

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

TUESDAY, SEPTEMBER 20, 2022

The Owasso City Council met in regular session on Tuesday, September 20, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, September 16, 2022.

1. **Call to Order** - Mayor Kelly Lewis called the meeting to order at 6:30pm.
2. **Invocation** - The Invocation was offered by Pastor Casey Cariker of Rejoice Church.
3. **Flag Salute** – Vice Mayor Alvin Fruga led the flag salute.

4. **Roll Call** – a quorum was declared present.

| Present | Absent |
|----------------------------|--------|
| Mayor – Kelly Lewis | None |
| Vice Mayor – Alvin Fruga | |
| Councilor – Doug Bonebrake | |
| Councilor – Bill Bush | |
| Councilor – Lyndell Dunn | |

Staff: City Manager - Warren Lehr / City Attorney - Julie Lombardi

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – September 6, 2022, and September 13, 2022, Regular Meetings
 - B. Approve claims
 - C. Approve the service agreement renewal with Motorola Solutions of Chicago, Illinois, in the amount of \$31,816.20 for the dispatch radio communication system, and authorize execution of all necessary documents
 - D. Approve the contract renewal with Youth Services of Tulsa, Inc., in the amount of \$49,500.00 for management and operation of the Owasso Youth Court for 2022-2023, and authorize execution of all necessary documents
 - E. Accept a donation from Oklahoma Heart Institute in the amount of \$10,000.00, and approve a budget amendment in the General Fund increasing estimated revenues and the appropriation for expenditures in the Recreation and Culture Department by \$10,000.00

Mr. Bush moved, seconded by Mr. Dunn to approve the Consent Agenda as presented, with claims totaling \$1,468,637.80.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

6. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None
7. **Consideration and appropriate action relating to a request for an executive session, as provided for in Title 25, O.S. § 307(B)(4), for the purposes of discussing confidential communications between the City Council and its Attorney concerning Case No. CJ-2019-3110, City of Owasso v. Keys Plus Properties, LLC, to obtain property located at 11625 North 113th East Avenue for the East 116th Street North and North Garnett Road Intersection Improvement Project**

Julie Lombardi recommended the City Council enter into executive session. Mr. Bonebrake moved, seconded by Mr. Dunn to enter into executive session.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

At 6:32 pm, the City Council along with Warren Lehr, Julie Lombardi, Chris Garrett, Roger Stevens, and Alexandra Gage entered into executive session. At 6:36 pm, the City Council exited executive session and returned to open session.

- 8. Consideration and appropriate action relating to a settlement agreement in Case No. CJ-2019-3110, City of Owasso v. Keys Plus Properties, LLC, located at 11625 North 113th East Avenue**
Mr. Bonebrake acknowledged that Attorney Alexandra Gage is his niece and requested his statement be placed into the record. Ms. Gage, presented the item, recommending acceptance of a settlement offer in the total amount of \$475,000.00, which includes \$403,898.00 previously disbursed and an additional \$71,102.00. There were no comments from the audience. Mr. Bush moved, seconded by Mr. Bonebrake to accept the settlement offer, as recommended.
YEA: Bonebrake, Bush, Dunn, Fruga, Lewis
NAY: None
Motion carried: 5-0
- 9. Consideration and appropriate action relating to bids received for the Sports Park Parking Lots Improvement Project**
Larry Langford presented the item, recommending to award the base bid to R&L Construction of Tulsa, Oklahoma, in the amount of \$1,049,982.00, and authorization to execute all necessary documents. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to award the base bid and authorize execution of all necessary documents, as recommended.
YEA: Bonebrake, Bush, Dunn, Fruga, Lewis
NAY: None
Motion carried: 5-0
- 10. Consideration and appropriate action relating to an amendment to the Future Owasso Rams (FOR) Sports Park Building Site Ground Lease**
Larry Langford presented the item, recommending approval of the amended Future Owasso Rams Sports Park Building Site Ground Lease and authorization to execute all necessary documents. There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bush to approve the amended lease and authorize execution of all necessary documents, as recommended.
YEA: Bonebrake, Bush, Dunn, Fruga, Lewis
NAY: None
Motion carried: 5-0
- 11. Consideration and appropriate action relating to the purchase of a Work Order and Pavement Management System for the Public Works Department**
Teresa Willson presented the item, recommending approval of an agreement for software services with iWorQ of Logan, Utah, in the amount of \$50,000.00, and authorization to execute all necessary documents. There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Lewis to approve the agreement and authorize execution of all necessary documents, as recommended.
YEA: Bonebrake, Bush, Dunn, Fruga, Lewis
NAY: None
Motion carried: 5-0
- 12. Consideration and appropriate action relating to Ordinance 1197, accepting, adding, and annexing seventeen parcels, comprising approximately 6.35 acres, located along East 116th Street North, between North Garnett Road and North 129th East Avenue, as referenced in Application OA 22-01**
Alexa Beemer presented the item, recommending adoption of Ordinance 1197. There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Dunn to adopt Ordinance 1197, as recommended.
YEA: Bonebrake, Bush, Dunn, Fruga, Lewis
NAY: None
Motion carried: 5-0

13. Consideration and appropriate action relating to Resolution 2022-14, requesting consent from the Tulsa County Board of County Commissioners to annex portions of East 116th Street North, between North Garnett Road and North 129th East Avenue and authorizing the City Manager to facilitate the annexation process

Alexa Beemer presented the item, recommending approval of Resolution 2022-14. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Fruga to approve Resolution 2022-14, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to a proposed amendment to the Agreement for Architecture and Engineering Services with K+D Architects of Owasso, Oklahoma for the Police Department Shoothouse and a Multi-Use Structure

Jason Woodruff presented the item, recommending approval of the amended agreement, revising the scope of work and increasing the cost for services by \$12,100.00 for a revised total amount of \$55,350.00. There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Dunn to approve the amended agreement, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

15. Report from City Manager

Warren Lehr reported on Owasso's use of the First Responders Support Services (FRSS) program.

16. Report from City Attorney - None

17. Report from City Councilors

Councilors commented on the retirement of IT Director, Teresa Willson and on the railroad crossing improvements at 106th Street and Mingo Road.

18. Official Notices - The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date September 10, 2022
- Health Care Self-Insurance Claims – dated as of September 14, 2022
- Monthly Budget Status Report – August 2022

19. New Business - None

20. Adjournment

Mr. Bush moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:09 pm.



Juliann M. Stevens, City Clerk





Kelly Lewis, Mayor