

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

**Tuesday, November 2, 2021 - 6:30 PM**

*NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.*

**AGENDA**

**RECEIVED**

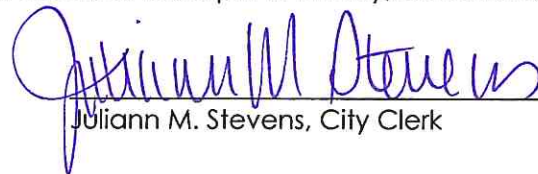
**OCT 29 2021**



City Clerk's Office

1. **Call to Order**  
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes - October 19, 2021, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
  - Golf Report
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – Pay Period Ending Date October 23, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, October 29, 2021.



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Juliann M. Stevens, City Clerk

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*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

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# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING

Tuesday, October 19, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, October 19, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 2:00 pm on Friday, October 15, 2021.

### 1. Call to Order

Vice Chair Kelly Lewis called the meeting to order at 7:47 pm.

### 2. Roll Call

Present

Absent

Vice Chair – Kelly Lewis

Chair - Bill Bush

Trustee – Alvin Fruga

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - October 5, 2021, and October 12, 2021, Regular Meetings

B. Approve claims

Mr. Dunn moved, seconded by Mr. Fruga to approve the Consent Agenda, as presented with claims totaling \$30,639.28.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Consideration and appropriate action relating to a Fiscal Year 2021-2022 budget amendment for the re-appropriation of carryover funds from Fiscal Year 2020-2021

Jennifer Newman presented the item, recommending approval of a budget amendment, increasing the appropriation for expenditures by \$31,446.00.

There were no comments from the audience. Mr. Dunn moved, seconded by Mr. Fruga to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

### 6. Report from OPGA Manager

None

### 7. Report from OPGA Attorney

None

**8. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date October 9, 2021
- Monthly Budget Status Report - September 2021

**9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**10. Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:49 pm.

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Kelly Lewis, Vice Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 11/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-SUPPLIES \$84.95
		YAMAHA GOLF CAR COMPANY	REPAIR \$117.57
		YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$7,188.76
		<b>CART OPERATIONS - Total</b>	<b>\$7,391.28</b>
		JPMORGAN CHASE BANK	AMAZON-SUMP PUMP \$1,470.00
		JPMORGAN CHASE BANK	INNOVATIVE TURF-AGENT \$1,109.77
		JPMORGAN CHASE BANK	KS GOLF & TURF-SUPPLI \$857.34
		JPMORGAN CHASE BANK	O'REILLY-BATTERY \$105.25
		JPMORGAN CHASE BANK	OK GOLF-FUNGICIDE \$90.00
		JPMORGAN CHASE BANK	OK GOLF-MEETING REGIS \$35.00
		JPMORGAN CHASE BANK	PROF TURF PROD-PLATES \$266.72
		JPMORGAN CHASE BANK	RR PRODUCTS-PARTS \$933.25
		JPMORGAN CHASE BANK	SHORTY'S AUTO-REPAIR \$30.00
		JPMORGAN CHASE BANK	TIMMONS -DIESEL TANK \$1,509.42
		JPMORGAN CHASE BANK	TURNPRO-POND TREAT \$549.00
		THE HUNTINGTON NATIONAL BANK	MAINT CART LEASE \$9,731.26
		<b>COURSE MAINT - Total</b>	<b>\$16,687.01</b>
		JPMORGAN CHASE BANK	SAMS-FEES \$100.00
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$101.10
		JPMORGAN CHASE BANK	SYSCO-SUPPLIES \$200.95
		JPMORGAN CHASE BANK	UNITED LINEN-RENTAL \$200.24
		JPMORGAN CHASE BANK	WALMART-SUPPLIES \$129.64
		<b>FOOD &amp; BEV - Total</b>	<b>\$731.93</b>
		JPMORGAN CHASE BANK	ACUSHNET-UNIFORM \$125.77
		JPMORGAN CHASE BANK	COX-CABLE \$103.20
		JPMORGAN CHASE BANK	GOLF SCORECARDS-SCORE \$534.61
		JPMORGAN CHASE BANK	LOCKE-REPAIRS \$84.12
		JPMORGAN CHASE BANK	STANDLEY-COPIES \$65.62
		JPMORGAN CHASE BANK	UNIFIRST-RUG SERVICE \$54.42
		JPMORGAN CHASE BANK	WASTE MGMT-REFUSE SER \$706.22
		<b>GOLF ADMIN - Total</b>	<b>\$1,673.96</b>
		JPMORGAN CHASE BANK	ACUSHNET-RANGE BALLS \$3,000.00
		<b>GOLF SHOP - Total</b>	<b>\$3,000.00</b>
		JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE \$5,958.82
		JPMORGAN CHASE BANK	CASEYS-ICE \$23.92
		JPMORGAN CHASE BANK	PUMA-MERCHANDISE \$62.14
		JPMORGAN CHASE BANK	SAMS-FOOD \$1,373.30
		JPMORGAN CHASE BANK	SYSCO-FOOD \$129.05
		JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE \$929.35
		JPMORGAN CHASE BANK	WALMART-FOOD \$350.56
		<b>OPGA - Total</b>	<b>\$8,827.14</b>

## Claims List - 11/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
55 <b>OPGA</b>	<b>- Total</b>		<b>\$38,311.32</b>
<b>OPGA Grand Total</b>			<b>\$38,311.32</b>

**OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 10/23/21**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,997.29	5,993.32
605 Cart Operations	2,877.88	3,213.15
610 Golf Course Operations	10,714.92	12,744.29
670 Food & Beverage	3,154.09	3,643.93
690 General & Administration	3,884.04	4,666.47
<hr/> FUND TOTAL	<hr/> 25,628.22	<hr/> 30,261.16