

# OWASSO PUBLIC WORKS AUTHORITY (OPWA)

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## MINUTES OF REGULAR MEETING Tuesday, April 21, 2020

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, April 21, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, April 17, 2020. As a result of the recent and rapid escalation of the COVID-19 Pandemic and the immediate local health threats posed by such pandemic, each member of the City Council attended the meeting via teleconferencing and this meeting was available for public viewing through YouTube Live Stream.

### 1. Call to Order

Chair Chris Kelley called the meeting to order at 7:13 pm.

### 2. Roll Call

Present

Absent

Chair – Chris Kelley via teleconference

Vice Chair – Bill Bush – *via teleconference (joined the meeting at 7:15 pm)*

Trustee – Doug Bonebrake via teleconference

Trustee – Lyndell Dunn via teleconference

Trustee – Kelly Lewis via teleconference

A quorum was declared present via teleconference [Title 25, Ok. Stat. 307.1(C)(2)].

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - April 7, 2020, and April 14, 2020, Regular Meetings

B. Approve claims

C. Accept the 2019 Public Works Building Renovation Project and authorize final payment to VOY Construction, LLC, of Tulsa, Oklahoma, in the amount of \$7,058.90

Ms. Lewis moved, seconded by Mr. Bonebrake to approve the Consent Agenda, as presented, with claims totaling \$362,916.88.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. **Consideration and appropriate action relating to Resolution 2020-03, authorizing the Owasso Public Works Authority (the "Authority") to issue its Sales Tax Revenue Note, Series 2020 (the "Note") in the aggregate principal amount of \$12,000,000; waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying and confirming a Sales Tax Agreement by and between the City and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Supplemental Note Indenture authorizing the issuance and securing the payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note Indenture; authorizing and directing the execution of the Note and other documents relating to the transaction; and containing other provisions relating thereto, and a budget amendment**

Linda Jones presented the item, recommending approval of Resolution 2020-03, authorizing the issuance of a Series 2020 Sales Tax Revenue Note in the aggregate principal amount of \$12,000,000.00; and amending the Owasso Public Works Authority budget increasing appropriations for both revenues and expenditures by \$12,000,000.00.

*Vice Chair Bill Bush joined the meeting at 7:15.* There were no citizen comments submitted to the City Clerk. Mr. Bonebrake moved, seconded by Ms. Lewis to approve Resolution 2020-03 and approve the budget amendment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

6. **Report from OPWA Manager**

None

7. **Report from OPWA Attorney**

None

8. **Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date April 11, 2020
- Monthly Budget Status Report - March 2020

9. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

10. **Adjournment**

Mr. Dunn moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Bush, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:17 pm.

  
Chris Kelley, Chair

  
Juliann M. Stevens, Authority Clerk

