

OWASSO PLANNING COMMISSION
MINUTES OF REGULAR MEETING
Monday, May 11, 2020

The Owasso Planning Commission met in regular session on Monday, May 11, 2020 at Old Central per the Notice of Public Meeting and Agenda posted at City Hall, 200 S. Main (west side) at 11:45am on May 6, 2020. As a result of the COVID-19 Pandemic and the immediate local health threats posed by such pandemic, each member of the Planning Commission attended the meeting via teleconferencing and the meeting was available for public viewing through YouTube Live Stream.

ITEM 1. CALL TO ORDER

Dr. Loving called the meeting to order at 6:00 pm.

ITEM 2. Roll Call

PRESENT	ABSENT
Tim Miller – via teleconference	
David Horton – via teleconference	
Chad Balthrop - via teleconference	
Dr. Loving – via teleconference	
David Vines – present at the meeting	

A quorum was declared present.

STAFF:

Brian Dempster
Marsha Hensley
Karl Fritschen
Julie Lombardi

ITEM 3. Presentation of the Character Trait of the Month – Alertness

ITEM 4. Approval of Minutes from March 9, 2020 Regular Meeting.

The Commission reviewed the minutes.

Mr. Miller moved, seconded by Mr. Balthrop, to approve the minutes from the March 9, 2020 Regular Meeting.

A vote on the motion was recorded as follows:

YEA:	Mr. Balthrop, Mr. Miller, Mr. Vines, Dr. Loving, Mr. Horton
NAY:	None

Motion carried 5-0.

ITEM 5. **OA 20-01 Annexation**

Consideration and appropriate action relating to the request for the review of an annexation of approximately 8.722 acres, more or less. The subject property is located at 12525 E 116th St N.

Mr. Fritschen presented the staff report. The location was described. The Technical Advisory Committee reviewed this request at the April 15, 2020 meeting. Staff recommends approval of the annexation.

Mr. Miller moved, seconded by Mr. Horton to approve the annexation subject to any Staff and/or TAC recommendations.

A vote on the motion was recorded as follows:

YEA: Dr. Loving, Mr. Balthrop, Mr. Miller, Mr. Vines, Mr. Horton
NAY: None

Motion carried 5-0

ITEM 6. **Final Plat – Parker Village**

Consideration and appropriate action relating to the request for the review of a final plat proposing one-hundred twenty (120) lots on seven (7) blocks on approximately 57.52 acres. The property is zoned PUD 17-01A with the underlying zonings of CS (Commercial Shopping), RM (Residential Multi-family) and RS-3 (Residential Single-family). The subject property is located generally at 10701 N Garnett Rd.

Mr. Fritschen presented the staff report. The location was described. The Technical Advisory Committee reviewed this request at the April 15, 2020 meeting. Staff recommends approval of the final plat for Parker Village.

Mr. Vines moved, seconded by Mr. Miller, to approve the final plat for Parker Village, subject to any Staff and/or TAC recommendations.

A vote on the motion was recorded as follows:

YEA: Dr. Loving, Mr. Balthrop, Mr. Vines, Mr. Miller, Mr. Horton
NAY: None

Motion carried 5-0

ITEM 7. **Final Plat – Brighton Park, Phase I**

Consideration and appropriate action relating to the request for the review of a final plat proposing eight (8) lots on two (2) blocks on approximately 3.43 acres. The property is zoned PUD 14-01 with the underlying zoning of RS-3 (Residential Single-family). The subject property is located at E 108th Ct N and Mingo Rd.

Mr. Fritschen presented the staff report. The location was described. The Technical Advisory Committee reviewed this request at the April 15, 2020 meeting. Staff recommends approval of the final plat for Brighton Park, Phase I.

Mr. Balthrop moved, seconded by Mr. Miller, to approve the final plat for Brighton Park, Phase I, subject to any Staff and/or TAC recommendations.

A vote on the motion was recorded as follows:

YEA: Dr. Loving, Mr. Balthrop, Mr. Vines, Mr. Miller, Mr. Horton
NAY: None

Motion carried 5-0

ITEM 8. **OUSP 20-01 – Garrett Creek Center, Phase II**

Consideration and appropriate action relating to the request for the review of a Unified Sign Plan proposing the construction of two (2) 480 sq ft pylon signs and four (4) 70 sq ft monument signs. This request is for an amendment to a Unified Sign Plan that was approved in September 2018. The subject property is located south of the existing Garrett Creek commercial development.

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Mr. Fritschen presented the staff report. The location was described. The Technical Advisory Committee reviewed this request at the April 15, 2020 meeting. Staff recommends approval of the Unified Sign Plan Amendment.

After a brief discussion, Dr. Loving moved, seconded by Mr. Miller, to approve the Unified Sign Plan amendment OUSP 20-01, subject to any Staff and/or TAC recommendations.

A vote on the motion was recorded as follows:

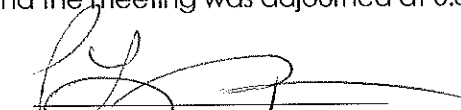
YEA: Dr. Loving, Mr. Balthrop, Mr. Vines, Mr. Miller, Mr. Horton
NAY: None

Motion carried 5-0


- ITEM 9. Community Development Report
- Director's Update
 - Report on Monthly Building Permit Activity
- ITEM 10. Report on Items from the April 15, 2020 TAC Meeting
- Final Plat – Parker Village
 - Final Plat – Brighton Park
 - Easement Closure – Kum & Go
 - Annexation OA 20-01
 - PUD 20-01/OZ 20-01 Owasso Assisted Living Center
 - OUSP 20-01 Garrett Creek Center, Phase II
- ITEM 11. Report from Planning Commissioners
- ITEM 12. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda).
- ITEM 13. **Adjournment** – Mr. Miller moved, seconded by Mr. Balthrop, to adjourn the meeting. A vote on the motion was recorded as follows:

YEA: Dr. Loving, Mr. Balthrop, Mr. Miller, Mr. Vines, Mr. Horton
NAY: None

Motion carried 5-0 and the meeting was adjourned at 6:35 pm.



Chairperson



Vice Chairperson

6-8-20

Date