

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

**Tuesday, October 5, 2021 - 6:30 PM**

*NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.*

**AGENDA**

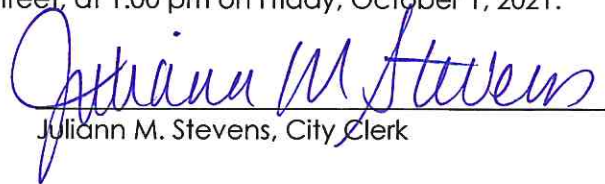
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City Clerk's Office

1. **Call to Order**  
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes - September 21, 2021, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – Pay Period Ending Date September 25, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, October 1, 2021.

  
Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING

Tuesday, September 21, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, September 21, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, September 17, 2021.

### 1. Call to Order

Chair Bill Bush called the meeting to order at 7:17 pm.

### 2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr  
Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - September 7, 2021, and September 14, 2021, Regular Meetings
- B. Approve Claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented with claims totaling \$52,690.11.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date September 11, 2021
- Monthly Budget Status Report - August 2021

### 8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

**9. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:18 pm.

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Bill Bush, Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 10/5/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-BOLTS \$10.99
<b>CART OPERATIONS - Total</b>			<b>\$10.99</b>
	AT&T	CONSOLIDATED PHONE	\$12.82
	JPMORGAN CHASE BANK	AMAZON-REFUND	(\$109.00)
	JPMORGAN CHASE BANK	BWI-FERTILIZER	\$1,343.46
	JPMORGAN CHASE BANK	BWI-PAINT	\$206.00
	JPMORGAN CHASE BANK	BWI-PREEMERGENT	\$1,134.22
	JPMORGAN CHASE BANK	CORE&MAIN-FITTINGS	\$16.04
	JPMORGAN CHASE BANK	KEELING-FITTINGS	\$260.72
	JPMORGAN CHASE BANK	LOCKE-SCREWS	\$4.63
	JPMORGAN CHASE BANK	LOCKE-SINK	\$97.21
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$182.47
	JPMORGAN CHASE BANK	OREILLY-AIR FILTERS	\$29.67
	JPMORGAN CHASE BANK	OREILLY-TOOLS	\$12.99
	JPMORGAN CHASE BANK	RR PROD-BEDKNIVES	\$105.15
	JPMORGAN CHASE BANK	TURNPRO-POND TREATMEN	\$549.00
	THE HUNTINGTON NATIONAL BANK	MAINT CART LEASE	\$3.13
	THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE	\$10,935.52
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$22.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$38.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$41.94
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$23.94
	UNITED RENTALS NORTH AMERICA INC	DIESEL PUMP RENTAL	\$3,004.00
<b>COURSE MAINT - Total</b>			<b>\$17,913.91</b>
	JPMORGAN CHASE BANK	AMAZON-CUPS	\$672.60
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$449.85
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$91.20
	JPMORGAN CHASE BANK	SYSCO-REFUND	(\$34.68)
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$597.41
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$154.77
<b>FOOD &amp; BEV - Total</b>			<b>\$1,931.15</b>
	ANGELA M ROADMAN	PHOTOGRAPHY	\$1,000.00
	FELKINS ENTERPRISES LLC	RACK CARDS	\$225.00
	GPS TECHNOLOGIES INC	CART GPS	\$630.00
	JPMORGAN CHASE BANK	BROOKS-CLEANING	\$150.00
	JPMORGAN CHASE BANK	DELL-PC	\$1,364.39
	JPMORGAN CHASE BANK	PLATINUM PRO-SECURITY	\$50.00
	JPMORGAN CHASE BANK	SAMS-EQUIP	\$257.33
	JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL	\$95.00
	JPMORGAN CHASE BANK	UNIFIRST-RUG SERVICE	\$54.42
	JPMORGAN CHASE BANK	WASTE MGMT-SVC	\$617.43

## Claims List - 10/5/2021

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	SOUTH CENTRAL GOLF INC	ADVERTISING	\$750.00
		<b>GOLF ADMIN</b>	<b>- Total</b>	<b>\$5,193.57</b>
		JPMORGAN CHASE BANK	SUNDANCE-SUPPLIES	\$142.99
		<b>GOLF SHOP</b>	<b>- Total</b>	<b>\$142.99</b>
		BLACK CLOVER ENTERPRISES LLC	MERCHANDISE	\$450.29
		JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$489.73
		JPMORGAN CHASE BANK	OUTDOOR CUSTOM-MERCHA	\$1,165.61
		JPMORGAN CHASE BANK	PEPSI-BEVERAGES	\$1,442.35
		JPMORGAN CHASE BANK	SAMS-FOOD	\$930.16
		JPMORGAN CHASE BANK	SYSCO-FOOD	\$1,133.34
		JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDIS	\$392.16
		JPMORGAN CHASE BANK	WALMART-BEER	\$362.19
		JPMORGAN CHASE BANK	WALMART-BEVERAGES	\$175.86
		JPMORGAN CHASE BANK	WALMART-FOOD	\$26.28
		<b>OPGA</b>	<b>- Total</b>	<b>\$6,567.97</b>
	<b>OPGA</b>	<b>- Total</b>		<b>\$31,760.58</b>
	<b>OPGA Grand Total</b>			<b>\$31,760.58</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 09/25/21

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,934.79	8,569.12
605 Cart Operations	2,922.00	3,262.45
610 Golf Course Operations	11,064.46	18,050.98
670 Food & Beverage	3,119.63	4,837.61
690 General & Administration	3,644.04	5,323.31
<hr/> FUND TOTAL	<hr/> 25,684.92	<hr/> 40,043.47