

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING Tuesday, October 15, 2019

The Owasso City Council met in regular session on Tuesday, October 15, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, October 11, 2019.

### 1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30pm.

### 2. Invocation

The Invocation was offered by Pastor Scott Carlson, The Refuge Owasso.

### 3. Flag Salute

Councilor Kelly Lewis led the flag salute.

### 4. Roll Call

Present

Mayor – Chris Kelley

Vice Mayor – Bill Bush

Councilor – Doug Bonebrake

Councilor – Kelly Lewis

A quorum was declared present.

Absent

Councilor – Lyndell Dunn

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

### 5. Presentation of Employee of the Quarter

Warren Lehr announced this item would be presented at the November 5, 2019, Council meeting, to accommodate the availability of the recipient.

### 6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - October 1, 2019, and October 8, 2019, Regular Meetings
- B. Approve claims
- C. Acceptance of the Department of the Justice Vest Grant and approval of a budget amendment in the General Fund, increasing estimated revenues and the appropriation for expenditures in the Police Department by \$4,388.71
- D. Acceptance of the 2020 Highway Safety Office Grant, authorization for the City Manager to execute the grant agreement, and approval of a budget amendment in the General Fund, increasing estimated revenues and the appropriation for expenditures in the Police Department by \$50,800.00
- E. Approve the dispatch radio Astro System Essential Service Agreement with Motorola Solutions, of Schaumburg, Illinois, in the amount of \$28,664.88, and authorization for the City Manager to execute the renewal agreement

Mr. Bush moved, seconded by Ms. Lewis to approve the Consent Agenda as presented with claims totaling \$438,267.31.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

**7. Consideration and appropriate action relating to items removed from the Consent Agenda**  
None

**8. Consideration and appropriate action relating to budget amendments for the re-appropriation of carryover funds from FY 2018-2019**

Jennifer Newman presented the item, recommending approval of the following FY 2020 budget amendments:

- Increase the estimated revenues by \$56,021.40 and the appropriation for expenditures by \$1,005,980.33 for the General Fund;
- Increase the appropriation for expenditures in the Half-Penny Sales Tax Fund by \$750,204.00;
- Increase the appropriation for expenditures in the Hotel Tax Fund by \$90,009.00;
- Increase the appropriation for expenditures in the Stormwater Management Fund by \$683,571.00;
- Increase the appropriation for expenditures in the City Garage Fund by \$102,666.00; and,
- Increase the appropriation for expenditures in the General Liability Fund by \$24,977.00.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Ms. Lewis to approve the budget amendments, as recommended.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

**9. Consideration and appropriate action relating to the purchase of a new backhoe and declaration of surplus equipment**

Larry Escalanta presented the item, recommending approval to purchase one 2019 Caterpillar Model 420F2 AE4 Backhoe Loader in the amount of \$109,900.00 from Warren CAT of Tulsa, Oklahoma, utilizing the State of Oklahoma approved contract #SW0192; and, to declare the 2003 CASE backhoe (Serial No. C3F0056770) as surplus to the needs of the City and authorize its disposal via on-line auction.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Lewis to approve the purchase and authorize disposal of the surplus equipment, as recommended.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

**10. Consideration and appropriate action relating to a contract for Specific Excess Worker's Compensation Coverage**

Jeff Atchison presented the item, recommending approval of a contract with Midwest Employers Casualty Company, of Chesterfield, Missouri, for specific excess workers' compensation insurance coverage, authorization for payment in the amount of \$69,787.00, and authorization for the City Manager to execute the necessary documents.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bonebrake to approve the contract and authorize the City Manager to execute, as recommended.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

**11. Consideration and appropriate action relating to a contract for Property-Casualty Insurance Coverage**

Jeff Atchison presented the item, recommending approval of a contract with the Oklahoma Municipal Assurance Group of Edmond, Oklahoma, for property-casualty insurance coverage, authorization for payment in the amount of \$136,512.00, and authorization for the City Manager to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Bush to approve the contract and authorize the City Manager to execute, as recommended.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

**12. Consideration and appropriate action relating to the construction contract and a settlement of liquidated damages for Redbud Festival Park, located at 109 North Main Street**

Larry Langford presented the item, recommending approval of a settlement of liquidated damages with Builder's Unlimited, of Tulsa, Oklahoma, by amending the contract to show the project substantial completion date as July 24, 2019, and to include the installation and construction of additional park amenities, as outlined in Proposal Request #8; and, authorization for the Mayor to execute the necessary document.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the settlement and authorize the Mayor to execute the necessary document, as recommended.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

**13. Report from City Manager**

Warren Lehr reported on the following events: Annual Harvest Festival, Owasso Character Council Luncheon, and November Yard Waste Disposal.

**14. Report from City Attorney**

None

**15. Report from City Councilors**

Councilor Bush reported on his presentation to the Owasso Rotary Club. Councilors commented on Owasso High School Band accomplishments, the City's Annual Harvest Festival, and Gracee Shriver, an Owasso resident, who is competing on The Voice.

**16. Official Notices to Council (documents for acknowledgment of receipt or information only, no discussion or action will be taken)**

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date September 28, 2019
- Health Care Self-Insurance Claims – dated as of October 10, 2019
- Monthly Budget Status Report - September 2019

**17. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

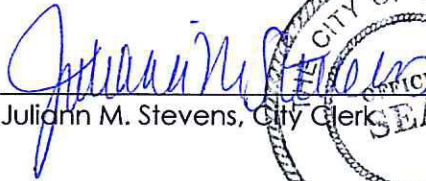
**18. Adjournment**

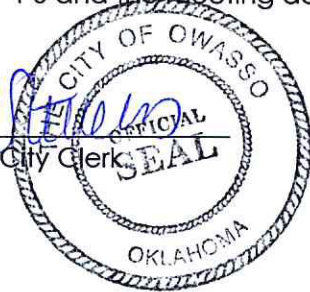
Mr. Bush moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 6:57 pm.

  
\_\_\_\_\_  
Juliann M. Stevens, City Clerk



  
\_\_\_\_\_  
Chris Kelley, Mayor