bill Bush, Mayor