

# OWASSO PUBLIC WORKS AUTHORITY (OPWA)

## MINUTES OF REGULAR MEETING TUESDAY, SEPTEMBER 5, 2023

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, September 5, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, August 31, 2023.

1. **Call to Order** - Chair Kelly Lewis called the meeting to order at 7:19 pm.

2. **Roll Call** – A quorum was declared present.

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Paul Loving	

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

A. Approve minutes – August 15, 2023, Regular Meeting

B. Approve claims

Mr. Dunn moved, seconded by Mr. Loving, to approve the Consent Agenda as presented, with claims totaling \$850,618.03.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None

5. **Consideration and appropriate action relating to an agreement for easement acquisition services for the 117<sup>th</sup> Sanitary Sewer Force Main Project**

Roger Stevens presented the item, recommending approval of the Services Agreement with Universal Field Services, Inc. of Tulsa, Oklahoma, in an amount not to exceed \$54,750.00, and authorization to execute all necessary documents. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn, to approve the agreement and authorize execution of all necessary documents, as recommend.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

6. **Report from OPWA Manager** - None

7. **Report from OPWA Attorney** - None

8. **Official Notices** - The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date August 12, 2023, and August 26, 2023

9. **New Business** - None

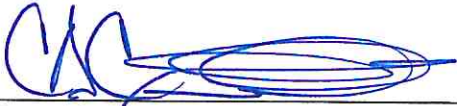
**10. Adjournment**

Mr. Loving moved, seconded by Mr. Dunn, to adjourn the meeting.

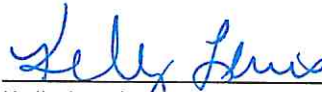
YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:24 pm.



Juliann M. Stevens, Authority Clerk  
*Chris Garrett, Deputy City Clerk*



Kelly Lewis, Chair

