

# OWASSO PUBLIC WORKS AUTHORITY (OPWA)

## MINUTES OF REGULAR MEETING Tuesday, September 17, 2019

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, September 17, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, September 13, 2019.

### 1. Call to Order

Chair Chris Kelley called the meeting to order at 7:41 pm.

### 2. Roll Call

Present

Absent

Chair – Chris Kelley

Vice Chair – Bill Bush

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

#### A. Approve minutes

- September 3, 2019, Regular Meeting
- September 10, 2019, Regular Meeting

#### B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$398,166.53.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Consideration and appropriate action relating to a budget amendment in the OPWA Fund following the issuance of the Series 2019 Promissory Note to the Oklahoma Water Resources Board

Jennifer Newman presented the item, recommending approval of a budget amendment increasing the estimate of revenues by \$4,589,623.80, and the appropriation for expenditures by \$4,752,572.80.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

**6. Consideration and appropriate action to award a bid for the Public Works Building Renovation Project**

Roger Stevens presented the item, recommending awarding the bid to Voy Construction of Tulsa, Oklahoma, in the amount of \$135,408.00 and authorization for the Chair to execute the construction agreement.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to award the bid and authorize the Chair to execute the agreement, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

**7. Report from OPWA Manager**

None

**8. Report from OPWA Attorney**

None

**9. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date August 31, 2019
- Monthly Budget Status Report - August 2019

**10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**11. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

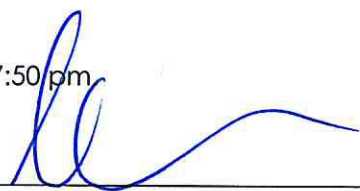
YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:50 pm

  
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Juliann M. Stevens, Authority Clerk



  
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Chris Kelley, Chair