

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING

Tuesday, February 16, 2021

The Owasso City Council met in regular session on Tuesday, February 16, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, February 12, 2021; and, the notice of Addendum filed in the office of the City Clerk and posted at said City Hall, at 5:00 pm on Monday, February 15, 2021. As a result of the extension of temporary emergency provisions relating to the Oklahoma Open Meeting Act, some members of the City Council attended the meeting Via Teleconferencing and this meeting was available for public viewing through YouTube Live Stream [Title 25, Ok. Stat. 307.1(C)(2)].

### 1. Call to Order

Mayor Bill Bush called the meeting to order at 6:30pm.

### 2. Invocation

The Invocation was offered by Warren Lehr, City Manager.

### 3. Flag Salute

Mayor Bill Bush led the flag salute.

### 4. Roll Call

Present	Absent
Mayor – Bill Bush	None
Vice Mayor – Kelly Lewis via teleconference	
Councilor – Chris Kelley via teleconference	
Councilor – Doug Bonebrake via teleconference	
Councilor – Lyndell Dunn via teleconference	

A quorum was declared present.

Staff:

City Manager - Warren Lehr  
City Attorney - Julie Lombardi

### 5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – February 2, 2021, and February 9, 2021, Regular Meetings
- B. Approve claims
- C. Approve Deferred Retirement benefits for Douglas Knapp through the Oklahoma Municipal Retirement Fund
- D. Approve Resolution 2021-03, amending the Metropolitan Environmental Trust (M.e.t.) Indenture, of which the City of Owasso is a beneficiary, to include the City of Wagoner as an additional beneficiary
- E. Approve and authorize the execution of the 2020-2021 Community Development Block Grant (CDBG) Program Contract for Public Improvements with the Board of County Commissioners of Tulsa County for Hale Acres Sanitary Sewer Line Rehabilitation
- F. Accept a grant from Oklahoma Municipal Assurance Group in the amount of \$4,787.50, and approve a budget amendment in the General Fund increasing the estimated revenue and the appropriation for expenditures in the Public Works Department by \$4,787.50

Mr. Bonebrake moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$190,785.29.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**6. Consideration and appropriate action relating to items removed from the Consent Agenda**  
None

**7. Consideration and appropriate action relating to a change order for the East 116<sup>th</sup> Street North and North 129<sup>th</sup> East Avenue Intersection Improvement Project**

Dwayne Henderson presented the item, recommending approval of Change Order No. 6, in the amount of \$27,756.98 (City of Owasso's share) for additional pavement quantities, and authorization to execute the necessary documents.

There were no citizen comments submitted to the City Clerk. After discussion, Mr. Bonebrake moved, seconded by Mr. Kelley to approve Change Order No. 6 and authorize execution of the documents, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**8. Consideration and appropriate action relating to a request for a Specific Use Permit (SUP) 20-04 for Criterion, multi-use building, containing approximately 1.54 acres and located south of 11422 North 134<sup>th</sup> East Avenue**

Alexa Beemer presented the item, recommending approval of SUP 20-04.

There were no citizen comments submitted to the City Clerk. A representative of the applicant answered City Council questions. After discussion, Mr. Kelley moved, seconded by Mr. Bonebrake to approve SUP 20-04, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**9. Consideration and appropriate action relating to a request for a Specific Use Permit (SUP) 21-01 for Trinity Presbyterian Church, containing approximately 14.91 acres and located at the northwest corner of East 76<sup>th</sup> Street North and North Memorial Drive**

Alexa Beemer presented the item, recommending approval of SUP 21-01, subject to the following conditions:

- The signage on the property will be limited to two (2) monument signs, each to not exceed eight (8) feet in height.
- Upon development of the north section of the property, a sidewalk will be required along the entire length of the eastern property line (Memorial Drive).
- A barrier must be placed along the southern edge of the site's detention pond to deter children from entering the pond area. This barrier can consist of either fencing or landscaping.

*\*Councilor Chris Kelley left the meeting at 6:50 pm\**

There were no citizen comments submitted to the City Clerk. The applicant answered City Council questions. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve SUP 21-01 with conditions, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

*\*Councilor Chris Kelley returned to the meeting at 6:53 pm\**

**10. Consideration and appropriate action relating to a request for a Specific Use Permit (SUP) 21-02 for Warren Clinic, medical facility, containing approximately 11.48 acres and located northeast of the intersection of US Highway 169 and East 116<sup>th</sup> Street North**

Karl Fritschen presented the item, recommending approval of SUP 21-02.

There were no citizen comments submitted to the City Clerk. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve SUP 21-02, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

**11. Report from City Manager**

Warren Lehr introduced Roger Stevens to report on Public Works activity resulting from severe winter storms.

**12. Report from City Attorney**

None

**13. Report from City Councilors**

Councilor Bonebrake commented on staff efforts during the winter weather event.

**14. Official Notices (documents for acknowledgment of receipt or information only, no discussion or action will be taken)**

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date January 30, 2021
- Health Care Self-Insurance Claims – dated as of February 11, 2021
- Monthly Budget Status Report - January 2021

**15. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None


**16. Adjournment**

Mr. Kelley moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:07 pm.

  
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Juliann M. Stevens, City Clerk



  
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Bill Bush, Mayor