

**OWASSO SALES TAX OVERSIGHT COMMITTEE
MINUTES OF REGULAR MEETING
Monday, March 25, 2019**

The Owasso Sales Tax Watchdog Committee met in regular session on Monday, March 25, 2019, at City Hall, 200 South Main Street, per the Meeting Notice filed in the Office of the City Clerk on December 14, 2018 and the Agenda posted at City Hall, 200 South Main Street, at 5:00 PM on Tuesday, March 19, 2019.

At 6:30pm, a quorum was not present. Staff provided a project status update to those present. By the end of the status report, an additional committee member arrived, creating a quorum.

ITEM 1: CALL TO ORDER

In the absence of the Chair, Juliann Stevens, City Clerk, called the meeting to order at 7:20pm. Brian Dugan moves, seconded by Angela Kennedy to appoint Scott Reeves as Temporary Chair.
AYE: Dugan, Hutchings, Kennedy, Reeves, Thee, Wagner, Westerman
NAY: None
ABSTAIN: None
Motion carried 7-0.

ITEM 2: ROLL CALL

PRESENT: Scott Reeves, Trey Thee, Don Hutchings, Brian Dugan, Angela Kennedy, Ed Wagner
Mike Westerman (arrived at 6:36pm)

ABSENT: Jonna Chase, Steve Mowery, Matthew Roberts, Danny Ewing, Cyndi Knoten, Brandon Miller, Justin Prince

STAFF MEMBERS: Chris Garrett, Assistant City Manager; Linda Jones, Finance Director; Jennifer Newman, Deputy Finance Director; Roger Stevens, Public Works Director; Juliann Stevens, City Clerk

ITEM 3: CONSIDERATION AND ACTION RELATING TO THE MINUTES OF THE SEPTEMBER 24, 2018

Scott Reeves, Temporary Chair, presented the item. Brian Dugan moved, seconded by Don Hutchings to approve the minutes as presented.
AYE: Dugan, Hutchings, Kennedy, Reeves, Thee, Wagner, Westerman
NAY: None
ABSTAIN: None
Motion carried 7-0.

ITEM 4: DISCUSSION OF THE PROJECT STATUS REPORT

Roger Stevens and Chris Garrett presented status reports on current projects receiving either Capital Improvement Funds or Vision for Owasso Funds. Discussion was held.

ITEM 5: PRESENTATION AND DISCUSSION OF FINANCIAL REPORTS

- A. Capital Improvements Fund (Third penny dedicated sales tax)
- B. Vision for Owasso Fund (55/100 dedicated sales tax)

Linda Jones presented each financial report and discussion as held.

ITEM 6: CONSIDERATION AND ACTION RELATING TO PROJECT COMPLETION REPORTS

- A. East 76th Street North and Main Street Intersection Improvement Project
- B. FY 2017 Street Rehabilitation Program

Scott Reeves, Temporary Chair, presented the item. Don Hutchings moved, seconded by Brian Dugan to approve each report, as presented.

AYE: Dugan, Hutchings, Kennedy, Reeves, Thee, Wagner, Westerman

NAY: None

ABSTAIN: None

Motion carried 7-0.

ITEM 7: CONSIDERATION AND ACTION RELATING TO THE PROGRESS REPORTS FOR PUBLIC DISTRIBUTION

- A. Capital Improvements Fund Report #73 (Third penny dedicated sales tax)
- B. Vision for Owasso Fund Report #3 (55/100 dedicated sales tax)

Scott Reeves, Temporary Chair, presented the items. Ed Wagner moved, seconded by Trey Thee to approve each report, as presented.

AYE: Dugan, Hutchings, Kennedy, Reeves, Thee, Wagner, Westerman

NAY: None

ABSTAIN: None

Motion carried 7-0.

ITEM 9: REPORT FROM CITY MANAGER

Chris Garrett discussed changing the name of the committee from the Owasso Sales Tax Watchdog Committee to the Owasso Sales Tax Oversight Committee.

ITEM 10: NEW BUSINESS

None

ITEM 11: ADJOURNMENT

Angela Kennedy moved, seconded by Trey Thee to adjourn the meeting.

AYE: Dugan, Hutchings, Kennedy, Reeves, Thee, Wagner, Westerman

NAY: None

ABSTAIN: None

Motion carried 7-0.

The meeting adjourned at 7:35 PM.



Seal of the City Clerk of Owasso, Oklahoma. The seal is circular with a double-line border. The outer ring contains the text "CITY CLERK CITY OF OWASSO OKLAHOMA". The inner ring contains the word "SEAL". A handwritten signature in blue ink is written across the seal.

Julianne M. Stevens, City Clerk