

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING

Tuesday, July 21, 2020

The Owasso City Council met in regular session on Tuesday, July 21, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, July 17, 2020.

**1. Call to Order**

Mayor Bill Bush called the meeting to order at 6:30pm.

**2. Invocation**

The Invocation was offered by Pastor Doug Johnson of Beacon Hill Baptist Church.

**3. Flag Salute**

Councilor Bonebrake led the flag salute.

**4. Roll Call**

Present

Absent

Mayor – Bill Bush

Councilor – Chris Kelley

Vice Mayor – Kelly Lewis

Councilor – Doug Bonebrake

Councilor – Lyndell Dunn

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

**5. Presentation of Employee of the Quarter**

Warren Lehr presented the item, recognizing the following employees: Shellie Wingert, Economic Development Coordinator; Janet Jackson, Court Clerk; Heather Stewart, Managerial Support, and Juliann Stevens, City Clerk.

**6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

A. Approve minutes - July 7, 2020, and July 14, 2020, Regular Meetings

B. Approve claims

C. Accept the 2020 Community Development Block Grant (CDBG) and approve a budget amendment in the Capital Improvements Grants Fund, increasing estimated revenues and the appropriation for expenditures by \$8,053.33

Ms. Lewis moved, seconded by Mr. Bonebrake to approve the Consent Agenda, as presented, with claims totaling \$1,317,448.83.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**7. Consideration and appropriate action relating to items removed from the Consent Agenda**

None

**8. Citizen request to address the City Council regarding the COVID-19 Pandemic and public health**

This item was removed from the agenda at the request of the citizen.

**9. Consideration and appropriate action relating to the Community Oriented Policing Services (COPS) Grant and budget amendments**

Jason Woodruff presented the item, recommending acceptance of the grant in the amount of \$750,000.00, authorization to execute documents related to acceptance of the funds, approval of a budget amendment in the General Fund, increasing revenues and the appropriation for expenditures in the Police Services department by \$250,000.00, and approval of a budget amendment in the Half-Penny Police Fund increasing the appropriation for expenditures by \$300,000.00 by utilizing carryover funds from FY 2019-2020.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to accept the grant, authorize execution of documents, and approve the budget amendments, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**10. Consideration and appropriate action relating to a Final Plat for 13000 Center, 2.77 acres located south and east of the East 96<sup>th</sup> Street North and North 129<sup>th</sup> East Avenue intersection**

Karl Fritschen presented the item, recommending approval of the Final Plat for 13000 Center.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Dunn to approve the Final Plat, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**11. Consideration and appropriate action relating to a final plat for MedWise Urgent Care, 0.937 acres located north and east of the East 116<sup>th</sup> Street North and North 129<sup>th</sup> East Avenue intersection**

Alexa Beemer presented the item, recommending approval of the Final Plat for MedWise Urgent Care.

There were no comments from the audience. Ms. Lewis moved, seconded by Mr. Bonebrake to approve the Final Plat, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**12. Consideration and appropriate action relating to an engineering services agreement for the Redbud District Drainage Study**

Daniel Dearing presented the item, recommending approval of the Agreement for Engineering Services for the Redbud District Drainage Study with Meshek and Associates, LLC, of Tulsa, Oklahoma, in the amount of \$34,200.00, and authorization to execute the agreement.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve and execute the agreement, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**13. Consideration and appropriate action relating to bids received for the 2020 Elm Creek Park Pond Improvement Project**

Roger Stevens presented the item, recommending to award the construction bid to Native Plains Excavation & Contracting LLC, of Bixby, Oklahoma, in the amount of \$891,391.01, and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to award the bid and authorize execution of the documents, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**14. Consideration and appropriate action relating to the acquisition of a roadway easement for the East 116<sup>th</sup> Street North Improvement Project from Garnett Road to North 129<sup>th</sup> East Avenue**

Roger Stevens presented the item, recommending authorization for payment to Pradeep and Bhagwati Narotam, in the amount of \$46,653.75, for the acquisition of a roadway easement located at 12506 East 116<sup>th</sup> Street North.

There were no comments from the audience. Ms. Lewis moved, seconded by Mr. Dunn to authorize payment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**15. Consideration and appropriate action relating to the acquisition of right-of-way and easement for the East 116<sup>th</sup> Street North from Mingo to Garnett Road Roadway Improvement Project**

Roger Stevens presented the item, recommending authorization for payment to WS Watson, Inc., in the amount of \$36,540.00, for the acquisition of right-of-way, permanent easement, and compensation for damages, located at 11111 East 116<sup>th</sup> Street North.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Ms. Lewis to authorize payment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**16. Consideration and appropriate action relating to a Quit Claim Deed for the transfer of right-of-way and establishment of a utility easement at 108 West 1<sup>st</sup> Avenue**

Roger Stevens presented the item, recommending approval of a Quit Claim Deed, transferring 4,832 square feet of right-of-way to Brogran, LLC, located at 108 West 1<sup>st</sup> Avenue, to establish a utility easement within the same footprint as the right-of-way, and authorization for the Mayor to execute the necessary documents.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Dunn to approve the Quit Claim Deed, establish the utility easement, and authorize execution of the documents, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**17. Consideration and appropriate action relating to Case No. CJ-2019-3361, City of Owasso v. Scruffy Properties, LLC, condemnation procedures to obtain property located at 11585 North Garnett Road, Owasso, Oklahoma**

Julie Lombardi presented the item, recommending authorization for payment to the District Court of Tulsa County of the Commissioners' Award in the amount of \$440,000.00, Commissioners' Fees in the amount of \$6,000.00, poundage and such other fees and costs as necessary to take possession of the land.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bonebrake to authorize payment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**18. Consideration and appropriate action relating to Case No. CJ-2019-3110, City of Owasso v. Keys Plus Properties, LLC, condemnation procedures to obtain property located at 11625 North 113<sup>th</sup> East Avenue, Owasso, Oklahoma**

Julie Lombardi presented the item, recommending authorization for payment to the District Court of Tulsa County of the Commissioners' Award in the amount of \$405,000.00, Commissioners' Fees in the amount of \$6,000.00, poundage and such other fees and costs as necessary to take possession of the land.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to authorize payment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**19. Report from City Manager**

Mr. Lehr reported on the COVID-19 Pandemic, and a recent Fire Fighter 2 training class held at the Owasso Public Safety Training Facility

**20. Report from City Attorney**

None

**21. Report from City Councilors**

Mayor Bush welcomed Keith Whitfield to the Capital Improvements Committee, Councilors commented on the COVID-19 Pandemic and sales tax revenue.

**22. Official Notices to Council (documents for acknowledgment of receipt or information only, no discussion or action will be taken)**

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date July 4,2020
- Health Care Self-Insurance Claims – dated as of July 16, 2020
- Monthly Budget Status Report - June 2020

**23. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

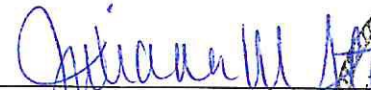
**24. Adjournment**

Ms. Lewis moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:39 pm.

  
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Juliann M. Stevens, City Clerk



  
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Bill Bush, Mayor