

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING TUESDAY, SEPTEMBER 19, 2023

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, September 19, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, September 15, 2023.

1. **Call to Order** - Chair Kelly Lewis called the meeting to order at 7:13 pm.

2. **Roll Call** – A quorum was declared present.

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Paul Loving	

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

A. Approve minutes – September 5, 2023, and September 12, 2023, Regular Meetings

B. Approve claims

C. Affirm changes in the hydrant meter and water connection fees, contingent upon the Owasso City Council's approval of Resolution 2023-17, establishing such fees for utility services and amending the Master Rate and Fee Schedule

Mr. Dunn moved, seconded by Mr. Fruga to approve the Consent Agenda as presented, with claims totaling \$615,824.84.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None

5. **Consideration and appropriate action relating to the use of donated funds to purchase new signage to be placed at the Recycle Center Expansion Project acknowledging the vision of then City Manager Rodney Ray for the development and construction of the state's first municipally owned and operated recycle center**

Councilor Bonebrake presented the item recommending acceptance of donated funds to purchase new signage for the Owasso Recycle Center Expansion Project, recognizing the history of the facility as the first municipal owned recycle center and its visionary, former City Manager Rodney Ray. There were no comments from the audience. Mr. Bonebrake moved, seconded by Ms. Lewis to approve the use of donated funds to purchase new signage for the Recycle Center Expansion Project, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

6. **Consideration and appropriate action relating to a Small Business Enhancement Agreement for Development Project Assistance in the Owasso Redbud District Project Plan, Tax Increment Financing District No. 1**

Chris Garrett presented the item recommending approval and execution of the agreement with Dodwell Designs, LLC, and authorization for payment in the amount of \$1,500.00 for the addition of a business sign located at 108 West 1st Avenue Suite B. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve and execute the agreement and authorize payment, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

- 7. **Report from OPWA Manager** - None
- 8. **Report from OPWA Attorney** - None
- 9. **Official Notices** - The Chair acknowledged receipt of the following:
 - Payroll Payment Report – Pay Period Ending Date September 9, 2023
 - Monthly Budget Report – August 2023
- 10. **New Business** - None

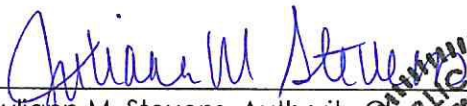
11. Adjournment

Mr. Dunn moved, seconded by Mr. Fruga to adjourn the meeting.


YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:23 pm.



Juliann M. Stevens, Authority Chair



Kelly Lewis, Chair

