

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING Tuesday, February 20, 2018

The Owasso City Council met in regular session on Tuesday, February 20, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, February 16, 2018.

**1. Call to Order**

Mayor Lyndell Dunn called the meeting to order at 6:30 pm.

**2. Invocation**

The invocation was offered by Father Bryan Beard of Church of the Holy Cross.

**3. Flag Salute**

Councilor Bill Bush led the flag salute.

**4. Roll Call**

Present	Absent
Mayor – Lyndell Dunn	None
Vice-Mayor – Chris Kelley	
Councilor – Doug Bonebrake	
Councilor – Bill Bush	
Councilor – Jeri Moberly	

A quorum was declared present.

Staff:

City Manager - Warren Lehr  
City Attorney - Julie Lombardi

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

**A. Approve minutes**

- February 6, 2018, Regular Meeting
- February 13, 2018, Regular Meeting

**B. Approve claims**

**C. Approve Ordinance 1119 Nunc Pro Tunc, annexing to the City of Owasso, Oklahoma, additional lands and territory, referenced in Application OA 17-08 and repealing all ordinances or parts of ordinances in conflict**

**D. Approve a budget amendment in the General Fund increasing estimated revenues and the appropriation for expenditures by \$83,000 for alarm management services**

Ms. Moberly moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$1,162,108.37.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

6. **Consideration and appropriate action relating to items removed from the Consent Agenda**  
 None

7. **Consideration and appropriate action relating to the award of bids for the Police Headquarters Renovation Project**  
 Jason Woodruff presented the item recommending award of the following bids for the Police Headquarters Renovation Project:

Category	Bid Amount	Recommended Bidder
Building Demolition	\$65,333	Total Demolition
Concrete	\$119,350	D-Kerns Construction
Precast Concrete	\$163,400	Arrowhead
Masonry	\$54,919	Procraft
Steel Material Supply & Erecting	\$79,872	Figtree
Millwork	\$117,856	Fadco
Waterproofing	\$12,682	Oklahoma Roofing
Roofing	\$37,200	Atwell Roofing
Doors, Frames, Hardware	\$93,550	Builders Supply
Wood Door Supply	\$12,106	Windor Supply
Storefront Glass & Glazing	\$79,466	Couter & Company
Overhead Doors	\$15,485	Johnson Equipment
Drywall & Ceilings	\$164,760	ML Jones
Tile & Commercial Flooring	\$144,570	PT Enterprises
Painting & Wallcoverings	\$86,575	Vale Painting
Building Specialties	\$25,337	Nabholz
Signage	\$18,606	A-Max Signs
Fire Suppression	\$40,000	Frazier Fire
Plumbing & HVAC	\$582,740	McIntosh Services
Electrical, Fire Alarm & Security	\$998,776	Colburn Electric
Asphalt Paving & Markings	\$36,330	Dunhams
Earthwork & Site Utilities	\$110,000	D-Kerns Construction
Fencing	\$61,300	Ranchers Pipe & Steele
Landscaping	\$12,300	Horizon
<b>Total</b>	<b>\$3,132,513</b>	

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to award the 24 bids as recommended and listed above.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

8. **Consideration and appropriate action relating to the assignment of bid contracts and an amended construction management agreement with Nabholz Construction for the Police Headquarters Renovation Project**

Jason Woodruff presented the item recommending assignment of the 24 subcontractor bid contracts to Nabholz Construction Corporation for the purpose of construction management and project oversight for the duration of the renovation period and approval of an

amended Construction Management Agreement with Nabholz Construction Corporation for construction management services and oversight of the Police Headquarters Renovation Project with a guaranteed maximum price of \$3,933,934.37.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to assign the contracts and approve the amended Construction Management Agreement with Nabholz Construction Corporation in the amount of \$3,933,934.37, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

9. **Consideration and appropriate action relating to Ordinance 1125, accepting, adding, and annexing to the City of Owasso, Oklahoma, additional lands and territory, referenced in Application OA 18-01 (property located on the northwest corner of E 86 St N and N 161 E Ave) and repealing all ordinances or parts of ordinances in conflict**

Morgan Pemberton presented the item recommending approval of Ordinance 1125.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to approve Ordinance 1125, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

10. **Consideration and appropriate action relating to an agreement for right of way acquisition consulting services for the Garnett Road Widening Project from E 106 St N to E 116 St N**

Roger Stevens presented the item recommending approval of a Right of Way Consultant Agreement with Terra Acquisition Services for the Garnett Road Widening Project from East 106<sup>th</sup> Street North to East 116<sup>th</sup> Street North in an amount not to exceed \$41,400 and authorization for the Mayor to execute the agreement.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bonebrake to approve the right-of-way agreement and authorize the Mayor to execute the agreement, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: Bush

Motion carried: 5-0

11. **Consideration and appropriate action relating to an agreement for right of way acquisition consulting services for the E 116 St N Roadway Improvements from Mingo to N 135 E Ave**

Roger Stevens presented the item recommending approval of a Right of Way Consultant Agreement with Terra Acquisition for the E 116 St N Widening Project from Mingo to N 135 E Ave in an amount not to exceed \$84,000 and authorization of the Mayor to execute the agreement.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Mr. Bonebrake to approve the right-of-way agreement and authorize the Mayor to execute the agreement, as recommended.

YEA: Bonebrake, Kelley, Moberly, Dunn

NAY: Bush

Motion carried: 4-1

**12. Consideration and appropriate action relating to Resolution 2018-02, authorizing the submittal of an application for Surface Transportation Program (STP) Funding from the Oklahoma Department of Transportation for the E 96 St N and N 145 E Ave Intersection Widening Project**

Dwayne Henderson presented the item recommending approval of Resolution 2018-02.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to approve Resolution 2018-02, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

**13. Consideration and appropriate action relating to the proposed settlement of a tort claim and payment of the settlement to Ashley Calvert, Sarah Raymer and Hannah Raymer**

Julie Lombardi presented the item recommending City Council approve the proposed settlement in the amount of \$53,170.69 and authorize payment of the settlement to Ashley Calvert, Sarah Raymer and Hannah Raymer, their attorney and any other necessary parties.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Dr. Kelley to approve the settlement agreement and authorize payment in the amount of \$53,170.69, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

**14. Consideration and appropriate action relating to Council confirmation of a citizen appointment to the Tulsa County Criminal Justice Authority Sales Tax Overview Committee**

Mayor Dunn presented the item recommending the appointment of Kent Inouye to the Tulsa County Criminal Justice Sales Tax Overview Committee to serve a three-year term expiring on December 1, 2020.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve the Tulsa County Criminal Justice Sales Tax Overview Committee appointment, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

**15. Report from City Manager**

Mr. Lehr reported recent city activities.

**16. Report from City Attorney**

None

**17. Report from City Councilors**

Councilors commented on recent events.

**18. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

- Payroll Payment Report – Pay Period Ending Date 2/3//18
- Health Care Self-Insurance Claims – dated as of 2/15/18
- Monthly Budget Status Report - January 2018

**19. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**20. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Moberly to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 8:01 pm.

  
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Lyndell Dunn, Mayor  
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Lisa Wilson, Minute Clerk