

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

Tuesday, March 17, 2020

The Owasso City Council met in regular session on Tuesday, March 17, 2020, at 6:30 pm, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, March 13, 2020.

1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30pm.

2. Invocation

The Invocation was offered by Pastor Scott Carlson of The Refuge Owasso.

3. Flag Salute

Vice Mayor Bill Bush led the flag salute.

4. Roll Call

Present

Absent

Mayor – Chris Kelley

None

Vice-Mayor – Bill Bush

Councilor – Doug Bonebrake

Councilor – Lyndell Dunn

Councilor – Kelly Lewis

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - March 3, 2020, and March 10, 2020, Regular Meetings
- B. Approve claims
- C. Accept public infrastructure improvements at Trident Aquatics, located at 10001 North 127th East Avenue - concrete approaches, sidewalk, stormwater infrastructure, and fire hydrant including all appurtenances
- D. Accept public infrastructure improvements at Abbott Farms Phase II, located north of East 106th Street North, just east of North Mingo Road – asphalt roadways, sidewalk, stormwater infrastructure, water and sanitary sewer system improvements

Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented, with claims totaling \$963,303.65.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to items removed from the Consent Agenda

N/A

7. Consideration and appropriate action relating to Resolution 2020-10, declaring the existence of a civil state of emergency in the City of Owasso effective immediately upon passage of said Resolution until 6:30 PM on April 14, 2020, or unless terminated earlier by further Resolution

Warren Lehr presented the item, recommending approval of Resolution 2020-10 declaring an emergency caused by the impending threat of COVID-19 Pandemic to the public's peace, health and safety.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve Resolution 2020-10, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

8. Consideration and appropriate action relating to a professional services agreement with Municipal Finance Services, Incorporated for services pertaining to the financing of capital improvement projects

Linda Jones presented the item, recommending approval of the Professional Services Agreement between the City of Owasso and Municipal Finance Services, Incorporated and authorization for the Mayor to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis to approve the agreement and authorize signature, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

9. Consideration and appropriate action relating to Ordinance 1163, closing to the public a portion of a utility easement located in the general location of 11422 North 134th East Avenue
Brian Dempster presented the item, recommending adoption of Ordinance 1163.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Ms. Lewis to adopt Ordinance 1163, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

10. Consideration and appropriate action relating to a Final Plat for Hawthorne at Stone Canyon, Phase I, approximately 10.43 acres located south and west of the intersection of East 76th Street North and North 193rd East Avenue

Brian Dempster presented the item, recommending approval of the Final Plat for Hawthorne at Stone Canyon, Phase I.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the Final Plat, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

11. Consideration and appropriate action relating to a Final Plat for Time to Shine, approximately 4.09 acres located at 11515 East 96th Street North

Brian Dempster presented the item, recommending approval of the Final Plat for Time to Shine.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Dunn to approve the Final Plat, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: . None
Motion carried: 5-0

12. Consideration and appropriate action relating to a Final Plat for Replat of Lot 2 Block 2, Owasso Business Park Kum and Go #1858, approximately 1.07 acres located at 502 East 2nd Street

Brian Dempster presented the item, recommending approval of the Final Plat for the Replat of Lot 2, Block 2 of Owasso Business Park Kum and Go #1858.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the Final Plat, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

13. Consideration and appropriate action relating to Resolution 2020-09, requesting assistance from the Tulsa County Community Development Block Grant (CDBG) Urban County Program, approving an application identifying the installation of new sanitary sewer lines in the Hale Acres subdivision as the preferred project for the FY 2020 funding cycle

Brian Dempster presented the item, recommending approval of Resolution 2020-09 and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Bush to approve Resolution 2020-09 and authorize signature, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to an Inter-local Agreement for street resurfacing and striping on East 76th Street North from North 145th East Avenue to North 193rd East Avenue

Roger Stevens presented the item, recommending approval of the Inter-local Agreement between the City of Owasso and Rogers County in an amount not to exceed \$173,845.00 and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the Inter-local Agreement and authorize signature, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

15. Consideration and appropriate action relating to an agreement for the relocation of utilities for the East 116th Street North Roadway Improvements from North 129th East Avenue to US HWY 169

Roger Stevens presented the item, recommending approval of the Utility Relocation Agreement between the City of Owasso and Washington County Rural Water District #3 for the relocation of a water line and all related appurtenances and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Utility Relocation Agreement and authorize signature, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

16. Consideration and appropriate action relating to award a bid for parking lot improvements at Old Central, located at 109 North Birch

Jake Ketner presented the item, recommending award of the construction bid to Stronghand, LLC of Broken Arrow, Oklahoma, in the amount of \$183,195.30, and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to award the bid and authorize signature, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

17. Report from City Manager

Mr. Lehr reported that all city coordinated events are postponed; the Economic Summit has been rescheduled to June 11, 2020; and City staff will continue to monitor the COVID-19 Pandemic updates and recommendations from the Center for Disease Control and Tulsa Health Department.

18. Report from City Attorney

None

19. Report from City Councilors

Councilors commented on the COVID-19 Pandemic.

20. Official Notices to Council (documents for acknowledgment of receipt or information only, no discussion or action will be taken)

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date February 29, 2020
- Health Care Self-Insurance Claims – dated as of March 12, 2020
- Monthly Budget Status Report – February 2020

21. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

22. Adjournment

Ms. Lewis moved, seconded by Mr. Bush to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:57 pm.

Chris Kelley, Mayor

Juliann M. Stevens, City Clerk

