

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING Tuesday, May 15, 2018

The Owasso City Council met in regular session on Tuesday, May 15, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, May 11, 2018.

1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Senior Pastor Linzy Slayden of Friendship Baptist Church.

3. Presentation of Colors by the Owasso Police Department Honor Guard
National Anthem performed by Sergeant Jonathan Foyil

4. Roll Call

Present	Absent
Mayor – Chris Kelley	None
Vice-Mayor – Bill Bush	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Kelly Lewis	

A quorum was declared present.

Staff:

City Manager - Warren Lehr
City Attorney - Julie Lombardi

5. Presentation of Proclamation

Mayor Chris Kelley presented a proclamation declaring May 13, 2018 through May 19, 2018, as National Police Week and May 15, 2018, as National Peace Officers Memorial Day.

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
 - May 1, 2018, Regular Meeting
 - May 8, 2018, Regular Meeting
- B. Approve claims
- C. Approve Normal Retirement benefits for Sherry Bishop
- D. Authorize the City Manager to execute Community Development Block Grant (CDBG) FY 2016 and 2017 Contract/Agreement Renewals extending their effective dates to June 30, 2019 for funding the Hale Acres Sewer Line Project
- E. Declare a 2002 Ford Explorer vehicle, VIN #1FMZU73W92UB87055, as surplus to the needs of the City and made available for disposal via auction
- F. Approval of a budget amendment in the General Fund increasing estimated revenues and the appropriation for expenditures in the Community Center Department by \$3,000 related to fees for Family and Youth program activities

Mr. Bonebrake moved, seconded by Mr. Dunn to approve the Consent Agenda with claims totaling \$867,290.83.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

7. Consideration and appropriate action relating to items removed from the Consent Agenda
None

8. Consideration and appropriate action relating to Ordinance 1129, approving annexation application OA 18-02 and rezoning application OZ 18-03, for property located at 10920 N Garnett Rd

Morgan Pemberton presented the item recommending approval of Ordinance 1129, annexing property located at 10920 N Garnett Rd into the Owasso City Limits and rezoning the subject property from AG (Agriculture) to OM (Office Medium).

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve Ordinance 1129, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

9. Consideration and appropriate action relating to the purchase of a network data storage system through a State of Oklahoma contract vendor

Teresa Willson presented the item recommending approval of the purchase and installation of a new NetApp data storage system by state contract vendor, Peak Uptime, in the amount of \$88,479.63.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the purchase and installation of NetApp data storage system, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

10. Consideration and appropriate action relating to a budget amendment in the General Fund

Teresa Willson presented the item recommending approval of a budget amendment in the General Fund, increasing the appropriation for expenditures in the Information Technology Department by \$88,479.63 for the purchase of a network data storage system.

There were no comments from the audience. Mr. Bush moved, seconded by Mr. Bonebrake to approve the budget amendment to increase the estimated revenue and increase the appropriation for expenditures, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

11. Consideration and appropriate action relating to an agreement with the International Association of Firefighters Local #2789 (IAFF) Fiscal Year 2018-2019

Michele Dempster presented the item recommending approval of the 2018-19 agreement between the City of Owasso and the International Association of Firefighters (IAFF) Local #2789 and authorization for the Mayor to execute the agreement.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the agreement, and authorize the Mayor to the agreement, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

- 12. Consideration and appropriate action relating to Resolution 2018-06, approving the incurrence of indebtedness by the Owasso Public Works Authority (the "Authority") issuing its Sales Tax Revenue Note, Series 2018 (the "Note"); providing that the organizational document creating the Authority is subject to the provisions of the Note Indenture, authorizing the issuance of said note; waiving competitive bidding with respect to the sale of said note and approving the proceedings of the Authority pertaining to the sale of said note; ratifying and confirming a Sales Tax Agreement by and between the City of Owasso, Oklahoma (the "City") and the Authority pertaining to the year-to-year pledge of certain sales tax revenues; establishing the City's reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said City in calendar year 2018, and designating the note as a qualified tax-exempt obligation; and containing other provisions relating thereto**

Linda Jones presented the item recommending approval of Resolution 2018-06, authorizing the issuance of debt in the aggregate principal amount of \$9,800,000 by the Owasso Public Works Authority.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve Resolution 2018-06, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

- 13. Consideration and appropriate action relating to a budget amendment in the Capital Improvements Fund**

Linda Jones presented the item recommending a budget amendment in the Capital Improvements Fund, increasing the estimated revenue and the appropriation for expenditures by \$9,800,000 (Sales Tax Revenue Note, Series 2018).

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the budget amendment to increase the estimated revenue and increase the appropriation for expenditures, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

- 14. Consideration and appropriate action relating to a utility relocation agreement for the Central Park Channel Improvement Project**

Dwayne Henderson presented the item recommending authorization for the City Manager to execute the Agreement for Gas Facilities Relocation between Oklahoma Natural Gas Company and City of Owasso for the Central Park Channel, and authorization for the City Manager to terminate the agreement if revised estimates submitted by ONG become more than \$168,036 prior to commencement of construction and if it is determined by the City Manager that the revised estimate no longer fits within the City budget.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the agreement in the amount of \$168,036 with Oklahoma Natural Gas Company, and authorize the City Manager to execute the agreement, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

15. Consideration and appropriate action relating to a utility relocation agreement for the E 116th St North and N 129th E Ave Intersection Improvement Project

Dwayne Henderson presented the item recommending approval of the Inter-local Agreement with Tulsa County Board of County Commissioners for utility relocations at the intersection of E 116th St North and N 129th E Ave and authorization for the Mayor to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the agreement with Tulsa County Board of County Commissioners, and authorize the Mayor to execute the agreement, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

16. Consideration and appropriate action relating to the award of a construction bid for the Hale Acres Sanitary Sewer Replacement Project (2017 Community Development Block Grant)

Dwayne Henderson presented the item recommending the award of a construction contract, contingent on approval of Change Order No. 1 in Item #17, to Earth Smart Construction, Inc., in the amount of \$474,267 and authorization for the Mayor to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bush to award the bid to Earth Smart Construction, Inc., contingent on approval of Change Order No. 1 in Item #17, in the amount of \$474,267, and authorize the Mayor to execute the contract, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

17. Consideration and appropriate action relating to a change order in the construction contract for Hale Acres Sanitary Sewer Replacement Project (2017 Community Development Block Grant)

Dwayne Henderson presented the item recommending approval of Change Order #1, reducing the amount of the contract with Earth Smart Construction to \$313,312.50 and authorization for the Mayor to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Dunn to approve Change Order #1 and authorize the Mayor to execute the necessary documents, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

18. Consideration and appropriate action relating to a request for an executive session for the purpose of discussing personnel matters relating to the City Attorney and the City Manager as provided for in Title 25, O.S. § 307(B)(1)

Mayor Chris Kelley presented the item, Mr. Bush moved, seconded by Mr. Bonebrake to enter into executive session.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

At 7:41 pm, the Council entered into executive session.

At 8:03 pm, Warren Lehr entered into executive session.

At 8:08 pm, Warren Lehr exited executive session.

At 8:24 pm, Julie Lombardi entered into executive session.
At 8:30 pm, Julie Lombardi exited executive session.

At 8:41 pm, Julie Lombardi entered executive session.
At 8:46 pm, Julie Lombardi exited executive session.

At 8:46 pm, Warren Lehr entered into executive session.
At 8:56 pm, Warren Lehr exited executive session.

At 9:02 pm, Warren Lehr entered into executive session.
At 9:06 pm, Warren Lehr exited executive session.

At 9:06 pm, the Council returned to open session.

19. Report from City Manager

Mr. Lehr reported on participation levels of various city sponsored events.

20. Report from City Attorney

None

21. Report from City Councilors

Mr. Kelley and Mr. Dunn reported on the annual Tulsa Regional D.C. Fly-In. Councilors offered their appreciation to the Owasso Police Department and Sgt. Foyil for their participation in opening the meeting.

22. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date 4/28/18
- Health Care Self-Insurance Claims – dated as of 5/10/18
- Monthly Budget Status Report - April 2018

23. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None


24. Adjournment

Mr. Bush moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried 5-0 and the meeting adjourned at 9:12 pm.



Chris Kelley, Mayor



Lisa Wilson, Minute Clerk