

PUBLIC NOTICE OF THE MEETING OF THE  
**OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

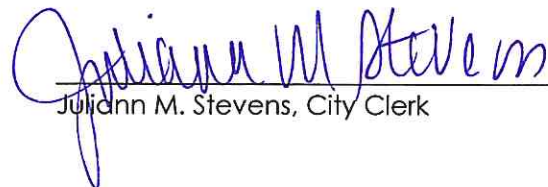
**TUESDAY, NOVEMBER 3, 2020 - 6:30 PM**

**AGENDA**

**RECEIVED**  
**OCT 30 2020**  
City Clerk's Office  
*gms*

1. **Call to Order**  
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes - October 20, 2020, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – pay period ending date October 24, 2020
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 13, 2019, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, October 30, 2020.

  
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Julidann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING Tuesday, October 20, 2020

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, October 20, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, October 16, 2020.

### 1. Call to Order

Chair Bill Bush called the meeting to order at 7:19 pm.

### 2. Roll Call

|                          |        |
|--------------------------|--------|
| Present                  | Absent |
| Chair – Bill Bush        | None   |
| Vice Chair – Kelly Lewis |        |
| Trustee – Chris Kelley   |        |
| Trustee – Doug Bonebrake |        |
| Trustee – Lyndell Dunn   |        |

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr  
Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - October 6, 2020, and October 13, 2020, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented, with claims totaling \$11,960.22.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date October 10, 2020
- Monthly Budget Status Report – September 2020

### 8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

**9. Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:20 pm.

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Bill Bush, Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 11/3/2020

| Fund | Vendor Name | Payable Description            | Payment Amount    |
|------|-------------|--------------------------------|-------------------|
| 55   | OPGA        | JPMORGAN CHASE BANK            | \$19.36           |
|      |             | JPMORGAN CHASE BANK            | \$1,446.12        |
|      |             | YAMAHA GOLF CAR COMPANY        | \$1,330.95        |
|      |             | YAMAHA MOTOR CORPORATION, USA  | \$3,594.38        |
|      |             | <b>CART OPERATIONS - Total</b> | <b>\$6,390.81</b> |
|      |             | AT&T                           | \$13.50           |
|      |             | BROWN FARMS LLC                | \$590.00          |
|      |             | HOLLIDAY SAND & GRAVEL CO      | \$336.12          |
|      |             | JPMORGAN CHASE BANK            | \$88.93           |
|      |             | JPMORGAN CHASE BANK            | \$429.08          |
|      |             | JPMORGAN CHASE BANK            | \$405.00          |
|      |             | JPMORGAN CHASE BANK            | \$463.86          |
|      |             | JPMORGAN CHASE BANK            | \$337.83          |
|      |             | JPMORGAN CHASE BANK            | \$457.30          |
|      |             | JPMORGAN CHASE BANK            | \$141.44          |
|      |             | JPMORGAN CHASE BANK            | \$191.98          |
|      |             | JPMORGAN CHASE BANK            | \$75.00           |
|      |             | JPMORGAN CHASE BANK            | \$26.48           |
|      |             | JPMORGAN CHASE BANK            | \$17.23           |
|      |             | JPMORGAN CHASE BANK            | \$5.24            |
|      |             | JPMORGAN CHASE BANK            | \$139.23          |
|      |             | JPMORGAN CHASE BANK            | \$152.49          |
|      |             | JPMORGAN CHASE BANK            | \$159.98          |
|      |             | JPMORGAN CHASE BANK            | \$194.83          |
|      |             | JPMORGAN CHASE BANK            | \$224.47          |
|      |             | JPMORGAN CHASE BANK            | \$1,655.02        |
|      |             | ROB'S SOD, INC                 | \$235.00          |
|      |             | UNIFIRST HOLDINGS LP           | \$33.00           |
|      |             | UNIFIRST HOLDINGS LP           | \$51.00           |
|      |             | UNIFIRST HOLDINGS LP           | \$51.84           |
|      |             | UNIFIRST HOLDINGS LP           | \$35.91           |
|      |             | <b>COURSE MAINT - Total</b>    | <b>\$6,511.76</b> |
|      |             | JPMORGAN CHASE BANK            | \$96.70           |
|      |             | JPMORGAN CHASE BANK            | \$788.70          |
|      |             | JPMORGAN CHASE BANK            | \$238.96          |
|      |             | JPMORGAN CHASE BANK            | \$11.94           |
|      |             | JPMORGAN CHASE BANK            | \$45.37           |
|      |             | <b>FOOD &amp; BEV - Total</b>  | <b>\$1,181.67</b> |
|      |             | AT&T                           | \$27.17           |
|      |             | GPS TECHNOLOGIES INC           | \$630.00          |
|      |             | JPMORGAN CHASE BANK            | \$2,283.60        |

## Claims List - 11/3/2020

| Fund | Vendor Name             | Payable Description | Payment Amount                   |
|------|-------------------------|---------------------|----------------------------------|
| 55   | OPGA                    | JPMORGAN CHASE BANK | AMER HOLEINONE-ISN FE \$385.00   |
|      |                         | JPMORGAN CHASE BANK | BROOKS-CLEANING \$150.00         |
|      |                         | JPMORGAN CHASE BANK | COX-CABLE \$96.63                |
|      |                         | JPMORGAN CHASE BANK | MURPHY-SUPPLIES \$253.74         |
|      |                         | JPMORGAN CHASE BANK | SOUTH CENTRAL-TRAININ \$190.00   |
|      |                         | JPMORGAN CHASE BANK | STANDLEY-COPIES \$71.60          |
|      |                         | JPMORGAN CHASE BANK | SUNDANCE-PAPER \$84.67           |
|      |                         | JPMORGAN CHASE BANK | TV PROS-REPAIRS \$2,468.51       |
|      |                         | JPMORGAN CHASE BANK | UNIFIRST-RUG SERVICE \$41.61     |
|      |                         | JPMORGAN CHASE BANK | USPS-POSTAGE \$31.35             |
|      |                         | JPMORGAN CHASE BANK | WASTE MGMT-REF SVC \$700.14      |
|      | <b>GOLF ADMIN</b>       | <b>- Total</b>      | <b>\$7,414.02</b>                |
|      |                         | BGR DAILY ACCT.     | REIMB GOLF PETTY CASH \$1,096.00 |
|      |                         | JPMORGAN CHASE BANK | ACUSHNET-MERCHANDISE \$6,557.44  |
|      |                         | JPMORGAN CHASE BANK | CCSWB-BEVERAGES \$430.15         |
|      |                         | JPMORGAN CHASE BANK | IMPERIAL CATERING-COF \$53.90    |
|      |                         | JPMORGAN CHASE BANK | SAMS-BEVERAGES \$247.58          |
|      |                         | JPMORGAN CHASE BANK | SAMS-FOOD \$1,172.41             |
|      |                         | JPMORGAN CHASE BANK | SYSCO-FOOD \$944.53              |
|      |                         | JPMORGAN CHASE BANK | TEXOMA-MERCHANDISE \$147.68      |
|      |                         | JPMORGAN CHASE BANK | WALMART-BEER \$620.77            |
|      |                         | JPMORGAN CHASE BANK | WALMART-FOOD \$243.24            |
|      |                         | JPMORGAN CHASE BANK | WALMART-WATER \$46.80            |
|      | <b>OPGA</b>             | <b>- Total</b>      | <b>\$11,560.50</b>               |
|      | <b>OPGA</b>             | <b>- Total</b>      | <b>\$33,058.76</b>               |
|      | <b>OPGA Grand Total</b> |                     | <b>\$33,058.76</b>               |

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 10/24/20

| <u>Department</u>            | <u>Payroll Expenses</u> | <u>Total Expenses</u> |
|------------------------------|-------------------------|-----------------------|
| 600 Golf Shop Operations     | 4,939.81                | 5,925.72              |
| 605 Cart Operations          | 2,231.76                | 2,508.51              |
| 610 Golf Course Operations   | 12,235.11               | 14,451.34             |
| 670 Food & Beverage          | 2,843.99                | 3,302.89              |
| 690 General & Administration | 3,564.45                | 4,288.39              |
| <hr/> FUND TOTAL             | 25,815.12               | 30,476.85             |