

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)

Council Chambers Old Central Building

109 North Birch, Owasso, OK

TUESDAY, February 2, 2021 - 6:30 PM

AGENDA

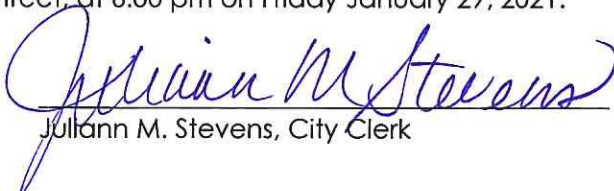
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City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – January 19, 2021, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date January 16, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday January 29, 2021.


Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING

Tuesday, January 19, 2021

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, January 19, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, January 15, 2021.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:29 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – January 5, 2021, and January 12, 2021, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented with claims totaling \$375,138.96.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date January 2, 2021
- Monthly Budget Report – December 2020

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Lewis moved, seconded by Mr. Kelley to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:30 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 2/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
61 OPWA	BH MEDIA HOLDING GROUPS, INC	OWASSO MARKET SEWER LINES	\$65.19
	GRAVITY SWR OWASSO MKT	- Total	\$65.19
	TREASURER PETTY CASH	UTILITY REF-COATS	\$23.46
	OPWA	- Total	\$23.46
	AEP/PSO	ELECTRIC USE	\$1,687.55
	CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00
	FELKINS ENTERPRISES LLC	BUSINESS CARDS	\$35.00
	JPMORGAN CHASE BANK	BEWLEY-PARTS	\$4.50
	JPMORGAN CHASE BANK	CAMFIL-AIR FILTERS	\$60.28
	JPMORGAN CHASE BANK	LOCKE-BULBS	\$33.60
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$149.77
	JPMORGAN CHASE BANK	STAPLES-SUPPLIES	\$59.98
	JPMORGAN CHASE BANK	SUNDANCE OFFICE-SUPPL	\$39.62
	STANDLEY SYSTEMS LLC	COPIER MAINTENANCE AGREEM	\$336.18
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$78.96
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONE	\$50.40
	OPWA ADMINISTRATION	- Total	\$27,535.84
	BANCFIRST	800469017/09B	\$55,960.40
	BANCFIRST	800470015/09C	\$23,361.34
	BANCFIRST	800471013/SANTA FE	\$14,375.74
	BANCFIRST	800472011/RANCH CREEK	\$25,377.32
	BANCFIRST	800780017/19C	\$84,891.80
	OKLAHOMA WATER RESOURCES BOARD	ORF-01-0002-CW/2001A	\$25,802.74
	OKLAHOMA WATER RESOURCES BOARD	ORF-02-0017-CW/2002A	\$22,386.97
	OPWA DEBT SERVICE	- Total	\$252,156.31
	GREELEY & HANSEN LLC LBX 619776	ENGINEERING SERVICES - RA	\$1,495.44
	SWCA INCORPORATED	ENVIRONMENTAL SERVICES AG	\$982.11
	RANCH CRK INTCPPT UPGRADE	- Total	\$2,477.55
	AEP/PSO	ELECTRIC USE	\$184.08
	OSI ENVIRONMENTAL INC	USED OIL SRVC FEE	\$100.00
	PIONEER FENCE CO	SERVICE CALL-PW GATE	\$663.65
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$36.70
	RECYCLE CENTER	- Total	\$984.43
	JPMORGAN CHASE BANK	GRAINGER-GLOVE LINERS	\$8.72
	JPMORGAN CHASE BANK	HARDHAT SAFETY-GLOVES	\$30.46
	JPMORGAN CHASE BANK	PIKEPASS-FEES	\$2.55
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$27.18
	SPOK INC.	PAGER USE	\$142.04

Claims List - 2/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	UNIFIRST HOLDINGS LP	\$121.76
		UNITED STATES CELLULAR CORPORATION	\$45.00
REFUSE COLLECTIONS - Total			\$377.71
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$4.59
UTILITY BILLING - Total			\$4.59
	AEP/PSO	ELECTRIC USE	\$6,618.20
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS	\$13.18
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$200.00
	JPMORGAN CHASE BANK	FASTENAL-BOLTS	\$66.16
	JPMORGAN CHASE BANK	GRAINGER-GLOVE LINERS	\$8.72
	JPMORGAN CHASE BANK	GRAINGER-PARTS	\$25.82
	JPMORGAN CHASE BANK	HARDHAT SAFETY-GLOVES	\$30.46
	JPMORGAN CHASE BANK	HARDHAT SAFETY-UNIFOR	\$125.65
	JPMORGAN CHASE BANK	HITCH IT-LOCK	\$7.95
	JPMORGAN CHASE BANK	HOME DEPOT-HOOKS	\$7.94
	JPMORGAN CHASE BANK	LOWES-BRACKETS	\$32.52
	JPMORGAN CHASE BANK	LOWES-BUCKET	\$6.66
	JPMORGAN CHASE BANK	LOWES-REFUND	(\$257.03)
	JPMORGAN CHASE BANK	OK.GOV-FEE	\$3.75
	JPMORGAN CHASE BANK	OREILLY-FUSES	\$4.99
	SPOK INC.	PAGER USE	\$63.91
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$105.68
	WASHINGTON CO RURAL WATER DISTRICT	MAGNOLIA LS WATER	\$23.10
	WASHINGTON CO RURAL WATER DISTRICT	MORROW LS WATER	\$19.80
WASTEWATER COLLECTIONS - Total			\$7,107.46
	AEP/PSO	ELECTRIC USE	\$27,950.07
	JPMORGAN CHASE BANK	AMAZON-HEATER	\$22.99
	JPMORGAN CHASE BANK	BA ELECTRIC-SUPPLIES	\$201.95
	JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES	\$34.48
	JPMORGAN CHASE BANK	CORE&MAIN-MATERIALS	\$645.31
	JPMORGAN CHASE BANK	GRAINGER-GLOVE LINERS	\$8.72
	JPMORGAN CHASE BANK	HARDHAT SAFETY-GLOVES	\$30.46
	JPMORGAN CHASE BANK	LOWES-MATERIALS	\$60.50
	JPMORGAN CHASE BANK	MCQUEEN LABS-FURNACE	\$2,507.00
	JPMORGAN CHASE BANK	MYBINDING.COM-MATERIA	\$25.18
	JPMORGAN CHASE BANK	NCL OF WISC-BOTTLES	\$24.11
	JPMORGAN CHASE BANK	NCL OF WISC-GLASS	\$311.74
	JPMORGAN CHASE BANK	NCL OF WISC-SPIGOT	\$98.86
	JPMORGAN CHASE BANK	NCL OF WISC-SUPPLIES	\$180.71

Claims List - 2/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$57.02
		JPMORGAN CHASE BANK	\$118.00
		JPMORGAN CHASE BANK	\$9,036.57
		SPOK INC.	\$27.39
		UNIFIRST HOLDINGS LP	\$153.78
		WASTEWATER TREATMENT - Total	\$41,494.84
		AEP/PSO	\$462.31
		CITY OF TULSA DEPT OF FINANCE	\$500.00
		JPMORGAN CHASE BANK	\$21.30
		JPMORGAN CHASE BANK	\$139.00
		JPMORGAN CHASE BANK	\$228.90
		JPMORGAN CHASE BANK	\$8.72
		JPMORGAN CHASE BANK	\$30.46
		JPMORGAN CHASE BANK	\$28.32
		SPOK INC.	\$82.67
		UNIFIRST HOLDINGS LP	\$158.24
		WATER - Total	\$1,659.92
		OPWA - Total	\$333,887.30
67	OPWA SALES TAX	BANCFIRST	\$233,933.25
		BANCFIRST	\$95,403.33
		BANCFIRST	\$95,738.54
		OPWA STF DEBT SERVICE - Total	\$425,075.12
		OPWA SALES TAX - Total	\$425,075.12
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	\$5,124.04
		OPWA ST SUB - DEBT SERV - Total	\$5,124.04
		OPWA SALES TAX SUB ACCOUN - Total	\$5,124.04
		OPWA Grand Total	\$764,086.46

**OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/16/21**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	18,561.29	27,769.83
405 Utility Billing	6,882.50	12,068.69
420 Water	14,825.72	25,425.03
450 Wastewater	12,463.82	20,675.22
455 Wastewater Collection	13,168.16	22,468.46
480 Refuse	13,544.53	23,257.56
485 Recycle Center	2,127.02	4,476.81
FUND TOTAL	81,573.04	136,141.60