

OWASSO PLANNING COMMISSION
MINUTES OF REGULAR MEETING
Monday, July 13, 2020

The Owasso Planning Commission met in regular session on Monday, July 13, 2020 at Old Central per the Notice of Public Meeting and Agenda posted at City Hall, 200 S. Main (west side) at 11:45am on July 8, 2020.

ITEM 1. CALL TO ORDER

Dr. Loving called the meeting to order at 6:00 pm.

ITEM 2. Flag Salute

ITEM 3. Roll Call

PRESENT	ABSENT
Tim Miller	David Horton
Chad Balthrop	
Dr. Loving	
David Vines	

A quorum was declared present.

STAFF:
Brian Dempster
Marsha Hensley
Alexa Beemer
Julie Lombardi

ITEM 4. Presentation of the Character Trait of the Month – Courage

ITEM 5. Approval of Minutes from June 8, 2020 Regular Meeting.

The Commission reviewed the minutes.

Mr. Miller moved, seconded by Mr. Balthrop, to approve the minutes from the June 8, 2020 Regular Meeting.

A vote on the motion was recorded as follows:

YEA:	Mr. Balthrop, Mr. Miller, Mr. Vines, Dr. Loving
NAY:	None

Motion carried 4-0.

ITEM 6. **Lot Split – The Greens at Owasso**

Consideration and appropriate action relating to the request for the review of a lot split. The property is platted as Lot 5A, Block 1, The Greens at Owasso and The Owasso Golf and Athletic Club. The proposed lot split would split the west 250.08' from the parent tract creating a 2.87 acre lot (Tract A). Another lot would be created to the south containing 1.58 acres (Tract B). The property is located at the southwest corner of E 86th St No & No 145th E Ave and is zoned OPUD-98/RM (Residential Multi-family).

Ms. Beemer presented the staff report. The location was described. The Technical Advisory Committee reviewed this request at the June 17, 2020 meeting. Staff recommends approval of the lot split. A representative was present to answer any questions.

Mr. Miller moved, seconded by Mr. Vines to approve the lot split, subject to any Staff and/or TAC recommendations. Also, subject to submitting a letter of agreement from the property owner regarding access from the private road to the west (East 83rd Street North, to be changed to North 143rd East Avenue).

A vote on the motion was recorded as follows:

YEA: Dr. Loving, Mr. Balthrop, Mr. Miller, Mr. Vines

NAY: None

Motion carried 4-0

ITEM 7. **Final Plat – Medwise Urgent Care**

Consideration and appropriate action relating to the request for the review of a final plat proposing one (1) lot in one (1) block on approximately 0.94 acres. The property is located near the northeast corner of E 116th St N and No 129th E Ave and is zoned OPUD-05-02/CS (Commercial Shopping).

Mr. Dempster presented the staff report. The location was described. The Technical Advisory Committee reviewed this request at the June 17, 2020 meeting. Staff recommends approval of the final plat for Medwise Urgent Care.

Mr. Balthrop moved, seconded by Mr. Miller, to approve the final plat, subject to any Staff and/or TAC recommendations.

A vote on the motion was recorded as follows:

YEA: Dr. Loving, Mr. Balthrop, Mr. Vines, Mr. Miller

NAY: None

Motion carried 4-0

ITEM 8. **Final Plat – 13000 Center**

Consideration and appropriate action relating to the request for the review of a final plat proposing three (3) lots in one (1) block on approximately 2.77 acres. The property is located at 12930 E 96th St No and is zoned CS (Commercial Shopping).

Mr. Dempster presented the staff report. The location was described. The Technical Advisory Committee reviewed this request at the June 17, 2020 meeting. Staff recommends approval of the final plat for 13000 Center. A representative for the applicant was present to answer any questions.

A brief discussion was held regarding the need for a mutual access with the CVS pharmacy. The applicant is working with CVS to accomplish this issue.

Mr. Miller moved, seconded by Mr. Vines, to approve the final plat, subject to any Staff and/or TAC recommendations.

A vote on the motion was recorded as follows:

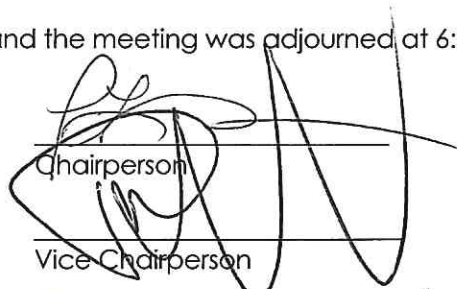
YEA: Dr. Loving, Mr. Balthrop, Mr. Vines, Mr. Miller

NAY: None


Motion carried 4-0

- ITEM 9. Community Development Report
- Director's Update
 - Report on Monthly Building Permit Activity
- ITEM 10. Report on Items from the June 17, 2020 TAC Meeting
- Preliminary Plat – Owasso Assisted Living Center
 - Final Plat – Medwise Urgent Care
 - Site Plan – Medwise Urgent Care
 - Final Plat – 13000 Center
 - Site Plan – Tropical Smoothie Cafe
 - Lot Split – The Greens at Owasso
- ITEM 11. Report from Planning Commissioners – Discussion was held regarding the lack of Planning Commission cases for the August meeting and the possibility of scheduling a training session for the Commissioners. Maybe discuss the update of the Land Use Master Plan or an update on road improvements from Public Works.
- ITEM 12. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda).
- ITEM 13. **Adjournment** – Mr. Miller moved, seconded by Mr. Balthrop, to adjourn the meeting. A vote on the motion was recorded as follows:
- YEA: Dr. Loving, Mr. Balthrop, Mr. Miller, Mr. Vines
NAY: None

Motion carried 4-0 and the meeting was adjourned at 6:26 pm.



Chairperson



Vice Chairperson

September 14, 2020
Date