

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING

Tuesday, October 15, 2019

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, October 15, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, October 11, 2019.

1. Call to Order

Chair Chris Kelley called the meeting to order at 6:57 pm.

2. Roll Call

Present

Absent

Chair – Chris Kelley

Trustee – Lyndell Dunn

Vice Chair – Bill Bush

Trustee – Doug Bonebrake

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - October 1, 2019, and October 8, 2019, Regular Meetings

B. Approve claims

Ms. Lewis moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$417,051.81.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to a budget amendment for the re-appropriation of carryover funds from FY 2018-2019

Jennifer Newman presented the item, recommending approval of a budget amendment increasing the estimate of revenues by \$9,397,066.00 and the appropriation for expenditures by \$10,701,541.00 for the Owasso Public Works Authority.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the budget amendment, as recommended.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

6. Consideration and appropriate action relating to Resolution 2019-05, providing for the elimination of the Credit Card Convenience Fee for utility billing customer services

Linda Jones presented the item, recommending approval of Resolution 2019-05.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bonebrake to approve Resolution 2019-05, as recommended.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

7. Consideration and appropriate action relating to an agreement for engineering services for Ranch Creek Interceptor Improvement Project from East 96th Street North to East 116th Street North

Roger Stevens presented the item, recommending approval of the Agreement for Engineering Services for the Ranch Creek Interceptor Upgrade from East 96th Street North to East 116th Street North with Greeley and Hansen of Tulsa, Oklahoma, in the amount of \$256,049.00, and authorization for the Chair to execute the agreement.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Bush to approve the agreement and authorize the Chair to execute the agreement, as recommended.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

8. Report from OPWA Manager

None

9. Report from OPWA Attorney

None

10. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – pay period ending date September 28, 2019
- Monthly Budget Status Report - September 2019

11. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

12. Adjournment

Mr. Bush moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:08 pm.


Julian M. Stevens, Authority Clerk




Chris Kelley, Chair