

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING TUESDAY, JUNE 21, 2022

The Owasso City Council met in regular session on Tuesday, June 21, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 3:00 pm on Friday, June 17, 2022.

1. Call to Order

Mayor Kelly Lewis called the meeting to order at 6:30 pm.

2. Invocation

The Invocation was offered by Pastor John-David Meissner of New Heights Church.

3. Flag Salute

Councilor Lyndell Dunn led the flag salute.

4. Roll Call

| | |
|----------------------------|--------|
| Present | Absent |
| Mayor – Kelly Lewis | None |
| Vice Mayor – Alvin Fruga | |
| Councilor – Doug Bonebrake | |
| Councilor – Bill Bush | |
| Councilor – Lyndell Dunn | |

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

5. Presentation of Proclamation - Owasso High School Varsity Baseball Team

Councilor Bill Bush presented the proclamation.

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – June 7, 2022, and June 14, 2022, Regular Meetings
- B. Approve claims

Mr. Bonebrake moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$1,091,613.51.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

7. Consideration and appropriate action relating to items removed from the Consent Agenda

None

8. PUBLIC HEARING – The City Council will conduct a public hearing for the purpose of receiving citizen input on a proposed amendment to the list of Capital Improvement Projects eligible for funding from the Capital Improvements Fund to include East 96th Street North Widening from North 134th East Avenue to North 145th East Avenue; and East 116th Street North Widening from North Garnett Road to North 129th East Avenue

Teresa Willson and Travis Blundell presented the item. At 6:46 pm, the Mayor opened the Public Hearing for comment. There were no comments from the audience. At 6:47 pm, the Mayor closed the public Hearing.

9. Consideration and appropriate action relating to citizen appointments to various City Boards and Committees

Mayor Kelly Lewis presented the item recommending the following appointments:

AUDIT COMMITTEE:

Kelly Lewis, Seat 1, City Council – term expires June 30, 2023
Nick Sokolosky, Seat 5, Banker – term expires June 30, 2025

BOARD OF ADJUSTMENT:

Jim Bausch - term expires June 30, 2025, Kyle Davis – term expires June 30, 2025

CAPITAL IMPROVEMENTS COMMITTEE: term expires June 30, 2023

| | |
|---------------------------------------|---|
| Bill Bush, City Council | Lyndell Dunn, City Council |
| Paul Loving, Planning Commission | Dirk Thomas, OEDA |
| Jeff Davis, Citizen Representative | Keith Whitfield, Citizen Representative |
| Jason Drake, Citizen Representative | Rob Haskins, Citizen Representative |
| Jim Hunter, Citizen Representative | Kent Inouye, Citizen Representative |
| Chris Garrett, Assistant City Manager | Warren Lehr, City Manager |
| Linda Holt, Finance Director | |

OWASSO ECONOMIC DEVELOPMENT AUTHORITY:

Bryan Spriggs – term expires June 30, 2027
Alvin Fruga, City Council – term expires June 30, 2023
Chelsea Levo Feary, Owasso Chamber of Commerce – term expires June 30, 2023

PERSONNEL BOARD: Matt Inouye – term expires June 30, 2025

PLANNING COMMISSION:

David Smith – term expires June 30, 2024 Tim Miller – term expires June 30, 2025
Paul Loving – term expires June 30, 2025

SALES TAX OVERSIGHT COMMITTEE: term for lifetime of sales tax or resignation
Lindsay Bippus, Service Business

INDIAN NATIONS COUNCIL OF GOVERNMENTS (INCOG) BOARD OF DIRECTORS AND GENERAL ASSEMBLY: term expires June 30, 2023

Kelly Lewis, City Council / Warren Lehr, City Manager (Alternate)

INCOG TRANSPORTATION POLICY COMMITTEE: term expires June 30, 2023
Doug Bonebrake, City Council / Warren Lehr, City Manager (Alternate)

INCOG TRANSPORTATION TECHNICAL COMMITTEE: term expires June 30, 2023
Roger Stevens, Public Works Director / Dwayne Henderson (Alternate)

REGIONAL METROPOLITAN UTILITY AUTHORITY: term expires June 30, 2023
Roger Stevens, Public Works Director / Dwayne Henderson (Alternate)

There were no comments from the audience. Mr. Bush moved, seconded by Mr. Bonebrake to approve the appointments, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

10. Consideration and appropriate action relating to budget amendments for fiscal year-end supplemental appropriations of excess sales tax revenue

Linda Holt presented the item, recommending approval of budget amendments increasing estimated revenues and appropriations for expenditures in the following amounts:

- | | |
|--|----------------|
| • General Fund | \$4,066,000.00 |
| • Tax Incremental Financing (TIF) Fund | \$ 140,000.00 |

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the budget amendments, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

11. Consideration and appropriate action relating to Resolution 2022-08, providing for the adoption of an annual budget for Fiscal Year 2022-2023, General Fund and other Funds, and establishing Budget amendment authority as provided by state statute

Linda Holt presented the item, recommending approval of Resolution 2022-08.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Fruga to approve Resolution 2022-08, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

12. Consideration and appropriate action relating to a final plat for property containing approximately 0.826 acres, located east of the northeast corner of East 116th Street North and North 129th East Avenue

Alexa Beemer presented the item, recommending approval of the CVP – Owasso DB Final Plat.

There were no comments from the audience. Mr. Bush moved, seconded by Mr. Dunn to approve the final plat, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

13. Consideration and appropriate action relating to a final plat for property containing approximately 0.638 acres located southeast of East 106th Street and U.S. Highway 169

Alexa Beemer presented the item, recommending approval of the Caffeine Corner Addition Final Plat.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Fruga to approve the final plat, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to a Specific Use Permit (SUP) for approximately 4.98 acres located at 10927 East 106th Street North for a Ground Passenger Transportation Facility in a Commercial (CS) District, as referenced in SUP 22-02

Karl Fritschen presented the item, recommending approval of the Specific Use Permit (SUP 22-02). David Henke, representing the applicant, was present and responded to questions from the City Council.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Fruga to approve the Specific Use Permit, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: Bush

Motion carried: 4-1

15. Consideration and appropriate action relating to bids received for the Old Central Restroom Demolition and Remodel Project

Larry White presented the item, recommending to award the construction contract to Magnum Construction of Broken Arrow, Oklahoma, in the amount of \$103,300.00, and authorization to execute all necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to award the contract and authorize execution of all necessary documents, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

16. Consideration and appropriate action relating to the acceptance and final payment of the Community Development Block Grant (CDBG) Phase IV 2021 Hale Acres Sanitary Sewer Line Rehabilitation Project

Earl Farris presented the item, recommending acceptance of the project and authorization for final payment to Horseshoe Construction LLC, of La Porte Texas, in the amount of \$60,108.30.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to accept the project and authorize final payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

17. Consideration and appropriate action relating to a contract with the Fraternal Order of Police (FOP) Lodge #149 for FY 2022-2023

Michele Dempster presented the item, recommending approval of the FY 2022-2023 contract between the City of Owasso and the Fraternal Order of Police, Lodge #149, and authorization to execute all necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the contract and authorize execution of all necessary documents, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

18. Consideration and appropriate action relating to the ratification of the second year of the Employment Agreement between the City and City Manager, Warren Lehr, for FY 2022-2023

Michele Dempster presented the item.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Dunn to approve the agreement.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

19. Consideration and appropriate action relating to an Employment Agreement between the City and City Attorney, Julie Lombardi

Michele Dempster presented the item.

There were no comments from the audience. After discussion, Mr. Fruga moved, seconded by Mr. Dunn to approve the agreement.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

20. Report from City Manager

Warren Lehr reported on lane closures on US Highway 169.

21. Report from City Attorney

None

22. Report from City Councilors

None

23. Official Notices (documents for acknowledgment of receipt or information only, no discussion or action will be taken)

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date June 4, 2022
- Health Care Self-Insurance Claims – dated as of June 15, 2022
- Monthly Budget Status Report – May 2022
- Change orders executed by the City Manager or designee for the Wastewater Treatment Plant and Main Plant Lift Station Expansion Project and the Coffee Creek Lift Station and Force Main Improvements Project
- Oklahoma Department of Environmental Quality Permit No. WL000072220281 Waterline for Smith Farm Village

24. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

25. Adjournment

Mr. Bonebrake moved, seconded by Mr. Bush to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:50 pm.

The official seal of the City of Owasso, Oklahoma, is circular with a double-line border. The outer ring contains the text "THE CITY OF OWASSO" at the top and "OKLAHOMA" at the bottom. The inner circle contains the text "OFFICIAL SEAL".

Julian M Stevens
Julian M. Stevens, City Clerk

Kelly Lewis
Kelly Lewis, Mayor