

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

**Council Chambers Old Central Building**

**109 North Birch, Owasso, OK**

**Tuesday, October 4, 2022 - 6:30 PM**

*NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.*

**AGENDA**

**RECEIVED**

**SEP 30 2022**

**City Clerk's Office**

1. **Call to Order** - Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes – September 20, 2022, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – Pay Period Ending Date September 24, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, September 30, 2022.

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Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING TUESDAY, SEPTEMBER 20, 2022

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, September 20, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, September 16, 2022.

1. **Call to Order** - Chair Kelly Lewis called the meeting to order at 7:13 pm.

2. **Roll Call** - A quorum was declared present.

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Lyndell Dunn	

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes – September 6, 2022, and September 13, 2022, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Mr. Bonebrake to approve the Consent Agenda, as presented with claims totaling \$30,347.56.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None

5. **Report from OPGA Manager** -None

6. **Report from OPGA Attorney**- None

7. **Official Notices** - The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date September 10, 2022
- Monthly Budget Report – August 2022

8. **New Business** – None

9. **Adjournment**

Mr. Bush moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:14 pm.

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Juliann M. Stevens, Authority Clerk

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Kelly Lewis, Chair

## Claims List - 10/04/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	FLEET-FUEL \$1,248.50
		YAMAHA MOTOR CORPORATION, USA	CARTS LEASE \$7,581.64
<b>CART OPERATIONS - Total</b>			<b>\$8,830.14</b>
	AEP/PSO	ELECTRIC USE	\$3,176.81
	AT&T	PHONE USE	\$26.17
	BROWN FARMS LLC	SOD	\$490.00
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$113.95
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$1,162.34
	JPMORGAN CHASE BANK	FLEET-FUEL	\$2,141.73
	JPMORGAN CHASE BANK	HARRELLS-SUPPLIES	\$5,695.21
	JPMORGAN CHASE BANK	HOOTEN-SUPPLIES	\$179.26
	JPMORGAN CHASE BANK	IBT-PARTS	\$13.57
	JPMORGAN CHASE BANK	KANSAS GOLF-EQUIPMENT	\$905.17
	JPMORGAN CHASE BANK	LOCKE-PARTS	\$60.98
	JPMORGAN CHASE BANK	LONE STAR-SUPPLIES	\$428.75
	JPMORGAN CHASE BANK	LOWES-PARTS	\$12.70
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$59.96
	JPMORGAN CHASE BANK	LOWES-TOOLS	\$71.46
	JPMORGAN CHASE BANK	OREILLY-PARTS	\$3.39
	JPMORGAN CHASE BANK	OREILLY-REFUND	(\$25.68)
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$270.09
	JPMORGAN CHASE BANK	P&K-PARTS	\$912.89
	JPMORGAN CHASE BANK	PRECISION-SUPPLIES	\$284.89
	JPMORGAN CHASE BANK	STANDARD-PARTS	\$992.15
	JPMORGAN CHASE BANK	TIFCO-SUPPLIES	\$535.60
	JPMORGAN CHASE BANK	UATTEND-SUBSCRIPTION	\$37.00
	THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$28.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$38.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$43.72
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$23.94
<b>COURSE MAINT - Total</b>			<b>\$22,889.44</b>
	COX COMMUNICATIONS	PHONE USAGE	\$7.13
	JPMORGAN CHASE BANK	IMAGEFIRST-RENTAL	\$145.22
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$234.88
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$1,108.91
	JPMORGAN CHASE BANK	TANKERSLEY-SUPPLIES	\$552.38
<b>FOOD &amp; BEV - Total</b>			<b>\$2,048.52</b>
	AEP/PSO	ELECTRIC USE	\$1,783.76
	COX COMMUNICATIONS	PHONE USAGE	\$3.56
	GPS TECHNOLOGIES INC	CART GPS	\$876.00

## Claims List - 10/04/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	BROOKS GREASE-SERVICE \$216.00
		JPMORGAN CHASE BANK	COX-SERVICE \$110.07
		JPMORGAN CHASE BANK	EASY PICKER-EQUIPMENT \$6,882.67
		JPMORGAN CHASE BANK	GRIMSLEYS-SUPPLIES \$547.72
		JPMORGAN CHASE BANK	JST-SERVICE \$640.00
		JPMORGAN CHASE BANK	LOCKE-PARTS \$19.15
		JPMORGAN CHASE BANK	LOCKE-REPAIR \$43.82
		JPMORGAN CHASE BANK	LOWES-PARTS \$10.88
		JPMORGAN CHASE BANK	LOWES-REPAIR \$13.88
		JPMORGAN CHASE BANK	PGA-TRAINING \$245.00
		JPMORGAN CHASE BANK	WASTE MGMT-DISPOSAL \$509.43
		<b>GOLF ADMIN - Total</b>	<b>\$11,901.94</b>
		COX COMMUNICATIONS	PHONE USAGE \$10.69
		JPMORGAN CHASE BANK	NATION HOLE-FEES \$255.00
		<b>GOLF SHOP - Total</b>	<b>\$265.69</b>
		JPMORGAN CHASE BANK	ACUSHNET-MERCH \$13,709.97
		JPMORGAN CHASE BANK	GOLF COURSE BEER \$307.48
		JPMORGAN CHASE BANK	LUXOTTICA-MERCH \$76.39
		JPMORGAN CHASE BANK	PEPSI-BEVERAGE \$2,189.26
		JPMORGAN CHASE BANK	SAMS-FOOD \$2,161.97
		JPMORGAN CHASE BANK	SYSCO-FOOD \$947.73
		JPMORGAN CHASE BANK	TANKERSLEY-FOOD \$1,762.82
		JPMORGAN CHASE BANK	TEXOMA-MERCH \$111.59
		JPMORGAN CHASE BANK	TRACER-MERCH \$537.47
		JPMORGAN CHASE BANK	WALMART-FOOD \$156.93
		JPMORGAN CHASE BANK	WALMART-WATER \$27.92
		JPMORGAN CHASE BANK	WINDY CITY-MERCH \$444.00
		TREASURER PETTY CASH	REFUND MIX BEV TAX \$8.31
		<b>OPGA - Total</b>	<b>\$22,441.84</b>
	<b>OPGA - Total</b>		<b>\$68,377.57</b>
	<b>OPGA Grand Total</b>		<b>\$68,377.57</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 09/24/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,646.71	6,729.75
605 Cart Operations	4,144.75	4,626.24
610 Golf Course Operations	13,417.42	15,807.29
670 Food & Beverage	5,050.06	5,754.67
690 General & Administration	4,159.23	4,969.76
<hr/> FUND TOTAL	<hr/> 32,418.17	<hr/> 37,887.71