

# OWASSO PUBLIC WORKS AUTHORITY (OPWA)

## MINUTES OF REGULAR MEETING

Tuesday, October 19, 2021

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, October 19, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 2:00 pm on Friday, October 15, 2021.

### 1. Call to Order

Vice Chair Kelly Lewis called the meeting to order at 7:34 pm.

### 2. Roll Call

Present

Absent

Vice Chair – Kelly Lewis

Chair – Bill Bush

Trustee – Alvin Fruga

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - October 5, 2021, and October 12, 2021, Regular Meetings

B. Approve claims

Mr. Fruga moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$1,894,231.01.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Consideration and appropriate action relating to a Fiscal Year 2021-2022 budget amendment for the re-appropriation of carryover funds from Fiscal Year 2020-2021

Jennifer Newman presented the item, recommending approval of a budget amendment, increasing the estimate of revenues by \$30,295,392.00 and the appropriation for expenditures by \$33,938,026.00.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Mr. Dunn to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

### 6. Consideration and appropriate action relating to a sole source purchase of automated water meter data collection equipment and data management software

Travis Blundell presented the item, recommending approval for the sole source purchase of four Neptune Gateway V4 Cellular Data Collectors and the Neptune 360 Advanced AMI Software, in the amount of \$108,550.00, from Core & Main of Owasso, Oklahoma.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the sole source purchase, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

**7. Report from OPWA Manager**

None

**8. Report from OPWA Attorney**

None

**9. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date October 9, 2021
- Monthly Budget Status Report - September 2021

**10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

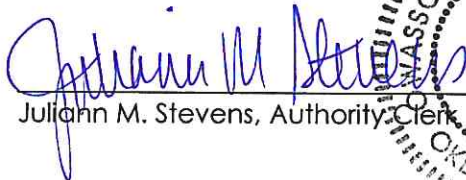
**11. Adjournment**

Mr. Dunn moved, seconded by Mr. Fruga to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:47 pm.

  
Juliann M. Stevens, Authority Clerk



  
Kelly Lewis, Vice Chair