

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING

Tuesday, June 16, 2020

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, June 16, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, June 12, 2020.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:44 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	None
Vice Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Authority Attorney – Julie Lombardi

3. Election of OPWA Chair

Chair Chris Kelley called for a nomination for the position of Chair. Mr. Kelley moved to elect Bill Bush to serve as OPWA Chair, seconded by Mr. Bonebrake.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Election of OPWA Vice Chair

Chair Bill Bush called for a nomination for the position of Vice Chair. Mr. Bush moved to elect Kelly Lewis to serve as OPWA Vice Chair, seconded by Mr. Dunn.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - June 2, 2020, and June 9, 2020, Regular Meetings

B. Approve claims

Ms. Lewis moved, seconded by Mr. Bonebrake to approve the Consent Agenda, as presented, with claims totaling \$344,745.13.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to items removed from the Consent Agenda

None

7. Consideration and appropriate action relating to a budget amendment in the Owasso Public Works Authority Fund for fiscal year end supplemental appropriations of excess sales tax revenue

Linda Jones presented the item, recommending approval of a budget amendment in the Owasso Public Works Authority Fund, increasing the estimated revenue and the appropriation for expenditures by \$566,410.00.

There were no comments from the audience. Mr. Dunn moved, seconded by Ms. Lewis to approve a budget amendment, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

8. Consideration and appropriate action relating to Resolution 2020-04, providing for the adoption of an annual budget for Fiscal Year 2020-2021

Linda Jones presented the item, recommending approval of Resolution 2020-04.

There were no comments from the audience. Ms. Lewis moved, seconded by Mr. Kelley to approve Resolution 2020-04, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

9. Consideration and appropriate action relating to an agreement for engineering design services for the Recycle Center Expansion Project

Dwayne Henderson presented the item, recommending to approve the Agreement for Engineering Services for design of the Recycle Center Expansion Project with Casement Engineering, LLC, of Sand Springs, Oklahoma, in the amount of \$39,650.00, and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the agreement and authorize execution of documents, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

10. Report from OPWA Manager

None

11. Report from OPWA Attorney

None

12. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date June 6, 2020
- Monthly Budget Status Report - May 2020

13. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

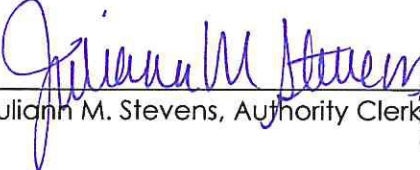
14. Adjournment

Ms. Lewis moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 8:01 pm.



Juliann M. Stevens, Authority Clerk





Bill Bush, Chair