

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING Tuesday, September 15, 2020

The Owasso City Council met in regular session on Tuesday, September 15, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, September 11, 2020.

### 1. Call to Order

Mayor Bill Bush called the meeting to order at 6:30 pm.

### 2. Invocation

The Invocation was offered by Bill Ascol of Bethel Baptist Church.

### 3. Flag Salute

Councilor Bonebrake led the flag salute.

### 4. Roll Call

Present	Absent
Mayor – Bill Bush	None
Vice Mayor – Kelly Lewis	
Councilor – Chris Kelley	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

### 5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - September 1, 2020, and September 8, 2020, Regular Meetings
- B. Approve claims
- C. Accept the 2021 Highway Safety Office Grant, authorize execution of all necessary documents, and approve a budget amendment in the General Fund, increasing estimated revenues and the appropriation for expenditures in the Police Department by \$48,000.00
- D. Approve the contract renewal with Youth Services of Tulsa, Inc., in the amount of \$49,500.00 for management and operation of the Owasso Youth Court for 2020-2021, and authorize execution of all necessary documents

Ms. Lewis moved, seconded by Mr. Kelley to approve the Consent Agenda, as presented, with claims totaling \$736,672.27.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

### 6. Consideration and appropriate action relating to items removed from the Consent Agenda

None

**7. Consideration and appropriate action relating to Ordinance 1171, approving annexation OA 20-03 of approximately 11.5 acres located at 7215 North 115<sup>th</sup> East Avenue with an assigned zoning of Industrial Light (IL)**

Alexa Beemer presented the item, recommending adoption of Ordinance 1171.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Kelley to adopt Ordinance 1171, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**8. Consideration and appropriate action relating to Ordinance 1172, approving rezoning OZ 20-03 from Agriculture (AG) to Office (O) of approximately 14.91 acres located at the northwest corner of East 76<sup>th</sup> Street North and North Memorial Drive (Trinity Presbyterian)**

Alexa Beemer presented the item, recommending adoption of Ordinance 1172.

There were no comments from the audience. Ms. Lewis moved, seconded by Mr. Bonebrake to adopt Ordinance 1172, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**9. Consideration and appropriate action relating to a final plat for Helscel-Huneryager Industrial Park, containing approximately 17.7 acres located south of East 76<sup>th</sup> Street North and east of US Highway 169**

Alexa Beemer presented the item, recommending approval of the Helscel-Huneryager Industrial Park Preliminary/Final Plat.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve the Preliminary/Final Plat, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**10. Consideration and appropriate action relating to a final plat for Hawk's Landing, containing approximately 19.73 acres located south of the intersection of East 76<sup>th</sup> Street North and North 154<sup>th</sup> East Avenue**

Alexa Beemer presented the item, recommending approval of the Hawk's Landing Final Plat.

There were no comments from the audience. After discussion, Mr. Kelley moved, seconded by Mr. Dunn to approve the Final Plat, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**11. Consideration and appropriate action relating to Specific Use Permit SUP 20-01, for Tommy's Car Wash, containing approximately 0.47 acres located at 13311 East 116<sup>th</sup> Street North**

Karl Fritschen presented the item, recommending approval of the Specific Use Permit for Tommy's Car Wash.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Specific Use Permit, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**12. Consideration and appropriate action relating to Specific Use Permit SUP 20-02, for Grease Monkey, containing approximately 1.03 acres located at 13311 East 116<sup>th</sup> Street North**

Karl Fritschen presented the item, recommending approval of the Specific Use Permit for Grease Monkey.

There were no comments from the audience. Mr. Kelley moved, seconded by Mr. Bonebrake to approve the Specific Use Permit, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**13. Consideration and appropriate action relating to the 2020 Coronavirus Emergency Supplemental Funding Program Grant and a budget amendment**

Jason Woodruff presented the item, recommending acceptance of the 2020 Coronavirus Emergency Supplemental Funding Grant in the amount of \$50,424.00, authorization to execute the necessary documents related to the acceptance of the funds, and approval of a budget amendment in the General Fund, increasing estimated revenues and the appropriation for expenditures in the Police Department budget by \$50,424.00.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to accept the grant, authorize execution of necessary documents, and approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**14. Consideration and appropriate action relating to the purchase of a Fire Pumper Truck**

David Hurst presented the item, recommending approval to purchase a 2020 Pierce Enforcer Pumper, utilizing the Houston-Galveston Area Council Buy Program Contract #FS12-19, in an amount not to exceed \$648,316.91, from Conrad Fire Apparatus of Olathe, Kansas; and, further recommending approval to purchase the necessary firefighting equipment from various vendors in an amount not to exceed \$131,683.09.

There were no comments from the audience. After discussion, Mr. Kelley moved, seconded by Ms. Lewis to approve the purchases, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**15. Consideration and appropriate action relating to the purchase of a Hydro-Vac Excavator**

Larry Escalanta presented the item, recommending approval to purchase a Ditch Witch HX50 Hydro-Vac Excavator from Ditch Witch of Tulsa, Oklahoma, in the amount of \$77,652.00, per the State of Oklahoma approved contract #SW0193.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the purchase, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**16. Consideration and appropriate action relating to Resolution 2020-18, for the East 76<sup>th</sup> Street North Railroad Crossing Improvement Project and a budget amendment**

Dwayne Henderson presented the item, recommending approval of a budget amendment in the FY 2020-2021 General Fund increasing revenues and the appropriation for expenditures by \$32,718.00 utilizing carryover FY 2019-2020 Streets Division Funds; and, further recommending approval of Resolution 2020-18, authorizing the Funding Agreement between City of Owasso and Oklahoma Department of Transportation for the railroad crossing improvements located at East 76<sup>th</sup> Street North and Atlanta Road.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve the budget amendment and Resolution 2020-18, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**17. Consideration and appropriate action relating to an efficiency audit of utility expenses and tax collections**

Linda Jones presented the item, recommending authorization to enter into a contract with TriStem, LTD of Robinson, Texas, to perform audits of utility expenses and tax collections for the past four years at a rate of 30% of any savings recovered by the City over the four audited years, as well as, any implemented utility savings as a result of the audit over the next twelve months.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bonebrake to enter into the contract, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**18. Report from City Manager**

Mr. Lehr recognized the efforts of City staff and local businesses to address high grass code enforcement violations.

**19. Report from City Attorney**

None

**20. Report from City Councilors**

None

**21. Official Notices to Council (documents for acknowledgment of receipt or information only, no discussion or action will be taken)**

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date August 29, 2020
- Health Care Self-Insurance Claims – dated as of September 10, 2020
- Monthly Budget Status Report – August 2020
- Fiscal Year Ending 2020 Annual Financial Report Tax Increment District No. 1, City of Owasso (Redbud TIF District)

**22. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

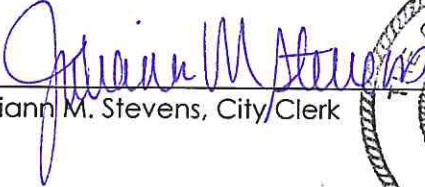
**23. Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:43 pm.

  
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Juliann M. Stevens, City Clerk



  
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Bill Bush, Mayor