

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, November 2, 2021 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

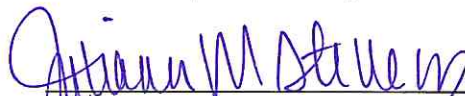
RECEIVED

OCT 29 2021

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes - October 19, 2021, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date October 23, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, October 29, 2021.



Julian M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING

Tuesday, October 19, 2021

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, October 19, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 2:00 pm on Friday, October 15, 2021.

1. Call to Order

Vice Chair Kelly Lewis called the meeting to order at 7:34 pm.

2. Roll Call

Present

Absent

Vice Chair – Kelly Lewis

Chair – Bill Bush

Trustee – Alvin Fruga

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - October 5, 2021, and October 12, 2021, Regular Meetings

B. Approve claims

Mr. Fruga moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$1,894,231.01.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to a Fiscal Year 2021-2022 budget amendment for the re-appropriation of carryover funds from Fiscal Year 2020-2021

Jennifer Newman presented the item, recommending approval of a budget amendment, increasing the estimate of revenues by \$30,295,392.00 and the appropriation for expenditures by \$33,938,026.00.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Mr. Dunn to approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

6. Consideration and appropriate action relating to a sole source purchase of automated water meter data collection equipment and data management software

Travis Blundell presented the item, recommending approval for the sole source purchase of four Neptune Gateway V4 Cellular Data Collectors and the Neptune 360 Advanced AMI Software, in the amount of \$108,550.00, from Core & Main of Owasso, Oklahoma.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the sole source purchase, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0

7. Report from OPWA Manager

None

8. Report from OPWA Attorney

None

9. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date October 9, 2021
- Monthly Budget Status Report - September 2021

10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

11. Adjournment

Mr. Dunn moved, seconded by Mr. Fruga to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:47 pm.

Kelly Lewis, Vice Chair

Juliann M. Stevens, Authority Clerk

Claims List - 11/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
61 OPWA	JERRY'S EXCAVATION INC	2020 OWASSO MARKET SEWER	\$45,160.63
	GRAVITY SWR OWASSO MKT - Total		\$45,160.63
	BLUE ENERGY FUELS LLC	CNG FUEL PURCHASE SEPT 21	\$78.25
	CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00
	FLEETCOR TECHNOLOGIES	FUELMAN EXPENSES SEPT 21	\$51.43
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$49.99
	JPMORGAN CHASE BANK	LOCKE-BULB	\$52.92
	JPMORGAN CHASE BANK	LOWES-LIGHTS	\$17.98
	JPMORGAN CHASE BANK	MAIL THIS-POSTAGE	\$14.87
	JPMORGAN CHASE BANK	OFFICE DEPOT-NOTEPADS	\$2.74
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$18.79
	JPMORGAN CHASE BANK	OWASSO CHAMBER-FEE	\$20.00
	JPMORGAN CHASE BANK	ROSE STATE-REFUND	(\$65.00)
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	\$107.76
	JPMORGAN CHASE BANK	SUNDANCE-PAPER	\$32.49
	STANDLEY SYSTEMS LLC	COPIER MAINTENANCE AGREEM	\$258.78
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$82.96
	UNITED STATES CELLULAR CORPORATION	PW MONTHLY CELL PHONES	\$50.63
	OPWA ADMINISTRATION - Total		\$25,774.59
	BANCFIRST	800469017/09B	\$55,960.40
	BANCFIRST	800470015/09C	\$23,361.34
	BANCFIRST	800471013/SANTA FE	\$14,375.74
	BANCFIRST	800472011/RANCH CREEK	\$25,377.32
	BANCFIRST	800780017/19C	\$121,557.77
	OPWA DEBT SERVICE - Total		\$240,632.57
	JAMES D LAVENDUSKY	ROW/EASEMENT ACQUISITION	\$10,000.00
	JILL MARIE LAVENDUSKY	ACQUISITION	\$10,000.00
	SWCA INCORPORATED	ENVIRONMENTAL SERVICES AG	\$1,288.02
	RANCH CRK INTCPY UPGRADE - Total		\$21,288.02
	BENCHMARK SURVEYING & LAND SERVICES	SURVEY SERVICES	\$500.00
	JPMORGAN CHASE BANK	ACADEMY-SAFETY SHOES	\$69.99
	JPMORGAN CHASE BANK	COVANTA-REC TIP FEE	\$2,521.90
	JPMORGAN CHASE BANK	LAMBERT-REPAIR	\$330.00
	JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE	\$4,344.05
	OSI ENVIRONMENTAL INC	USED OIL COLLECTION	\$200.00
	TERMINIX	PEST CONTROL	\$156.00
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$18.40
	RECYCLE CENTER - Total		\$8,140.34
	BLUE ENERGY FUELS LLC	CNG FUEL PURCHASE SEPT 21	\$1,812.92

Claims List - 11/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	CITY GARAGE	\$5,542.26
		FLEETCOR TECHNOLOGIES	\$3,970.05
		J & R EQUIPMENT	\$630.17
		JPMORGAN CHASE BANK	\$26.99
		JPMORGAN CHASE BANK	\$111.15
		JPMORGAN CHASE BANK	\$10,364.37
		JPMORGAN CHASE BANK	\$260.98
		JPMORGAN CHASE BANK	\$59.59
		JPMORGAN CHASE BANK	\$1,015.94
		JPMORGAN CHASE BANK	\$654.04
		JPMORGAN CHASE BANK	\$304.53
		JPMORGAN CHASE BANK	\$415.88
		JPMORGAN CHASE BANK	\$390.94
		JPMORGAN CHASE BANK	\$2,247.15
		JPMORGAN CHASE BANK	\$47.07
		SPOK INC.	\$63.70
		TREASURER PETTY CASH	\$58.76
		UNIFIRST HOLDINGS LP	\$144.36
		UNITED STATES CELLULAR CORPORATION	\$45.21
		REFUSE COLLECTIONS - Total	\$28,166.06
		TECHNICAL PROGRAMMING SERVICES INC	\$3,491.03
		UTILITY BILLING - Total	\$3,491.03
		BLUE ENERGY FUELS LLC	\$124.00
		CITY GARAGE	\$162.55
		FLEETCOR TECHNOLOGIES	\$881.51
		JPMORGAN CHASE BANK	\$14.98
		JPMORGAN CHASE BANK	\$87.00
		JPMORGAN CHASE BANK	\$609.00
		JPMORGAN CHASE BANK	\$508.59
		JPMORGAN CHASE BANK	\$1,136.90
		JPMORGAN CHASE BANK	\$124.00
		JPMORGAN CHASE BANK	\$321.45
		JPMORGAN CHASE BANK	\$149.62
		JPMORGAN CHASE BANK	\$59.59
		JPMORGAN CHASE BANK	\$69.50
		JPMORGAN CHASE BANK	\$494.12
		JPMORGAN CHASE BANK	\$48.86
		JPMORGAN CHASE BANK	\$57.94
		JPMORGAN CHASE BANK	\$61.96
		JPMORGAN CHASE BANK	\$32.99
		JPMORGAN CHASE BANK	\$170.00

Claims List - 11/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$794.08
		JPMORGAN CHASE BANK	\$194.60
		SPOK INC.	\$72.80
		UNIFIRST HOLDINGS LP	\$123.12
		VERDIGRIS VALLEY ELECTRIC COOP	\$602.08
		VERDIGRIS VALLEY ELECTRIC COOP	\$179.33
		WASHINGTON CO RURAL WATER DISTRICT	\$23.10
		WASHINGTON CO RURAL WATER DISTRICT	\$19.80
WASTEWATER COLLECTIONS - Total			\$7,123.47
		CITY GARAGE	\$4,280.01
		FLEETCOR TECHNOLOGIES	\$623.94
		JPMORGAN CHASE BANK	\$117.97
		JPMORGAN CHASE BANK	\$31.73
		JPMORGAN CHASE BANK	\$180.00
		JPMORGAN CHASE BANK	\$22.62
		JPMORGAN CHASE BANK	\$262.60
		JPMORGAN CHASE BANK	\$59.59
		JPMORGAN CHASE BANK	\$22.78
		JPMORGAN CHASE BANK	\$156.40
		JPMORGAN CHASE BANK	\$3,675.06
		JPMORGAN CHASE BANK	\$51.42
		JPMORGAN CHASE BANK	\$255.00
		JPMORGAN CHASE BANK	\$110.40
		JPMORGAN CHASE BANK	\$239.00
		JPMORGAN CHASE BANK	\$129.16
		JPMORGAN CHASE BANK	\$31.48
		JPMORGAN CHASE BANK	\$98.94
		JPMORGAN CHASE BANK	\$167.39
		JPMORGAN CHASE BANK	\$65.78
		JPMORGAN CHASE BANK	\$1,021.06
		JPMORGAN CHASE BANK	\$661.00
		JPMORGAN CHASE BANK	\$855.97
		JPMORGAN CHASE BANK	\$1,379.76
		JPMORGAN CHASE BANK	\$19.99
		JPMORGAN CHASE BANK	\$432.99
		JPMORGAN CHASE BANK	\$57.34
		JPMORGAN CHASE BANK	\$66.73
		JPMORGAN CHASE BANK	\$13.72
		JPMORGAN CHASE BANK	\$9,711.73
		SPOK INC.	\$27.30

Claims List - 11/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$108.84
WASTEWATER TREATMENT - Total			\$24,937.70
	BILL BASORE TRUCKING & EXCAVATION,	SEPTEMBER DIRT	\$108.33
	BLUE ENERGY FUELS LLC	CNG FUEL PURCHASE SEPT 21	\$75.06
	CITY GARAGE	CITY GARAGE PARTS SEPT 21	\$2,826.44
	ERGOTECH CONTROLS INC	CRADLEPOINT IN TRUCK CELL	\$1,468.57
	FLEETCOR TECHNOLOGIES	FUELMAN EXPENSES SEPT 21	\$1,365.68
	JPMORGAN CHASE BANK	ADVANCE AUTO-BLUE DEF	\$82.74
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	\$110.00
	JPMORGAN CHASE BANK	CORE & MAIN-CLAMPS	\$901.62
	JPMORGAN CHASE BANK	CORE & MAIN-METER	\$1,451.16
	JPMORGAN CHASE BANK	CORE & MAIN-TOOLS	\$111.59
	JPMORGAN CHASE BANK	CORE&MAIN-HYD WRENCH	\$138.88
	JPMORGAN CHASE BANK	CORE&MAIN-MATERIALS	\$3,243.38
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$759.57
	JPMORGAN CHASE BANK	CORE&MAIN-REGISTERS	\$3,427.00
	JPMORGAN CHASE BANK	CORNERSTONE-HOSE	\$42.99
	JPMORGAN CHASE BANK	DEQ-LIC RENEW	\$280.00
	JPMORGAN CHASE BANK	GRAINGER-PPE	\$59.59
	JPMORGAN CHASE BANK	KUM&GO-FUEL	\$21.55
	JPMORGAN CHASE BANK	LOWES-FENCING	\$41.16
	JPMORGAN CHASE BANK	LOWES-INSULATION	\$41.02
	JPMORGAN CHASE BANK	OREILLY-CLEANER	\$19.98
	JPMORGAN CHASE BANK	TIMMONS-FUEL	\$794.08
	JPMORGAN CHASE BANK	UTILITY SPLY-KIT	\$280.49
	JPMORGAN CHASE BANK	UTILITY SPLY-METERS	\$2,097.28
	SPOK INC.	PAGER USE	\$91.00
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$147.02
	VERDIGRIS VALLEY ELECTRIC COOP	WATER CONTROL ELECTRI	\$30.60
WATER - Total			\$20,016.78
	CP&Y INC	WWTP LS EXP PROJECT	\$21,709.04
WWTP UPGRADE - Total			\$21,709.04
OPWA - Total			\$446,440.23
67	OPWA SALES TAX	BANCFIRST	800650012/2016 NOTE \$233,579.10
		BANCFIRST	800730038/2018 NOTE \$95,996.66
		BANCFIRST	800826026/2020 NOTE \$95,765.60
OPWA STF DEBT SERVICE - Total			\$425,341.36
OPWA SALES TAX - Total			\$425,341.36
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	DEVELOPMENT AGREEMENT \$5,993.03
OPWA ST SUB - DEBT SERV - Total			\$5,993.03

Claims List - 11/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
69	OPWA SALES TAX SUB ACCOUN - Total		\$5,993.03
OPWA Grand Total			\$877,774.62

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 10/23/21

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	16,339.32	19,790.16
405 Utility Billing	7,018.40	8,469.27
420 Water	16,742.57	20,208.25
450 Wastewater	12,889.89	15,578.58
455 Wastewater Collection	14,535.85	17,577.66
480 Refuse	14,370.15	17,340.53
485 Recycle Center	1,295.04	1,567.59
<u>FUND TOTAL</u>	<u>83,191.22</u>	<u>100,532.04</u>