

# OWASSO PUBLIC WORKS AUTHORITY (OPWA)

## MINUTES OF REGULAR MEETING

Tuesday, July 7, 2020

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, July 7, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday, July 2, 2020.

### 1. Call to Order

Chair Bill Bush called the meeting to order at 7:24 pm.

### 2. Roll Call

Present

Absent

Chair – Bill Bush

Trustee – Chris Kelley

Vice Chair – Kelly Lewis

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - June 16, 2020, Regular Meeting

B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented, with claims totaling \$763,474.15.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Consideration and appropriate action relating to a budget amendment

Dwayne Henderson presented the item, recommending approval of a budget amendment in the FY 2020-2021 Owasso Public Works Authority Fund, increasing the appropriation for expenditures by \$126,400.00 in the Wastewater Collection budget, by utilizing carryover FY 2019-2020 funds for the 2020 Hale Acres Sewer Line Replacement Project, Phase II and III.

There were no comments from the audience. Ms. Lewis moved, seconded by Mr. Bonebrake to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**6. Consideration and appropriate action relating to bids received for the 2020 Owasso Market Sewer Improvement Project**

Daniel Dearing presented the item, recommending to reject all bids received for the project. Staff will revise the bid specifications and re-submit the project for bidding at a future date.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Dunn to reject all bids, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**7. Report from OPWA Manager**

None

**8. Report from OPWA Attorney**

None

**9. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date June 20, 2020

**10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**11. Adjournment**

Ms. Lewis moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:36 pm.

  
Bill Bush, Chair

  
Juliann M. Stevens, Authority Clerk

