

PUBLIC NOTICE OF THE MEETING OF THE  
**OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

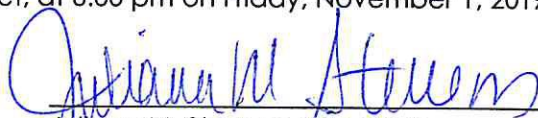
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Council Chambers, Old Central Building  
109 North Birch, Owasso, OK 74055  
Regular Meeting  
Tuesday, November 5, 2019 – 6:30 pm

1. **Call to Order**  
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes - October 15, 2019, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Reports – pay period ending date October 12, 2019, and October 26, 2019
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 14, 2018, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, November 1, 2019.

  
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Juliann M. Stevens, City Clerk

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*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

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# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING Tuesday, October 15, 2019

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, October 15, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, October 11, 2019.

### 1. Call to Order

Chair Chris Kelley called the meeting to order at 7:08 pm.

### 2. Roll Call

Present

Absent

Chair – Chris Kelley

Trustee – Lyndell Dunn

Vice Chair – Bill Bush

Trustee – Doug Bonebrake

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - October 1, 2019, and October 8, 2019, Regular Meetings
- B. Approve claims

Mr. Bush moved, seconded by Ms. Lewis, to approve the Consent Agenda with claims totaling \$47,447.67.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – pay period ending date September 28, 2019
- Monthly Budget Status Report – September 2019

### 8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

**9. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Lewis, to adjourn the meeting.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:09 pm.

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Chris Kelley, Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 11/5/2019

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$44.13
		YAMAHA MOTOR CORPORATION, USA	\$3,594.38
		YAMAHA MOTOR CORPORATION, USA	\$68.00
	<b>CART OPERATIONS</b>	<b>- Total</b>	<b>\$3,706.51</b>
	AEP/PSO	ELECTRIC USE	\$2,347.60
	AT&T	CONSOLIDATED PHONE	\$12.44
	JPMORGAN CHASE BANK	4 SEASONS-BELT	\$22.66
	JPMORGAN CHASE BANK	AMAZON-SAFETY GLASSES	\$37.25
	JPMORGAN CHASE BANK	ATWOODS-SUPPLIES	\$102.57
	JPMORGAN CHASE BANK	IBT-BEARINGS	\$126.96
	JPMORGAN CHASE BANK	INN TURF-WETTING AGEN	\$444.35
	JPMORGAN CHASE BANK	KANSAS GOLF-BELTS	\$150.63
	JPMORGAN CHASE BANK	KANSAS GOLF-CAPS	\$21.08
	JPMORGAN CHASE BANK	KANSAS GOLF-PARTS	\$107.36
	JPMORGAN CHASE BANK	LOCKE-LIGHTS	\$40.33
	JPMORGAN CHASE BANK	LOCKE-REPAIR	\$41.87
	JPMORGAN CHASE BANK	LOWES-FLOWERS	\$192.00
	JPMORGAN CHASE BANK	NEW HOLLAND-BELT	\$71.92
	JPMORGAN CHASE BANK	OREILLY-AIR FILTER	\$16.46
	JPMORGAN CHASE BANK	OREILLY-BRAKE FLUID	\$24.99
	JPMORGAN CHASE BANK	OREILLY-FILTERS	\$22.36
	JPMORGAN CHASE BANK	OREILLY-HAND CLEANER	\$2.99
	JPMORGAN CHASE BANK	OREILLY-HYDRAULIC OIL	\$49.99
	JPMORGAN CHASE BANK	OREILLY-MOTOR OIL	\$39.98
	JPMORGAN CHASE BANK	OREILLY-OIL ABSORBENT	\$33.98
	JPMORGAN CHASE BANK	OREILLY-RETURN	(\$10.00)
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$37.23
	JPMORGAN CHASE BANK	ROBERTSON-TIRES	\$582.68
	JR SIMPLOT COMPANY	SEAWEED EXTRACT	\$1,080.00
	TCF NATIONAL BANK	EQUIPMENT LEASE	\$5,058.28
	TCF NATIONAL BANK	MAINT CART LEASE	\$1,163.13
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$33.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$38.74
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$32.40
	UNIFIRST HOLDINGS LP	SUPPLIES	\$132.32
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$35.91
	VERIZON WIRELESS	WIRELESS CONNECTION	\$40.91
	WATER UTILITIES SERVICES, INC	IRRIGATION PARTS	\$824.00
	<b>COURSE MAINT</b>	<b>- Total</b>	<b>\$12,958.37</b>
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$59.19
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$116.88

## Claims List - 11/5/2019

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$649.53
		JPMORGAN CHASE BANK	\$84.21
		JPMORGAN CHASE BANK	\$60.26
		JPMORGAN CHASE BANK	\$14.34
	<b>FOOD &amp; BEV</b>	<b>- Total</b>	<b>\$984.41</b>
	AEP/PSO	ELECTRIC USE	\$1,702.10
	AT&T	CONSOLIDATED PHONE	\$99.49
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$50.00
	FREDERICK SOMMERS & WESTERN SIGN CO	SIGNAGE	\$240.00
	GPS TECHNOLOGIES, INC	CART GPS	\$630.00
	JPMORGAN CHASE BANK	BEWLEY SWEEPER-SUPPLI	\$15.40
	JPMORGAN CHASE BANK	CAMFIL-FILTERS	\$26.22
	JPMORGAN CHASE BANK	COX-CABLE	\$77.53
	JPMORGAN CHASE BANK	LOCKE-LIGHTS	\$39.65
	JPMORGAN CHASE BANK	LOWES-HOOK	\$1.38
	JPMORGAN CHASE BANK	LOWES-REPAIR	\$32.96
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$637.09
	JPMORGAN CHASE BANK	OK ABLE-LIC FEE	\$505.00
	JPMORGAN CHASE BANK	OK.GOV-LIC FEE	\$4.68
	JPMORGAN CHASE BANK	SAMS-DUES	\$100.00
	<b>GOLF ADMIN</b>	<b>- Total</b>	<b>\$4,161.50</b>
	CALLAWAY GOLF SALES COMPANY	SUPPLIES	\$80.00
	CYBERGOLF LLC	WEB HOSTING AND MARKETING	\$585.00
	<b>GOLF SHOP</b>	<b>- Total</b>	<b>\$665.00</b>
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$178.41
	JPMORGAN CHASE BANK	BLACK CLOVER-MERCHAND	\$422.29
	JPMORGAN CHASE BANK	CCSWB-BEVERAGES	\$199.36
	JPMORGAN CHASE BANK	CCSWB-COKE ORDER	\$347.33
	JPMORGAN CHASE BANK	IMPERIAL-COFFEE	\$26.95
	JPMORGAN CHASE BANK	OUTDOOR CUSTOM-MERCHA	\$508.59
	JPMORGAN CHASE BANK	SAMS-FOOD	\$718.56
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$937.19
	JPMORGAN CHASE BANK	WALMART-FOOD	\$334.54
	<b>OPGA</b>	<b>- Total</b>	<b>\$3,673.22</b>
	<b>OPGA</b>	<b>- Total</b>	<b>\$26,149.01</b>
	<b>OPGA Grand Total</b>		<b>\$26,149.01</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 10/12/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,121.70	6,344.15
605 Cart Operations	2,127.64	2,391.49
610 Golf Course Operations	14,262.29	20,069.07
670 Food & Beverage	2,061.50	3,476.28
690 General & Administration	3,435.80	5,202.73
<hr/> FUND TOTAL	26,008.93	37,483.72

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 10/26/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,084.26	6,302.07
605 Cart Operations	1,987.25	2,233.66
610 Golf Course Operations	12,822.41	18,431.59
670 Food & Beverage	2,341.00	3,789.98
690 General & Administration	3,435.80	5,202.73
<hr/> FUND TOTAL	24,670.72	35,960.03