

# OWASSO PUBLIC WORKS AUTHORITY (OPWA)

## MINUTES OF REGULAR MEETING Tuesday, January 7, 2020

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, January 7, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, January 3, 2020.

### 1. Call to Order

Chair Chris Kelley called the meeting to order at 6:51 pm.

### 2. Roll Call

Present	Absent
Chair – Chris Kelley	None
Vice Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr  
Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - December 17, 2019, Regular Meeting
- B. Approve claims

Ms. Lewis moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented, with claims totaling \$771,605.77.

YEA: Bonebrake, Dunn, Bush, Lewis, Kelley

NAY: None

Motion carried: 5-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Consideration and appropriate action to award a bid for the Water Meter Replacement Program

Travis Blundell presented the item, recommending awarding the bid to Second Sight Systems, LLC, of Barnhart, Missouri, to include the base bid, alternate #1, and alternate #2 in the amount of \$237,140.00 and authorization for the Chair to execute the agreement.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to award the bid and authorize the Chair to execute the agreement, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

**6. Consideration and appropriate action to award a bid for the Water Meter Replacement Program Materials**

Travis Blundell presented the item, recommending awarding the bid to Core and Main LP, of Owasso, Oklahoma, and authorization for the Chair to execute the contract for the purchase of the following water materials:

- 40 Series Re-setter at \$73.40 per unit
- Carson 2200 Meter Can at \$24.95 per unit
- Sigma Cast Iron Lid at \$13.15 per unit

There were no comments from the audience. After discussion, Ms. Lewis moved, seconded by Mr. Dunn to award the bid and authorize the Chair to execute the contract, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

**7. Report from OPWA Manager**

None

**8. Report from OPWA Attorney**

None

**9. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – pay period ending date December 21, 2019

**10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**11. Adjournment**

Mr. Dunn moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Bush, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:02 pm.

  
Juliann M. Stevens, Authority Clerk

  
Chris Kelley, Chair

