

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING Tuesday, October 19, 2021

The Owasso City Council met in regular session on Tuesday, October 19, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 2:00 pm on Friday, October 15, 2021.

1. Call to Order

Vice Mayor Kelly Lewis called the meeting to order at 6:30pm.

2. Invocation

The Invocation was offered by Pastor Steve Plodinec of Redeemer Bible Church.

3. Flag Salute

Councilor Alvin Fruga led the flag salute.

4. Roll Call

Present

Absent

Vice Mayor – Kelly Lewis

Mayor – Bill Bush

Councilor – Alvin Fruga

Councilor – Doug Bonebrake

Councilor – Lyndell Dunn

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – October 5, 2021, and October 12, 2021, Regular Meetings
- B. Approve claims
- C. Accept a donation from the Cherokee Nation in the amount of \$3,500.00 and approve a budget amendment in the General Fund increasing the appropriation for expenditures in the Fire Department Budget by \$3,500.00
- D. Accept public infrastructure improvements of a concrete approach and sidewalk located at 11492 North 137th East Avenue
- E. Accept public sanitary sewer infrastructure to serve the Magnolia Ridge Phase II subdivision located north and west of the East 86th Street North and Memorial Road intersection
- F. Approve an amendment to the Lissau Landing Plat and Deed of Dedication, as recorded in the Tulsa County Clerk's office on May 7, 2021, as Plat No. 6970, located at 11610 North 137th East Avenue, clarifying that Washington County Rural Water District No. 3 is responsible for the maintenance of public water mains and its underground facilities and not the City of Owasso or its successors

Mr. Bonebrake moved, seconded by Mr. Fruga to approve the Consent Agenda, as presented with claims totaling \$344,624.45.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

6. Consideration and appropriate action relating to items removed from the Consent Agenda None

7. Consideration and appropriate action relating to Resolution 2021-13, calling an election for the purpose of selecting City Council representation for City Council Ward 5

Juliann Stevens presented the item, recommending approval of Resolution 2021-13.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Mr. Dunn to approve Resolution 2021-13, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

8. Consideration and appropriate action relating to a contract for specific excess workers' compensation coverage

Jeff Atchison presented the item, recommending approval of the contract for coverage with Midwest Employers Casualty Company of Chesterfield, Missouri, authorization for payment in the amount of \$84,122.00, and authorization to execute all necessary documents.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve the contract, authorize payment and execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

9. Consideration and appropriate action relating to a contract for property-casualty insurance coverage

Jeff Atchison presented the item, recommending approval of the contract for coverage with Oklahoma Municipal Assurance Group of Edmond, Oklahoma, authorization for payment in the amount of \$155,034.00, and authorization to execute all necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Fruga to approve the contract, authorize payment and execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

10. Consideration and appropriate action relating to a contract for vehicle collision and liability insurance coverage

Jeff Atchison presented the item, recommending approval of the contract for coverage with Oklahoma Municipal Assurance Group of Edmond, Oklahoma, authorization for payment in the amount of \$26,768.00, and authorization to execute all necessary documents.

There were no comments from the audience. After discussion, Mr. Fruga moved, seconded by Mr. Bonebrake to approve the contract, authorize payment and execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

11. Consideration and appropriate action relating to Fiscal Year 2021-2022 budget amendments for the re-appropriation of carryover funds from Fiscal Year 2020-2021

Jennifer Newman presented the item, recommending approval of the following FY 2022 budget amendments:

- Increase the estimated revenues by \$84,175.62 and the appropriation for expenditures by \$1,417,147.20 in the General Fund
- Increase the appropriation for expenditures in the Half-Penny Sales Tax Fund by \$64,895.00 for Fire, \$168,078.00 for Police and \$286,650.00 for Streets
- Increase the appropriation for expenditures in the E911 Fund by \$9,721.00
- Increase the appropriation for expenditures in the Hotel Tax Fund by \$150,266.00
- Increase the appropriation for expenditures in the Stormwater Management Fund by \$871,629.00
- Increase the appropriation for expenditures in the City Garage Fund by \$4,700.00
- Increase the estimated revenue by \$3,879.00 and the appropriation for expenditures by \$116,824.00 in the Self Insurance Fund

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Fruga to approve the budget amendments, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

12. Consideration and appropriate action relating to Resolution 2021-14, authorizing acceptance of American Rescue Plan Act (ARPA) Local Fiscal Recovery Funding for Non-Entitlement Units of Government and approving a budget amendment in the General Fund

Linda Jones-Holt presented the item, recommending approval of Resolution 2021-14, and approval of a budget amendment in the General Fund increasing the estimate of revenues and the appropriation for expenditures by \$3,454,737.00.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve Resolution 2021-14, and the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

13. Consideration and appropriate action relating to Specific Use Permit (SUP) 21-05 for property containing approximately 1.49 acres, located at 9155 North Owasso Expressway (Caliber Collision)

Karl Fritschen presented the item, recommending approval of Specific Use Permit 21-05.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve Specific Use Permit 21-05, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

14. Consideration and appropriate action relating to a final plat for property containing approximately 7.6 acres, located at the northwest intersection of East 116th Street North and North 126th East Avenue (Owasso Assisted Living Center)

Karl Fritschen presented the item, recommending approval of the Owasso Assisted Living Center Final Plat.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the final plat, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

15. Consideration and appropriate action relating to the purchase of five (5) police vehicles

Jason Woodruff presented the item, recommending approval to purchase three (3) Dodge Durango police vehicles from Bob Howard Dodge Jeep Ram of Oklahoma City, Oklahoma, in an amount not to exceed \$34,125.00 per vehicle, and two (2) Ford Explorer police vehicles from Bill Knight Ford of Tulsa, Oklahoma, in an amount not to exceed \$34,361.00 per vehicle, utilizing the State of Oklahoma's approved contract # SW035-4568.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve the purchase, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

16. Consideration and appropriate action relating to bids received for the Police Vehicle Emergency Lighting Equipment Installation Projects

Jason Woodruff presented the item, recommending to award the following project bids to Ultimate Vehicle Solutions of Tulsa, Oklahoma, in the total amount of \$64,256.79, and authorization to execute all necessary documents:

• Two (2) 2021 Dodge Charger Supervisor Units	\$13,548.36
• Two (2) 2021 Dodge Charger Police Units	\$16,976.96
• One (1) 2021 Dodge Durango Supervisor Unit	\$7,473.87
• One (1) 2021 Dodge Charger Police Unit with Full Cell	\$9,190.85
• One (1) 2021 Dodge Charger Police Unit with Single Cell	\$8,661.90
• One (1) 2021 Dodge Durango Police Unit	\$8,404.85

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Fruga to award the project bids, and authorize execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

17. Consideration and appropriate action relating to bids received for the 117th East Avenue Retaining Wall Replacement Project

Jake Ketner presented the item, recommending to award the construction bid to Contech, Inc., of Broken Arrow, Oklahoma, in the amount of \$98,929.00, and authorization to execute the necessary documents.

There were no comments from the audience. Mr. Fruga moved, seconded by Mr. Dunn to award the construction bid and authorize execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

18. Consideration and appropriate action relating to the purchase of asphalt materials for the North 137th East Avenue Service Road Extension Project

Roger Stevens presented the item, recommending authorization for payment in an amount not to exceed \$135,000.00 as reimbursement to Tulsa County for materials and fuel used to complete the asphalt project.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to authorize payment, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

19. Report from City Manager

Warren Lehr congratulated Owasso Chamber President, Gary Akin, for induction into the Oklahoma Chamber of Commerce Executives Hall of Fame, read aloud a citizen comment praising Public Works Utility Worker, Calvin Elliott, for displaying positive character while assisting the citizen with a water leak, and commented on the local VFW's 35-year celebration.

20. Report from City Attorney

None

21. Report from City Councilors

Mr. Bonebrake commented on the VFW's 35-year celebration.

22. Official Notices (documents for acknowledgment of receipt or information only, no discussion or action will be taken)

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date October 9, 2021
- Health Care Self-Insurance Claims – dated as of October 14, 2021
- Monthly Budget Status Report - September 2021

23. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

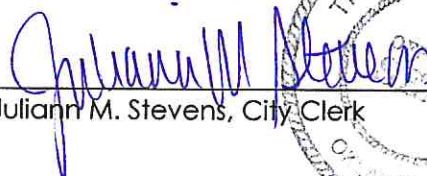
24. Adjournment

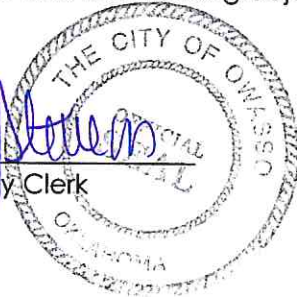
Mr. Dunn moved, seconded by Mr. Fruga to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:34 pm.


Julian M. Stevens, City Clerk




Kelly Lewis, Vice Mayor