

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING

Tuesday, April 7, 2020

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, April 7, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, April 3, 2020. As a result of the recent and rapid escalation of the COVID-19 Pandemic and the immediate local health threats posed by such pandemic, each member of the Authority attended the meeting via teleconferencing and this meeting was available for public viewing through YouTube Live Stream.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:11 pm.

2. Roll Call

Present Absent

Chair – Chris Kelley via teleconference None

Vice Chair – Bill Bush via teleconference

Trustee – Doug Bonebrake via teleconference

Trustee – Lyndell Dunn via teleconference

Trustee – Kelly Lewis via teleconference

A quorum was declared present via teleconference [Title 25, Ok. Stat. 307.1(C)(2)].

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes of the March 17, 2020, Regular Meeting

B. Approve claims

Ms. Lewis moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented, with claims totaling \$948,492.65.

YEA: Bonebrake, Dunn, Bush, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to the acquisition of easement for the Coffee Creek Lift Station and Force Main Improvement Project

Roger Stevens presented the item, recommending authorization for payment to the Charlotte Ann Helscel Revocable Trust, in the amount of \$39,530.70, for the acquisition of permanent easement at 9732 North 145th East Avenue.

After discussion, Mr. Bush moved, seconded by Mr. Dunn to authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

6. **Report from OPWA Manager**
None

7. **Report from OPWA Attorney**
None

8. **Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – pay period ending date March 14, 2020 and March 28, 2020

9. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
None

10. **Adjournment**

Mr. Dunn moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Bush, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:15 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

