

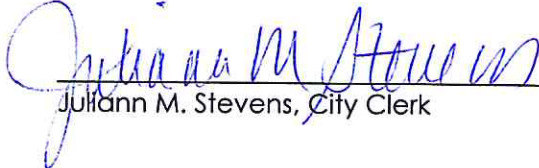
**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, November 6, 2018 – 6:30 pm

RECEIVED
NOV 02 2018
City Clerk's Office 

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - October 16, 2018, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 10/13/18
 - Payroll Payment Reports – Pay Period Ending Date 10/27/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 15, 2017, and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, November 2, 2018.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, October 16, 2018

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, October 16, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 15, 2017, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, October 12, 2018.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:378 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	none
Vice-Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
 - October 2, 2018, Regular Meeting
 - October 9, 2018, Regular Meeting
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$583,105.91.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to the purchase of hydro-excavation equipment

Travis Blundell presented the item recommending approval to purchase a Vactron LP873 SDT-H Hydro-Excavator in the amount of \$79,930.00 from Vermeer Great Plains of Catoosa, Oklahoma, per the State of Oklahoma approved contract #SW193.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the purchase of the Hydro-Excavator, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to budget amendments for the re-appropriation of carryover funds in FY 2019

Linda Jones presented the item recommending approval of a budget amendment increasing the estimate of revenues by \$26,721,086 and the appropriation for expenditures by \$27,395,092 for the Owasso Public Works Authority.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the budget amendments, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

7. Report from OPWA Manager

None

8. Report from OPWA Attorney

None

9. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date 09/29/2018
- Monthly Budget Status Report - September 2018

10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

11. Adjournment

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:47 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 11/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	KELLOGG ENGINEERING, INC	ENGINEERING AGREEMENT - C \$9,729.00
		COFFEE CREEK LIFT STATION - Total	\$9,729.00
		AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES \$86.51
		OPWA - Total	\$86.51
	AEP/PSO	ELECTRIC USE	\$1,282.82
	AT&T	CONSOLIDATED PHONE	\$146.07
	CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$112.23
	HOLLON FIRE PROTECTION	FIRE EXTINGUISHER INSPECT	\$96.00
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	\$16.99
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$52.92
	JPMORGAN CHASE BANK	OWASSO CHAMBER-FEE	\$40.00
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$153.62
	JPMORGAN CHASE BANK	SAVON-BUSINESS CARDS	\$30.00
	JPMORGAN CHASE BANK	SHI INT'L-SOFTWARE	\$194.00
	JPMORGAN CHASE BANK	VORNADO AIR-SUPPLIES	\$69.98
	STANDLEY SYSTEMS, LLC	COPIER MAINT AGRMT	\$405.54
	TERMINIX	PEST CONTROL	\$0.80
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	\$36.39
		OPWA ADMINISTRATION - Total	\$27,637.36
	BANCFIRST	800329021/10	\$7,306.11
	BANCFIRST	800469017/09B	\$55,960.40
	BANCFIRST	800470015/09C	\$23,361.34
	BANCFIRST	800471013/SANTA FE	\$14,375.74
	BANCFIRST	800472011/RANCH CRK	\$25,377.32
		OPWA DEBT SERVICE - Total	\$126,380.91
	AEP/PSO	ELECTRIC USE	\$170.19
	AT&T	CONSOLIDATED PHONE	\$11.98
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$13.83
	HOLLON FIRE PROTECTION	FIRE EXTINGUISHER INSPECT	\$36.00
	JPMORGAN CHASE BANK	QUALITY-TIRE	\$99.50
	JPMORGAN CHASE BANK	TERRACYCLE-DISPOSAL	\$995.50
	JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE	\$1,079.58
		RECYCLE CENTER - Total	\$2,406.58
	AT&T	CONSOLIDATED PHONE	\$11.98
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$25.58
	CRANE CARRIER COMPANY	LHS-CAM BRACKET	\$187.55
	CRANE CARRIER COMPANY	PRIMARY AIR FILTER	\$286.07
	CRANE CARRIER COMPANY	S-CAM FOR 17-1	\$66.17
	CRANE CARRIER COMPANY	SLACK ADJ. FOR 15-1	\$389.92

Claims List - 11/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	CRANE CARRIER COMPANY	\$140.65
		HOLLON FIRE PROTECTION	\$180.00
		JPMORGAN CHASE BANK	\$14.00
		JPMORGAN CHASE BANK	\$19.90
		JPMORGAN CHASE BANK	\$42.97
		JPMORGAN CHASE BANK	\$231.46
		JPMORGAN CHASE BANK	\$27.99
		JPMORGAN CHASE BANK	\$118.34
		JPMORGAN CHASE BANK	\$653.31
		JPMORGAN CHASE BANK	\$152.99
		JPMORGAN CHASE BANK	\$80.10
		JPMORGAN CHASE BANK	\$4.98
		JPMORGAN CHASE BANK	\$555.06
		JPMORGAN CHASE BANK	\$105.00
		JPMORGAN CHASE BANK	\$69.67
		JPMORGAN CHASE BANK	\$838.56
		JPMORGAN CHASE BANK	\$34.94
		REHRIG PACIFIC CO.	\$24,947.87
		SPOK, INC.	\$81.26
		UNITED STATES CELLULAR CORPORATION	\$38.42
		WARREN POWER & MACHINERY, L.P	\$1,632.50
REFUSE COLLECTIONS - Total			\$30,937.24
		JPMORGAN CHASE BANK	\$4.82
		TECHNICAL PROGRAMMING SERVICES INC	\$2,889.14
		TODD C. KIMBALL	\$786.00
		TYRONE EUGENE DINKINS	\$1,332.75
UTILITY BILLING - Total			\$5,012.71
		AEP/PSO	\$5,540.89
		CLEAN UNIFORM COMPANY	\$76.20
		HOLLON FIRE PROTECTION	\$40.00
		JET TRUCKING, LLC	\$365.00
		JPMORGAN CHASE BANK	\$396.48
		JPMORGAN CHASE BANK	\$49.00
		JPMORGAN CHASE BANK	(\$49.00)
		JPMORGAN CHASE BANK	\$152.56
		JPMORGAN CHASE BANK	\$339.89
		JPMORGAN CHASE BANK	\$15.64
		JPMORGAN CHASE BANK	\$231.62
		JPMORGAN CHASE BANK	\$8.21
		JPMORGAN CHASE BANK	\$840.74
		JPMORGAN CHASE BANK	\$4.85

Claims List - 11/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	LOWES-MATERIALS \$24.00
		JPMORGAN CHASE BANK	LOWES-PARTS \$119.46
		JPMORGAN CHASE BANK	LOWES-REMOTES \$61.96
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$184.60
		JPMORGAN CHASE BANK	LOWES-TOOLS \$61.41
		JPMORGAN CHASE BANK	OREILLY-MATERIALS \$14.99
		JPMORGAN CHASE BANK	SAV ON-SUPPLIES \$20.00
		JPMORGAN CHASE BANK	WWETT-CONF FEE \$200.00
	OMEGA RAIL MANAGEMENT, INC.	PIPELINE AGREEMENT	\$500.00
	SPOK, INC.	PAGER USE	\$55.04
	TREASURER PETTY CASH	TRAVEL REIMB	\$228.75
	WASHINGTON CO RURAL WATER DISTRICT	WATER	\$19.98
WASTEWATER COLLECTIONS - Total			\$9,502.27
	AEP/PSO	ELECTRIC USE	\$29,387.26
	AT&T	CONSOLIDATED PHONE	\$71.87
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$175.33
	HOLLON FIRE PROTECTION	FIRE EXTINGUISHER INSPECT	\$425.82
	JPMORGAN CHASE BANK	ATWOODS-OIL	\$359.94
	JPMORGAN CHASE BANK	ATWOODS-UNIFORM	\$69.99
	JPMORGAN CHASE BANK	BA ELECTRIC-FREIGHT	\$52.53
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	\$182.50
	JPMORGAN CHASE BANK	CAVENDERS-BOOTS	\$140.24
	JPMORGAN CHASE BANK	CONVEYOR-SWITCH	\$360.61
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$160.89
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$81.67
	JPMORGAN CHASE BANK	FASTENAL-SUPPLIES	\$36.95
	JPMORGAN CHASE BANK	FORT BEND SVC-SUPPLIE	\$2,788.00
	JPMORGAN CHASE BANK	GARDNER-FREIGHT	\$324.55
	JPMORGAN CHASE BANK	GRAINGER-DEGREASER	\$123.60
	JPMORGAN CHASE BANK	GRAINGER-REAGENT	\$63.00
	JPMORGAN CHASE BANK	HACH CO-REAGENT	\$1,208.52
	JPMORGAN CHASE BANK	HAYNES-EQUIP	\$511.57
	JPMORGAN CHASE BANK	HOME DEPOT-HOSES	\$67.41
	JPMORGAN CHASE BANK	HUTHER&ASSOC-TESTING	\$1,015.00
	JPMORGAN CHASE BANK	IRBY-CONNECTORS	\$150.37
	JPMORGAN CHASE BANK	LODGING EXPENSE	\$1,146.03
	JPMORGAN CHASE BANK	LOWES-LOCK	\$18.74
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$5.76
	JPMORGAN CHASE BANK	MOTION INDUS-FILTERS	\$49.52
	JPMORGAN CHASE BANK	NCL-PIPETS	\$286.35
	JPMORGAN CHASE BANK	NCL-REAGENT	\$527.29

Claims List - 11/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	NCL-SUPPLIES \$390.63
		JPMORGAN CHASE BANK	OREILLY-FILTERS \$20.88
		JPMORGAN CHASE BANK	OREILLY-OIL \$209.85
		JPMORGAN CHASE BANK	REXEL-SUPPLIES \$631.72
		JPMORGAN CHASE BANK	ROYAL FILTER-FILTERS \$371.64
		JPMORGAN CHASE BANK	SCIENTIFIC SALES-EQUI \$496.98
		JPMORGAN CHASE BANK	WALMART-WATER \$13.16
		JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REM \$10,215.83
		JPMORGAN CHASE BANK	WWETT-REG FEE \$200.00
	SCHREIBER, LLC	BEARINGS	\$297.00
	SCHUERMAN ENTERPRISES, INC	CLEARSCADA ANNUAL SERVICE	\$1,620.00
	SPOK, INC.	PAGER USE	\$17.82
	WASTEWATER TREATMENT	- Total	\$54,276.82
	AEP/PSO	ELECTRIC USE	\$377.81
	APAC-OKLAHOMA, INC.	ASPHALT	\$238.68
	CITY OF TULSA DEPT OF FINANCE	LAB SERVICES FOR SEPT. 20	\$640.00
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$173.12
	HOLLON FIRE PROTECTION	FIRE EXTINGUISHER INSPECT	\$85.00
	JET TRUCKING, LLC	DIRT	\$45.00
	JPMORGAN CHASE BANK	ATWOODS-BAGS	\$24.95
	JPMORGAN CHASE BANK	ATWOODS-BOOTS	\$139.99
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	\$180.00
	JPMORGAN CHASE BANK	BUMP2BUMP-WRENCHES	\$29.94
	JPMORGAN CHASE BANK	CORE&MAIN-CAN RING/LI	\$156.50
	JPMORGAN CHASE BANK	CORE&MAIN-MAINT FEE	\$3,195.00
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$3,856.08
	JPMORGAN CHASE BANK	DITCH WITCH-PARTS	\$47.11
	JPMORGAN CHASE BANK	HARBOR FREIGHT-TOOLS	\$86.94
	JPMORGAN CHASE BANK	IRBY-MODULES	\$1,080.00
	JPMORGAN CHASE BANK	LOWES-BATTERIES	\$27.97
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$59.96
	JPMORGAN CHASE BANK	TWIN CITIES-CONCRETE	\$1,131.13
	JPMORGAN CHASE BANK	UTILITY SUPPLY-PARTS	\$352.32
	SPOK, INC.	PAGER USE	\$99.59
	WATER	- Total	\$12,027.09
	OPWA	- Total	\$277,996.49
67	OPWA SALES TAX	BANCFIRST	800492019/2008 NOTE \$99,039.90
		BANCFIRST	800650012/2016 NOTE \$131,368.75
		BANCFIRST	800730038/2018 NOTE \$23,722.61
		OPWA STF DEBT SERVICE	- Total
			\$254,131.26

Claims List - 11/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
67	OPWA SALES TAX	- Total	\$254,131.26
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	\$4,390.05
		OPWA ST SUB - DEBT SERV - Total	\$4,390.05
	OPWA SALES TAX SUB ACCOUN - Total		\$4,390.05
OPWA Grand Total			\$536,517.80

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 10/13/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	11,337.37	16,847.07
405 Utility Billing	6,120.80	11,460.17
420 Water	15,417.07	26,031.33
450 Wastewater	13,389.55	23,552.47
455 Wastewater Collection	11,110.02	18,684.82
480 Refuse	14,116.16	22,865.80
485 Recycle Center	2,332.15	3,122.00
<u>FUND TOTAL</u>	<u>73,823.12</u>	<u>122,563.66</u>

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 10/27/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	11,100.42	16,573.82
405 Utility Billing	6,086.40	11,418.55
420 Water	15,505.78	26,573.83
450 Wastewater	13,381.18	23,544.44
455 Wastewater Collection	11,218.77	18,812.24
480 Refuse	11,750.76	19,916.06
485 Recycle Center	2,338.43	3,130.65
<u>FUND TOTAL</u>	<u>71,381.74</u>	<u>119,969.59</u>