

**OWASSO ECONOMIC DEVELOPMENT AUTHORITY**  
**Minutes of Regular Meeting**  
**Thursday, May 14, 2020**

**RECEIVED**  
**JUL 09 2020**  
**City Clerk's Office**

The Owasso Economic Development Authority met in regular session on Thursday, May 14, 2020, at City Hall in the Community Room, 200 S Main Street, Owasso, Oklahoma per the Notice of Public Meeting filed December 13, 2019, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main Street at 5:00 pm on Tuesday, May 12, 2020. As a result of the COVID-19 Pandemic and the immediate local health threats posed by such pandemic, each member of the Authority attended the meeting via teleconferencing and this meeting was available for public viewing through YouTube Live Stream.

**1. Call to Order**

Dee Sokolosky, Chair, called the meeting to order at 10:01 am.

**PRESENT**

Dee Sokolosky via teleconference, Chair  
Skip Mefford via teleconference, Vice Chair  
Gary Akin via teleconference, Secretary  
Lyndell Dunn via teleconference, Trustee  
Bryan Spriggs via teleconference, Trustee

**Absent**

David Charney via teleconference, Trustee  
Dirk Thomas via teleconference, Trustee

A quorum was declared present via teleconference [Title 25, Ok. Stat. 307.1(C)(2)].

**2. Consideration and appropriate action relating to a request for Trustee approval of the Consent Agenda. All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.**

- A. Approve minutes of the March 12, 2020, regular meeting
- B. Approve claims
- C. Accept monthly financial reports

Mr. Mefford moved to approve the Consent Agenda, seconded by Dr. Spriggs.

YEA: Dunn, Sokolosky, Spriggs, Mefford, and Akin

NAY: None

Abstain: None

Motion carried: 5-0

**3. Consideration and appropriate action relating to items removed from the Consent Agenda**

None

**4. Consideration and appropriate action relating to the proposed FY 2020-21 Hotel Tax Fund 3% Budget**

Ms. Levo Feary presented the item and discussion was held.

Dr. Spriggs moved to recommend the proposed FY 2020-21 Hotel Tax Fund 3% budget to the City Council with anticipated revenues to reflect \$183,000, seconded by Mr. Mefford.

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YEA: Dunn, Spriggs, Mefford, and Akin

NAY: Sokolosky

Abstain: None

Motion carried: 4-1

**5. Consideration and appropriate action relating to the proposed Resolution No. 2020-01 approving the OEDA FY 2020-21 Annual Operating Budget**

Ms. Levo Feary presented Resolution No. 2020-01 approving the OEDA FY 2020-01 Annual Operating Budget. Discussion was held.

Mr. Dunn moved to approve Resolution 2020-01 as recommended, seconded by Dr. Spriggs.

YEA: Dunn, Sokolosky, Spriggs, Mefford, and Akin

NAY: None

Abstain: None

Motion carried: 5-0

**6. Report from OEDA Director**

Ms. Levo Feary referred to the reports included in the agenda packet.  
Linda Jones gave the monthly sales tax report. Discussion was held.

**7. Report from OEDA Manager**

none

**8. Report from OEDA Trustees**

none

**9. New Business (New Business is any item of business which could not have been foreseen at the time of posting the agenda.)**

none

**10. Adjournment**

Mr. Dunn moved to adjourn the meeting, seconded by Dr. Spriggs.

YEA: Dunn, Sokolosky, Spriggs, Mefford, and Akin

NAY: None

Abstain: None

Motion carried: 5-0 and the meeting adjourned at 10:53 am.

  
Chelsea Levo Feary, CEcD, Economic Development Director