

# OWASSO CITY COUNCIL

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## MINUTES OF REGULAR MEETING Tuesday, June 16, 2020

The Owasso City Council met in regular session on Tuesday, June 16, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, June 12, 2020. Pursuant to the COVID-19 Pandemic and the health threats posed by such pandemic, the meeting was available for viewing through YouTube Live Stream.

### 1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30pm.

### 2. Invocation

The Invocation was offered by Reverend Scott Mitchell, Community Formation of Trinity Presbyterian Church.

### 3. Flag Salute

Councilor Kelly Lewis led the flag salute.

### 4. Roll Call

Present	Absent
Mayor – Chris Kelley	None
Vice Mayor – Bill Bush	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Kelly Lewis	

A quorum was declared present.

Staff:

City Manager - Warren Lehr  
City Attorney - Julie Lombardi

### 5. Election of Mayor

Mayor Chris Kelley called for a nomination for the position of Mayor. Mr. Kelley moved to elect Bill Bush to serve as Mayor, seconded by Mr. Bonebrake.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

### 6. Election of Vice Mayor

Mayor Bush called for a nomination for the position of Vice Mayor. Mr. Bush moved to elect Kelly Lewis to serve as Vice Mayor, seconded by Mr. Dunn.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**7. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- Approve minutes - June 2, 2020, and June 9, 2020, Regular Meetings
- Approve claims
- Authorize the execution of the 2018 and 2019 Community Development Block Grant (CDBG) Contract/Agreement Renewals extending the effective dates to June 30, 2021, for funding the CDBG Hale Acres Sanitary Sewer Line Rehabilitation Project
- Accept a land donation from Anchor Stone Company of approximately 6,367 square feet located at 123 East Broadway
- Accept the contract work for the installation of communication towers located at Fire Station 2 (201 South Cedar) and Fire Station 3 (9990 North 145th East Avenue) and authorize final payment to Bright Lighting, Inc., of Tulsa, Oklahoma, in the amount of \$84,841.70

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented, with claims totaling \$741,395.51.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**8. Consideration and appropriate action relating to items removed from the Consent Agenda**

None

**9. Consideration and appropriate action relating to Ordinance 1167, for the annexation (OA 20-02) of approximately 4 acres located on the northeast corner of East 76<sup>th</sup> Street North and North 129<sup>th</sup> East Avenue and the rezoning (OZ 20-02) of said property from Residential Single Family Estate (RE) to Commercial Shopping (CS)**

Karl Fritschen presented the item, recommending adoption of Ordinance 1167.

Two citizens provided comments. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to adopt Ordinance 1167, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**10. Consideration and appropriate action relating to Ordinance 1168, for a Planned Unit Development (OPUD 20-01) of approximately 8.722 acres located north and west of the East 116<sup>th</sup> Street North and North 126<sup>th</sup> East Avenue intersection and the rezoning (OZ 20-01) of said property from Agriculture (AG) to Residential Multi-Family (RM) and Commercial Shopping (CS)**

Karl Fritschen presented the item, recommending adoption of Ordinance 1168.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis to adopt Ordinance 1168, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**11. Consideration and appropriate action relating to Ordinance 1169, closing for public use a waterline easement at Rejoice Christian Campus, located at 13407 East 106<sup>th</sup> Street North**  
Karl Fritschen presented the item, recommending adoption of Ordinance 1169.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to adopt Ordinance 1169, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**12. Consideration and appropriate action relating to the award of a bid for the FY 2020 Pavement Striping Project**

Larry Escalante presented the item, recommending to award the bid to RoadSafe Traffic Systems, Inc., of Tulsa, Oklahoma, in the amount of \$177,726.60, and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Kelley moved, seconded by Mr. Dunn to award the bid and authorize execution of the documents, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**13. Consideration and appropriate action relating to an agreement for the relocation of utilities for the East 116<sup>th</sup> Street North and North 129<sup>th</sup> East Avenue Intersection Improvements**

Dwayne Henderson presented the item, recommending approval of the Utility Relocation Agreement between the City of Owasso and Washington County Rural Water District #3 for the relocation of a water line and all related appurtenances and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bonebrake to approve the agreement and authorize execution of the documents, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**14. Consideration and appropriate action relating to the acquisition of right-of-way and easement for the East 116<sup>th</sup> Street North from Mingo to Garnett Road Roadway Improvement Project**

Roger Stevens presented the item, recommending authorization for payment to the Joy Ann Biggs Revocable Living Trust in the amount of \$27,769.00, for the acquisition of right-of-way and easement, located at 9727 East 116<sup>th</sup> Street North.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Ms. Lewis to authorize payment, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**15. Consideration and appropriate action relating to a budget amendment for Coronavirus Aid, Relief and Economic Security (CARES) Act reimbursement**

Linda Jones presented the item, recommending approval of a budget amendment in the General Fund, increasing the estimated revenue and the appropriation for expenditures by \$490,000.00.

There were no comments from the audience. After discussion, Mr. Kelley moved, seconded by Mr. Dunn to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**16. Consideration and appropriate action relating to a budget amendment for fiscal year end supplemental appropriations of excess sales tax revenue**

Linda Jones presented the item, recommending approval of a budget amendment in the General Fund, increasing the estimated revenue and the appropriation for expenditures by \$566,410.00.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**17. Consideration and appropriate action relating to Resolution 2020-14, providing for the adoption of an annual budget for Fiscal Year 2020-2021, General Fund and other Funds, and establishing budget amendment authority as provided by state statute**

Linda Jones presented the item, recommending approval of Resolution 2020-14.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Kelley to approve Resolution 2020-14, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**18. Consideration and appropriate action relating to the renewal of the Master Services Agreement with First Responder Support Services (FRSS) for professional behavioral health services**

Michele Dempster presented the item, recommending approval of the Third Renewal Agreement with First Responder Support Services in the amount of \$39,238.80, and authorization to execute the agreement.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Kelley to approve the agreement and authorize execution, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**19. Consideration and appropriate action relating to the ratification of the second year of the current Employment Agreement between the City and City Manager, Warren Lehr, for FY 2020-2021**

Michele Dempster presented the item, and discussion was held.

There were no comments from the audience. Mr. Kelley moved, seconded by Mr. Bonebrake to ratify the agreement, as presented.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**20. Consideration and appropriate action relating to an Employment Agreement between the City and City Attorney, Julie Lombardi**

Michele Dempster presented the item and discussion was held.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the agreement, as presented.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**21. Consideration and appropriate action relating to the appointment of citizens to the various City Boards and Committees**

Mayor Bill Bush presented the item, recommending the following appointments:

AUDIT COMMITTEE:

Doug Bonebrake, Seat 1, City Council – term expires June 30, 2021

Robert Curfman, Seat 3, Business Person – term expires June 30, 2023

Andrea O'Dell, Seat 4, Non Practicing CPA – term expires June 30, 2023

BOARD OF ADJUSTMENT: Dean Knoten - term expires June 30, 2023

CAPITAL IMPROVEMENTS COMMITTEE: term expires June 30, 2021

Bill Bush (City Council Representative)

Chris Kelley (City Council Representative)

Paul Loving (Planning Commission Representative)

Dirk Thomas (OEDA Representative)

Keith Whitfield (Citizen Representative)

Jeff Davis (Citizen Representative)

Jason Drake (Citizen Representative)

Rob Haskins (Citizen Representative)

Jim Hunter (Citizen Representative)

Kent Inouye (Citizen Representative)

Warren Lehr, City Manager

Chris Garrett, Assistant City Manager

Linda Jones, Finance Director

OWASSO ECONOMIC DEVELOPMENT AUTHORITY:

David Charney – term expires June 30, 2025

Lyndell Dunn, City Council – term expires June 30, 2021

Gary Akin, Owasso Chamber of Commerce – term expires June 30, 2021

PERSONNEL BOARD: Jerry Duke – term expires June 30, 2023

PLANNING COMMISSION:

Nick Kila – fill remainder of term expires June 30, 2021

Chad Balthrop – term expires June 30, 2023

INCOG TRANSPORTATION POLICY COMMITTEE: term expires June 30, 2021

Doug Bonebrake, City Council

Warren Lehr, City Manager (Alternate)

INCOG TRANSPORTATION TECHNICAL COMMITTEE: term expires June 30, 2021

Roger Stevens, Public Works Director

Dwayne Henderson (Alternate)

REGIONAL METROPOLITAN UTILITY AUTHORITY: term expires June 30, 2021

Roger Stevens, Public Works Director

Dwayne Henderson (Alternate)

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the appointments, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**22. Report from City Manager**

Warren Lehr reported on the following events: Drive-thru notary services for Absentee Ballots, the 2020 Economic Summit, the Grand Opening of Redbud Festival Park, July Gathering on Main, and the City's Annual Red White and Boom Celebration.

**23. Report from City Attorney**

None

**24. Report from City Councilors**

Councilor Bonebrake commented on the election of Mayor and Vice Mayor and acknowledged Mr. Lehr's years of service.

**25. Official Notices to Council (documents for acknowledgment of receipt or information only, no discussion or action will be taken)**

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date June 6, 2020
- Health Care Self-Insurance Claims – dated as of June 11, 2020
- Monthly Budget Status Report - May 2020

**26. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

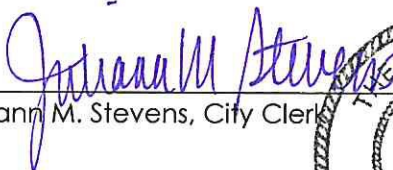
**27. Adjournment**

Mr. Kelley moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:45 pm.

  
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Juliann M. Stevens, City Clerk



  
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Bill Bush, Mayor