

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING TUESDAY, SEPTEMBER 5, 2023

The Owasso City Council met in regular session on Tuesday, September 5, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, August 31, 2023.

1. **Call to Order** - Mayor Kelly Lewis called the meeting to order at 6:30 pm.
2. **Invocation** - The Invocation was offered by Lead Pastor Casey Cariker of Rejoice Church.
3. **Flag Salute** - Councilor Fruga led the flag salute.

4. **Roll Call** – A quorum was declared present.

Present	Absent
Mayor – Kelly Lewis	None
Vice Mayor – Alvin Fruga	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Paul Loving	

Staff: City Manager - Warren Lehr / City Attorney - Julie Lombardi

5. **Presentation of Character Trait of Resilience**

Chad Balthrop, Character Council, presented the character trait for the month of September.

6. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes – August 15, 2023, Regular Meeting
- B. Approve claims
- C. Adopt Ordinance 1209-Amended, amending Part 7, Finance and Taxation, Chapter 2, Sales Tax, Section 7-206, Effective Date, Section 7-207.4, Purpose of Revenues, and Section 7-208, Tax Rates, Sales Subject to Tax following the required approval by a majority of the qualified registered voters at an election held for such purpose on August 8, 2023, to remove the expiration date of the fifty-five hundredths of one cent portion of sales tax and providing for the purpose of said tax
- D. Accept public infrastructure improvements of a concrete approach, stormwater piping, potable water lines and fire line taps for Township 21, a commercial development located at 8560 North 145<sup>th</sup> East Avenue
- E. Declare the following vehicles and equipment as surplus to the needs of the City and authorize disposal via online auction:

**VEHICLES:**

2007 Chevy Colorado: 1GCDT199578164744	2009 Ford Crown Victoria: 2FAHP71V79X10913
2016 Ford F150: 1FTMF1EF3GKE49772	2016 Ford F150: 1FTMF1CF0GKF56460
1992 Chevy 3500: 1GBHC34KXNE190041	2016 Dodge Charger: 2C3CDXAT4GH165451
2016 Dodge Charger: 2C3CDXAT2GH165447	2016 Dodge Charger: 2C3CDXAT6GH165449
2008 Ford F250: 1FTSX215XBED23433	2016 Ford Explorer: 1FM5K8ARXGGC08380
2013 Chevy Tahoe: 1GNLC2E06DR157937	

**EQUIPMENT:**

Coats 6401 Tire Balancer: 0612407302	Coats 50X Tire Changer: 1505102949
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Mr. Bonebrake moved, seconded by Mr. Loving, to approve the Consent Agenda as presented, with claims totaling \$699,054.45.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**7. Consideration and appropriate action relating to items removed from the Consent Agenda - None**

**8. Consideration and appropriate action relating to the purchase of Police vehicles**

Jason Woodruff presented the item, recommending approval to purchase three (3) 2023 Dodge Durango police vehicles and one (1) 2023 Dodge Charger police vehicle from Bob Howard Chrysler Jeep Dodge of Oklahoma City, Oklahoma, in the amount of \$164,400.00, and authorization for payment. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn, to approve the purchase and authorize payment, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**9. Consideration and appropriate action relating to a Fiscal Year 2023-2024 General Fund budget amendment for the re-appropriation of carryover funds from Fiscal Year 2022-2023 for the Hydraulic Elevator and Car Upgrade – City Hall Project**

Carly Novozinsky presented the item, recommending approval of a budget amendment in the Fiscal Year 2023-2024 General Fund increasing the appropriation for expenditures by \$178,750.00 in the Building Maintenance Department by utilizing carryover Fiscal Year 2022-2023 Building Maintenance funds. There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis, to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**10. Consideration and appropriate action relating to a Fiscal Year 2023-2024 budget amendment in the Emergency Siren Fund, the Ambulance Capital Fund, and the Half Penny Fire Service Fund for the re-appropriation of carryover funds from Fiscal Year 2022-2023 for the Fire Station No. 1 and Fire Station No. 2 Renovation Projects**

David Hurst presented the item, recommending approval of a budget amendment in the Fiscal Year 2023-2024 Emergency Siren Fund, increasing the appropriation for expenditures by \$144,475.00 in the Emergency Preparedness Department by utilizing carryover Fiscal Year 2022-2023 funds; approval of a budget amendment in the Fiscal Year 2023-2024 Ambulance Capital Fund, increasing the appropriation for expenditures by \$165,531.00 in the Ambulance Department by utilizing carryover Fiscal Year 2022-2023 funds; and approval of a budget amendment in the Fiscal Year 2023-2024 Half Penny Fire Service Fund, increasing the appropriation for expenditures by \$1,973,923.00 in the Fire Services Department by utilizing carryover Fiscal Year 2022-2023 funds and fund balance reserves. There were no comments from the audience. After discussion, Mr. Loving moved, seconded by Ms. Lewis, to approve the budget amendments, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**11. Consideration and appropriate action relating to bids received for the Fire Station No. 1 and Fire Station No. 2 Renovation Projects**

David Hurst presented the item, recommending to award the following bids:

Category	Bid Amount	Vendor
<b>Fire Station No. 1:</b>		
Demolition	\$50,140.00	Ark Wrecking Co.
Millwork	\$187,656.00	Wood Systems Inc.
Siding	\$57,200.00	Lewis Roofing
Framing/Drywall/Finish	\$78,730.00	Wiljo Interiors
Painting/Wall Covering	\$40,125.00	River Paint Construction LLC.
Flooring	\$100,259.00	Allset Flooring
Plumbing	\$91,124.00	C2 Plumbing of Oklahoma
HVAC	\$294,212.00	Vision Air Services
Electrical / Fire Alarm	\$194,000.00	Lighthouse Electric

Signage	\$21,722.00	Quick and Easy Graphics
Metals	\$5,400.00	Red Oak Steel
Windows	\$21,000.00	Coulter Company
Window Coverings	\$2,900.00	Contract Drapery & Blind Inc
<b>Fire Station No. 2</b>		
Demolition	\$71,550.00	Ark Wrecking Co.
Metals	\$44,495.00	Red Oak Steel
Millwork	\$168,718.00	Wood Systems Inc.
Roofing	\$8,240.00	Lewis Roofing
Windows	\$89,000.00	Coulter Company
Window Coverings	\$5,372.00	Contract Drapery & Blind Inc
Framing/Drywall/Finish	\$119,820.00	Wiljo Interiors
Painting/Wall Covering	\$72,320.00	River Paint Construction LLC.
Flooring	\$113,836.00	Allset Flooring
Plumbing	\$174,029.00	C2 Plumbing of Oklahoma
HVAC	\$307,381.00	Vision Air Services
Electrical / Fire Alarm	\$303,500.00	Lighthouse Electric
Signage	\$20,255.00	Quick and Easy Graphics

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn, to award the bids, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**12. Consideration and appropriate action relating to an amendment to the contract with Limestone Construction LLC for construction management services for the Fire Station No. 1 and Fire Station No. 2 Renovation Projects**

David Hurst presented the item, recommending to amend the contract with Limestone Construction, LLC, of Owasso, Oklahoma, to include construction management at risk services, with a guaranteed maximum price of \$4,417,250.00, for the Fire Station No. 1 and Fire Station No. 2 Renovation Projects and authorization to execute all necessary documents. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis, to amend the contract and authorize execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**13. Consideration and appropriate action relating to a Fiscal Year 2023-2024 General Fund budget amendment for the re-appropriation of carryover funds from Fiscal Year 2022-2023 for the Pickleball Court Project**

Larry Langford presented the item, recommending approval of a budget amendment in the General Fund increasing the appropriation for expenditures by \$143,800.00 in the Parks Department by utilizing carryover Fiscal Year 2022-2023 Parks Department funds. There were no comments from the audience. Mr. Bonebrake moved, seconded by Mr. Dunn, to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

- 14. Consideration and appropriate action relating to bids received for the construction of a Pickleball Court**  
Larry Langford presented the item, recommending to award the base bid and alternate #1, to Ascend Commercial Builders, LLC, of Tulsa, Oklahoma, in the amount of \$143,627.00 and authorization to execute all necessary documents. There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Loving, to award the bid and authorize execution of all necessary documents, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

- 15. Consideration and appropriate action relating to an agreement for engineering services for miscellaneous stormwater and erosion control projects**

Dwayne Henderson presented the item, recommending approval of the Agreement for Engineering Services with Meshek & Associates, LLC, of Tulsa, Oklahoma, in an amount not to exceed \$50,000.00, and authorization to execute the necessary documents. There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis, to approve of the agreement and authorize execution of the necessary documents, as recommended.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

**16. Report from City Manager**

Warren Lehr introduced Roger Stevens to provide the monthly Public Works project status report and discussion was held. Mr. Lehr reported on annual block parties for 2023, storm debris collection efforts, and upcoming Redbud Festival Park events.

**17. Report from City Attorney - None**

**18. Report from City Councilors - None**

**19. Official Notices - The Mayor acknowledged receipt of the following:**

- Payroll Payment Report – Pay Period Ending Date August 12, 2023 and August 26, 2023
- Health Care Self-Insurance Claims – dated as of August 30, 2023
- Oklahoma Department of Environmental Quality Permit No. SL000072230511 Sanitary Sewer to serve the Villas at Cypress Crossing Apartments Facility No. S-21310
- Oklahoma Department of Environmental Quality Permit No. WL000072230510 Waterline to serve the Villas at Cypress Crossing Apartments Facility No. 3007218
- Change Order No. 3, executed by the City Manager or designee for the East 116<sup>th</sup> Street North Improvement Project from Garnett Road to North 129<sup>th</sup> East Avenue

**20. New Business - None**

\* At 7:19 pm, Mayor Lewis recessed the City Council meeting. At 7:25 pm, Mayor Lewis reconvened the City Council meeting.

**21. Consideration and appropriate action relating to a request for an executive session for the purpose of discussing the hiring and employment contract of Christopher Garrett for the position of City Manager as provided for in Title 25, O.S. § 307(B)(1)**

Mayor Lewis presented the item. Mr. Bonebrake moved, seconded by Mr. Dunn, to enter into executive session.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

At 7:26 pm, the City Council members entered into Executive Session.

At 7:44 pm, Julie Lombardi entered into the Executive Session.

At 8:01 pm, Julie Lombardi exited the Executive Session.

At 8:13 pm, the City Council exited executive session and returned to open session.


**22. Adjournment**

Mr. Fruga moved, seconded by Mr. Bonebrake, to adjourn the meeting.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

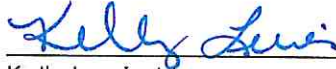
NAY: None

Motion carried: 5-0 and the meeting adjourned at 8:14 pm.



~~Juliann M. Stevens, City Clerk~~

*Chris Garrett, Deputy City Clerk*



Kelly Lewis, Mayor

