

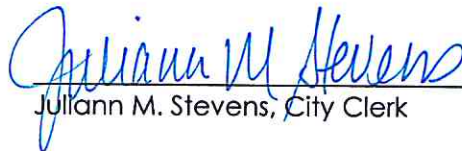
**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, December 4, 2018 – 6:30 pm

RECEIVED
NOV 30 2018
City Clerk's Office
JMS

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes, November 20, 2018, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 11/24/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 15, 2017, and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, November 30, 2018.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, November 20, 2018

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, November 20, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 15, 2017, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main Street, at 6:00 pm on Friday, November 16, 2018.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:53 pm.

2. Roll Call

Present

Absent

Chair – Chris Kelley

Vice-Chair – Bill Bush

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- November 6, 2018, Regular Meeting
- November 13, 2018, Regular Meeting

B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$19,719.15.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

Chris Cook presented a report on golf course projects and conditions.

6. Report from OPGA Attorney

None

7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date 11/10/2018
- Monthly Budget Status Report – October 2018

- 8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
None

9. Adjournment

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 8:26 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 12/4/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	YAMAHA GOLF CAR COMPANY	\$227.41
		YAMAHA MOTOR CORPORATION, USA	\$3,594.38
		CART OPERATIONS - Total	\$3,821.79
		AMERICAN BACTERIAL SOLUTIONS LLC	\$600.00
		BROWN FARMS LLC	\$540.00
		JPMORGAN CHASE BANK	\$31.00
		JPMORGAN CHASE BANK	\$297.77
		JPMORGAN CHASE BANK	\$110.98
		JPMORGAN CHASE BANK	\$55.02
		JPMORGAN CHASE BANK	\$4,915.50
		JPMORGAN CHASE BANK	\$463.85
		JPMORGAN CHASE BANK	\$117.00
		JPMORGAN CHASE BANK	\$67.60
		JPMORGAN CHASE BANK	\$46.48
		JPMORGAN CHASE BANK	\$50.32
		JPMORGAN CHASE BANK	\$102.77
		JPMORGAN CHASE BANK	\$500.00
		JPMORGAN CHASE BANK	\$13.92
		JPMORGAN CHASE BANK	\$385.32
		JPMORGAN CHASE BANK	\$680.00
		JPMORGAN CHASE BANK	\$119.60
		JPMORGAN CHASE BANK	\$1.98
		JPMORGAN CHASE BANK	\$9.49
		JPMORGAN CHASE BANK	\$14.94
		JPMORGAN CHASE BANK	\$72.69
		JPMORGAN CHASE BANK	\$27.98
		JPMORGAN CHASE BANK	\$79.40
		JPMORGAN CHASE BANK	\$116.41
		JPMORGAN CHASE BANK	\$39.39
		JPMORGAN CHASE BANK	\$97.52
		JPMORGAN CHASE BANK	\$195.00
		JPMORGAN CHASE BANK	\$51.05
		JPMORGAN CHASE BANK	\$54.39
		JPMORGAN CHASE BANK	\$20.85
		TCF NATIONAL BANK	\$5,058.28
		UNIFIRST HOLDINGS LP	\$22.00
		UNIFIRST HOLDINGS LP	\$4.40
		UNIFIRST HOLDINGS LP	\$38.70
		UNIFIRST HOLDINGS LP	\$29.08
		COURSE MAINT - Total	\$15,030.68
		JPMORGAN CHASE BANK	\$254.00
		JPMORGAN CHASE BANK	\$198.27

Claims List - 12/4/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$80.06
		JPMORGAN CHASE BANK	\$175.68
		STEVE'S MECHANICAL	\$495.00
	FOOD & BEV	- Total	\$1,203.01
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$35.88
	GPS TECHNOLOGIES, INC	CART GPS	\$840.00
	JPMORGAN CHASE BANK	COX-CABLE	\$77.53
	JPMORGAN CHASE BANK	LOCKE-PARTS	\$15.31
	JPMORGAN CHASE BANK	LOWES-HOT WATER TANK	\$422.12
	JPMORGAN CHASE BANK	OK NEWS-NEWSPAPER	\$386.04
	JPMORGAN CHASE BANK	SAMS-MEMB FEE	\$100.00
	JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL	\$77.00
	OWASSO CHAMBER OF COMMERCE	AD	\$1,350.00
	RIDGEBACK ROOFING & CONSTRUCTION	WINDOW REPAIRS	\$2,254.72
	GOLF ADMIN	- Total	\$5,558.60
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$39.78
	GOLF SHOP	- Total	\$39.78
	JPMORGAN CHASE BANK	CCSWB-BEVERAGE	\$151.38
	JPMORGAN CHASE BANK	SAMS-FOOD	\$482.20
	JPMORGAN CHASE BANK	WALMART-FOOD	\$133.11
	OPGA	- Total	\$766.69
	OPGA	- Total	\$26,420.55
	OPGA Grand Total		\$26,420.55

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 11/24/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,578.63	3,036.79
605 Cart Operations	2,175.20	2,431.56
610 Golf Course Operations	9,087.04	10,861.59
670 Food & Beverage	1,746.94	2,045.33
690 General & Administration	3,405.75	4,081.96
<hr/> FUND TOTAL	18,993.56	22,457.23