

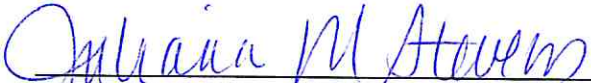
**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, November 6, 2018 – 6:30 pm

RECEIVED
NOV 02 2018
City Clerk's Office *SB*

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - October 16, 2018, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 10/13/18
 - Payroll Payment Reports – Pay Period Ending Date 10/27/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 15, 2017, and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, November 2, 2018.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, October 16, 2018

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, October 16, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 15, 2017, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, October 12, 2018.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:48 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	none
Vice-Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
 - October 2, 2018, Regular Meeting
 - October 9, 2018, Regular Meeting
- B. Approve claims

Mr. Dunn moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$16,258.16

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date 09/29/2018
- Monthly Budget Status Report – September 2018

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bush moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:49 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 11/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$56.60
		JPMORGAN CHASE BANK	\$2,543.77
		YAMAHA GOLF CAR COMPANY	\$122.86
		YAMAHA MOTOR CORPORATION, USA	\$3,594.38
		CART OPERATIONS - Total	\$6,317.61
		AEP/PSO	\$2,531.87
		AT&T	\$11.98
		BOARDTRONICS, INC.	\$279.85
		JPMORGAN CHASE BANK	\$45.75
		JPMORGAN CHASE BANK	\$40.44
		JPMORGAN CHASE BANK	\$647.50
		JPMORGAN CHASE BANK	\$483.23
		JPMORGAN CHASE BANK	\$206.10
		JPMORGAN CHASE BANK	\$472.50
		JPMORGAN CHASE BANK	\$345.75
		JPMORGAN CHASE BANK	\$108.00
		JPMORGAN CHASE BANK	\$600.00
		JPMORGAN CHASE BANK	\$463.90
		JPMORGAN CHASE BANK	\$75.55
		JPMORGAN CHASE BANK	\$22.86
		JPMORGAN CHASE BANK	\$240.93
		JPMORGAN CHASE BANK	\$350.00
		JPMORGAN CHASE BANK	\$75.00
		JPMORGAN CHASE BANK	\$88.61
		JPMORGAN CHASE BANK	\$58.99
		JPMORGAN CHASE BANK	\$47.99
		JPMORGAN CHASE BANK	(\$24.99)
		JPMORGAN CHASE BANK	\$6.20
		JPMORGAN CHASE BANK	\$170.86
		JPMORGAN CHASE BANK	\$323.82
		JPMORGAN CHASE BANK	\$251.41
		JPMORGAN CHASE BANK	\$234.30
		JPMORGAN CHASE BANK	\$120.00
		JPMORGAN CHASE BANK	\$69.98
		UNIFIRST HOLDINGS LP	\$33.00
		UNIFIRST HOLDINGS LP	\$2.20
		UNIFIRST HOLDINGS LP	\$4.40
		UNIFIRST HOLDINGS LP	\$58.05
		UNIFIRST HOLDINGS LP	\$45.37
		COURSE MAINT - Total	\$8,491.40
		JPMORGAN CHASE BANK	\$254.00

Claims List - 11/6/2018

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	JPMORGAN CHASE BANK	MURPHY -SUPPLIES	\$318.63
		JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$66.48
		JPMORGAN CHASE BANK	OK ABLE-PERMIT	\$62.25
		JPMORGAN CHASE BANK	OK ABLE-PERMIT FEE	\$122.25
		JPMORGAN CHASE BANK	OK.GOV-FEE	\$4.68
		JPMORGAN CHASE BANK	OK.GOV-PERMIT FEE	\$14.04
		JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$156.84
		JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$85.49
		FOOD & BEV	- Total	\$1,084.66
		AEP/PSO	ELECTRIC USE	\$1,447.99
		AT&T	CONSOLIDATED PHONE	\$95.83
		AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$35.88
		GPS TECHNOLOGIES, INC	CART GPS	\$840.00
		JPMORGAN CHASE BANK	COX-CABLE	\$77.53
		JPMORGAN CHASE BANK	LODGING EXPENSE	\$138.27
		JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$50.94
		JPMORGAN CHASE BANK	MURPHY -SUPPLIES	\$215.11
		JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL	\$77.00
		JPMORGAN CHASE BANK	WASTE MGMT-REFUSE SER	\$394.13
		JPMORGAN CHASE BANK	ZEUS BATTERY-BATTERIE	\$243.49
		GOLF ADMIN	- Total	\$3,616.17
		JPMORGAN CHASE BANK	ACUSHNET -PROMO	\$126.00
		JPMORGAN CHASE BANK	AMAZON-ROPE	\$75.14
		JPMORGAN CHASE BANK	KICKINGBIRD-FEE	\$50.00
		JPMORGAN CHASE BANK	USPS-POSTAGE	\$5.15
		GOLF SHOP	- Total	\$256.29
		BGR DAILY ACCT.	REIMB GOLF PETTY CASH	\$564.00
		JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$8,968.26
		JPMORGAN CHASE BANK	BILLER DIRECT-MERCHAN	\$55.96
		JPMORGAN CHASE BANK	CCSWB-FOOD	\$779.98
		JPMORGAN CHASE BANK	CUTTER&BUCK-MERCHANDI	\$96.47
		JPMORGAN CHASE BANK	IMPERIAL-MERCHANDISE	\$1,159.77
		JPMORGAN CHASE BANK	LUXOTTICA-MERCHANDISE	\$134.33
		JPMORGAN CHASE BANK	OUTDOOR CUSTOM-MERCHA	\$495.44
		JPMORGAN CHASE BANK	PING-MERCHANDISE	\$850.33
		JPMORGAN CHASE BANK	SAMS-BEER	\$106.00
		JPMORGAN CHASE BANK	SAMS-FOOD	\$700.30
		JPMORGAN CHASE BANK	SYSCO-FOOD	\$504.78
		JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$83.78
		JPMORGAN CHASE BANK	WALMART-BEER	\$101.44
		JPMORGAN CHASE BANK	WALMART-COFFEE	\$15.66

Claims List - 11/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	
		WALMART-FOOD	\$181.41
	OPGA	- Total	\$14,797.91
	OPGA	- Total	\$34,564.04
	OPGA Grand Total		\$34,564.04

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 10/13/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,405.13	3,920.45
605 Cart Operations	2,769.63	3,103.54
610 Golf Course Operations	10,991.83	16,834.65
670 Food & Beverage	1,984.13	2,954.54
690 General & Administration	3,405.75	5,170.00
<hr/> FUND TOTAL	21,556.47	31,983.18

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 10/27/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,371.63	3,882.79
605 Cart Operations	2,609.95	2,923.61
610 Golf Course Operations	10,881.87	16,720.30
670 Food & Beverage	1,906.56	2,868.23
690 General & Administration	3,405.75	5,170.00
<hr/> FUND TOTAL	<hr/> 21,175.76	<hr/> 31,564.93