

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING Tuesday, October 16, 2018

The Owasso City Council met in regular session on Tuesday, October 16, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 15, 2017, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, October 12, 2018.

1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30 pm.

2. Invocation

The Invocation was offered by Senior Pastor Linzy Slayden Jr. of Friendship Baptist Church of Owasso.

3. Flag Salute

Councilor Bush led the flag salute.

4. Presentation of Employee of the Quarter

Warren Lehr presented the Employee of the Quarter, Brandon Hancock, Public Works Department.

5. Roll Call

Present	Absent
Mayor – Chris Kelley	none
Vice-Mayor – Bill Bush	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Kelly Lewis	

A quorum was declared present.

Staff:

City Manager - Warren Lehr
City Attorney - Julie Lombardi

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- October 2, 2018 Regular Meeting
- October 9, 2018 Regular Meeting

B. Approve claims

C. Approve grant from The Gathering On Main and approval of a budget amendment in the Hotel Tax Fund increasing the estimated revenues and increasing the appropriation for expenditures in Strong Neighborhoods by \$1,000

Mr. Bush moved, seconded by Mr. Bonebrake to approve the Consent Agenda as presented with claims totaling \$637,539.06.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

7. **Consideration and appropriate action relating to items removed from the Consent Agenda**
None

PUBLIC HEARING

8. **The City Council conducted a public hearing for the purpose of receiving citizen comments relating to the proposed adoption of the Official Zoning Map of Owasso**

Karl Fritschen presented the item. At 6:50 pm, the Mayor opened the Public Hearing for comment. No citizen input was offered. At 6:50 pm, the Mayor closed the public hearing.

9. **Consideration and appropriate action relating to Resolution 2018-11, affirming Owasso's participation in the Greater Tulsa Area Complete Count Committee for the 2020 Census**

Karl Fritschen presented the item recommending adoption of Resolution 2018-11, affirming Owasso's participation in the Greater Tulsa Area Complete Count Committee for the 2020 Census.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to adopt Resolution 2018-11, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

10. **Consideration and appropriate action relating to a contract for Property-Casualty Insurance**

Jeff Atchison presented the item recommending approval of a contract for property-casualty insurance coverage with the Oklahoma Municipal Assurance Group in the amount of \$112,901, authorization to execute the contract, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Dunn to approve and execute the contract, and authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

11. **Consideration and appropriate action relating to a contract for Excess Workers' Compensation Coverage**

Jeff Atchison presented the item recommending approval of a contract for Specific Excess Workers' Compensation Insurance with New York Marine & General/Midlands Management in the amount of \$72,642, authorization to execute the contract, and authorization for payment.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bonebrake to approve and execute the contract, and authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

12. **Consideration and appropriate action relating to Ordinance 1135, detaching from the corporate limits of the City of Owasso, Oklahoma, approximately twenty-four acres located on the northwest corner of E 106th Street North and N 161st East Avenue, as referenced in application OA 18-03**

Morgan Pemberton presented the item recommending the approval of Ordinance 1135.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bush to approve Ordinance 1135, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

13. Consideration and appropriate action relating to the acceptance of the Block 22 Alleyway Improvement Project and Final Payment

Earl Farris presented the item recommending acceptance of the construction project and authorization for final payment to Grade Line Construction in the amount of \$8,818.45.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to accept the project and authorize final payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to the purchase of a tractor with a mid-mount boom mower

Roger Stevens presented the item recommending approval to purchase a John Deere 6110M/4WD Tractor with a 22' Mid-mount Boom Mower in the amount of \$134,479.00 from P&K Equipment of Owasso, Oklahoma, per the State of Oklahoma approved contract #SW18196.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the purchase of the John Deere Tractor with mid-mount mower, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

15. Consideration and appropriate action relating to an agreement for engineering services related to the Elm Creek Pond Rehabilitation Project

Roger Stevens presented the item recommending approval of an Agreement for Engineering Services for the Elm Creek Pond Rehabilitation Project with Meshek and Associates, of Tulsa, Oklahoma, in the amount of \$28,460.00 and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the agreement and authorize execution of documents, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

16. Consideration and appropriate action relating to budget amendments for the re-appropriation of carryover funds in FY 2019

Linda Jones presented the item recommending approval of the following FY 2019 budget amendments:

- Increase the estimated revenues by \$34,490 and the appropriation for expenditures by \$364,761 for the General Fund;

- Increase the appropriation for expenditures in the Half-Penny Sales Tax Fund by \$739,991;
- Increase the appropriation for expenditures in the Hotel Tax Fund by \$32,299;
- Increase the appropriation for expenditures in the E911 Fund by \$20,000;
- Increase the appropriation for expenditures in the Stormwater Management Fund by \$456,215; and,
- Increase the appropriation for expenditures in the Vision Tax Fund by \$1,843,833.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bush to approve the budget amendments, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

The Mayor announced that Agenda item #17 would be heard following the Owasso Public Works Authority and Owasso Public Golf Authority meetings and moved to item #18.

17. Consideration and appropriate action relating to a request for an executive session, as provided for in Title 25, O.S. § 307(B)(4), for purposes of discussing confidential communications between the City Council and its Attorneys concerning potential litigation arising out of a demand letter requesting Pinnacle Performance Repair be declared a public noise nuisance

Keith Wilkes, Attorney with Hall Estill, presented the item recommending the City Council enter into executive session for the purposes of discussing confidential communication concerning potential litigation.

Mr. Bush moved, seconded by Mr. Dunn to enter into executive session.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

At 7:50 pm, the Council, along with Keith Wilkes, Julie Lombardi, Warren Lehr, Chris Garrett, Brian Dempster, and Scott Chambless entered into executive session. At 9:07 pm, the Council returned to open session.

18. Report from City Manager

Mr. Lehr reported on the 14th Annual Harvest Festival and Pet Fest to be held Saturday, October 20, 2018, and announced that employee, Ryan Claiborne, was recognized as a Bob Moore Service for Service winner for his Oklahoma military and police service.

19. Report from City Attorney

None

20. Report from City Councilors

None

21. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date 09/29/18
- Health Care Self-Insurance Claims – dated as of 10/11/18
- Monthly Budget Status Report – September 2018
- Redbud Festival Park, Change Order No. 2 in the amount of \$23,172.25
- Redbud Festival Park, Change Order No. 3 in the amount of \$9,405.00

22. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

At 7:37 pm, The Mayor recessed the City Council meeting.

At 7:49 pm, The Mayor reconvened the City Council Meeting and returned to Agenda Item #17.

23. Adjournment

Mr. Dunn moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 9:07 pm.



Julianne M. Stevens, City Clerk

Bill Bush, Vice- Mayor