

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, September 4, 2018

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, September 4, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, August 31, 2018.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:15 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	None
Vice-Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes of the August 21, 2018, Regular Meeting
- B. Approve claims

Mr. Bush moved, seconded by Mr. Dunn to approve the Consent Agenda with claims totaling \$463,941.56.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to the purchase of a service vehicle for use in the Water Division and declaration of a surplus vehicle

Travis Blundell presented the item recommending approval to purchase a 2018 Dodge Ram 4500 Crew Cab 4x4 service truck in the amount of \$51,821.00 from Bob Howard Chrysler Jeep Dodge of Oklahoma City, Oklahoma, per the State of Oklahoma Vehicle Bid Contract #SW60035; and to declare the 2002 Chevy One Ton service truck (VIN#1GBJK341X2E265277) as surplus to the needs of the OPWA and made available for disposal via on-line auction.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the purchase of a vehicle and declare a vehicle surplus, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to engineering and design of the Coffee Creek Lift Station and Force Main Improvement Project

Roger Stevens presented the item recommending approval of an Agreement for Engineering Services with Kellogg Engineering, of Talala, Oklahoma for the purpose of designing the Coffee Creek Lift Station and Force Main Improvements in the amount of \$260,625.00 and authorization for the Chair to execute the agreement.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Dunn to approve the agreement and authorize the chair to execute the agreement, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

7. Report from OPWA Manager

None

8. Report from OPWA Attorney

None

9. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date 8/18/2018

10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

11. Adjournment

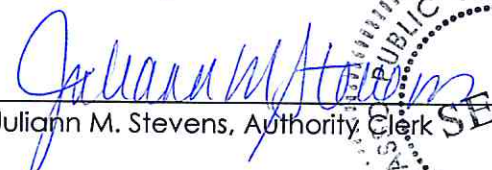
Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:25 pm.


Chris Kelley, Chair


Juliann M. Stevens, Authority Clerk

