

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, October 5, 2021 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

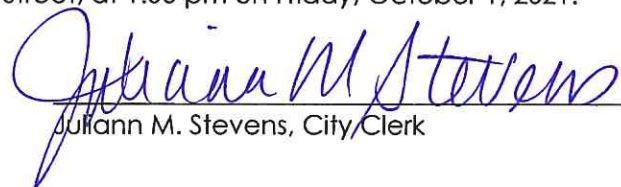
1. **Call to Order**
Chair Bill Bush
2. **Invocation**
Dr. Jim Cinocca, Pastor, Owasso First United Methodist Church
3. **Flag Salute**
4. **Roll Call**
5. **Presentation of the Character Trait of Thoroughness**
Chad Balthrop, Character Council Member
6. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes - September 21, 2021, Regular Meeting
 - B. Approve claims
7. **Consideration and appropriate action relating to items removed from the Consent Agenda**
8. **Report from OPWA Manager**
9. **Report from OPWA Attorney**
10. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date September 25, 2021
11. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
12. **Adjournment**

RECEIVED

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City Clerk's Office

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, October 1, 2021.


Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING

Tuesday, September 21, 2021

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, September 21, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, September 17, 2021.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:16 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - September 7, 2021, and September 14, 2021, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented with claims totaling \$2,339,255.69.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date September 11, 2021
- Monthly Budget Status Report - August 2021

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Lewis moved, seconded by Mr. Fruga to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:17 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 10/5/2021

Fund	Vendor Name	Payable Description	Payment Amount	
61	OPWA	JERRY'S EXCAVATION INC	2020 OWASSO MARKET	\$155,425.22
GRAVITY SWR OWASSO MKT - Total			\$155,425.22	
	CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00	
	JPMORGAN CHASE BANK	DELL-LAPTOP	\$1,518.07	
	JPMORGAN CHASE BANK	MAIL THIS-POSTAGE	\$12.98	
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$77.05	
	JPMORGAN CHASE BANK	OWASSO CHAMBER-FEE	\$20.00	
	STANDLEY SYSTEMS LLC	COPIER MAINTENANCE	\$291.92	
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$78.96	
OPWA ADMINISTRATION - Total			\$26,998.98	
	BANCFIRST	800469017/09B	\$55,960.40	
	BANCFIRST	800470015/09C	\$23,361.34	
	BANCFIRST	800471013/SANTA FE	\$14,375.74	
	BANCFIRST	800472011/RANCH CREEK	\$25,377.32	
	BANCFIRST	800780017/19C	\$121,559.17	
OPWA DEBT SERVICE - Total			\$240,633.97	
	DANIEL & NATALIE BROOKE CLARK	ROW/EASEMENT ACQUISITION	\$20,000.00	
	JPMORGAN CHASE BANK	DEQ-FEES	\$4,101.12	
RANCH CRK INTCPT UPGRADE - Total			\$24,101.12	
	CINTAS CORPORATION	FIRST AID SUPPLIES	\$84.98	
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$36.70	
RECYCLE CENTER - Total			\$121.68	
	CINTAS CORPORATION	FIRST AID SUPPLIES	\$126.76	
	JPMORGAN CHASE BANK	LOWES-AC UNIT	\$599.00	
	JPMORGAN CHASE BANK	LOWES-LIGHT	\$19.48	
	JPMORGAN CHASE BANK	UNITED ENGINES-SUPPLI	\$893.91	
	SPOK INC.	PAGER USE	\$63.91	
	TREASURER PETTY CASH	VEHICLE TAG	\$11.00	
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$144.36	
REFUSE COLLECTIONS - Total			\$1,858.42	
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$1,480.91	
UTILITY BILLING - Total			\$1,480.91	
	HAYNES EQUIPMENT COMPANY	ROTATING ASSEMBLY PUMP	\$15,545.26	
	JAMES A. OZBUN	SPARE PUMP FOR RELIEF PUM	\$15,372.41	
	JPMORGAN CHASE BANK	HOME DEPOT-PARTS	\$64.85	
	JPMORGAN CHASE BANK	LOCKE-PARTS	\$109.24	
	JPMORGAN CHASE BANK	LOWES-WHEELS	\$5.96	
	JPMORGAN CHASE BANK	LOWES-WIPES	\$9.96	
	JPMORGAN CHASE BANK	NSC-MASK FIT MACHINE	\$859.98	

Claims List - 10/5/2021

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$79.80
		JPMORGAN CHASE BANK	\$12.28
		SPOK INC.	\$77.54
		UNIFIRST HOLDINGS LP	\$154.42
		WASHINGTON CO RURAL WATER DISTRICT	\$23.11
WASTEWATER COLLECTIONS - Total			\$32,314.81
		AT&T	\$38.45
		JPMORGAN CHASE BANK	\$1,119.73
		JPMORGAN CHASE BANK	\$51.75
		JPMORGAN CHASE BANK	\$513.22
		JPMORGAN CHASE BANK	\$125.00
		JPMORGAN CHASE BANK	\$8.53
		JPMORGAN CHASE BANK	\$860.00
		JPMORGAN CHASE BANK	\$88.75
		JPMORGAN CHASE BANK	\$53.38
		JPMORGAN CHASE BANK	\$283.98
		JPMORGAN CHASE BANK	\$16.66
		SPOK INC.	\$27.39
		UNIFIRST HOLDINGS LP	\$97.48
WASTEWATER TREATMENT - Total			\$3,284.32
		JPMORGAN CHASE BANK	\$44.99
		JPMORGAN CHASE BANK	\$40.00
		JPMORGAN CHASE BANK	\$241.00
		JPMORGAN CHASE BANK	\$53.95
		JPMORGAN CHASE BANK	(\$8.00)
		JPMORGAN CHASE BANK	\$36.34
		JPMORGAN CHASE BANK	\$19.79
		JPMORGAN CHASE BANK	\$859.98
		JPMORGAN CHASE BANK	\$8.00
		JPMORGAN CHASE BANK	\$99.20
		SPOK INC.	\$91.80
		UNIFIRST HOLDINGS LP	\$147.02
WATER - Total			\$1,634.07
		CP&Y INC	\$19,897.17
WWTP UPGRADE - Total			\$19,897.17
OPWA - Total			\$507,750.67
67	OPWA SALES TAX	BANCFIRST	\$233,579.08
		BANCFIRST	\$95,996.66
		BANCFIRST	\$95,765.63
OPWA STF DEBT SERVICE - Total			\$425,341.37

Claims List - 10/5/2021

Fund	Vendor Name	Payable Description	Payment Amount
67	OPWA SALES TAX - Total		\$425,341.37
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC DEVELOPMENT AGREEMENT	\$5,697.90
	OPWA ST SUB - DEBT SERV - Total		\$5,697.90
	OPWA SALES TAX SUB ACCOUN - Total		\$5,697.90
OPWA Grand Total			\$938,789.94

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 09/25/21

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	16,299.32	24,603.84
405 Utility Billing	7,018.41	12,335.81
420 Water	16,920.10	28,128.75
450 Wastewater	13,222.13	23,441.02
455 Wastewater Collection	14,118.78	26,552.70
480 Refuse	13,981.01	24,813.26
485 Recycle Center	2,703.33	3,956.31
<u>FUND TOTAL</u>	<u>84,263.08</u>	<u>143,831.69</u>