

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, October 3, 2023 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED

SEP 28 2023

JS

City Clerk's Office

1. **Call to Order** - Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – September 19, 2023, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date September 23, 2023
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 9, 2022, and the Agenda posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, September 28, 2023.



Chris Garrett, Deputy City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, SEPTEMBER 19, 2023

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, September 19, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, September 15, 2023.

1. **Call to Order** - Chair Kelly Lewis called the meeting to order at 7:23 pm.

2. **Roll Call** – A quorum was declared present.

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Paul Loving	

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes – September 5, 2023, and September 12, 2023, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Mr. Loving to approve the Consent Agenda as presented, with claims totaling \$43,242.21.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None

5. **Report from OPGA Manager** - None

6. **Report from OPGA Attorney** - None

7. **Official Notices** - The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date September 9, 2023
- Monthly Budget Report – August 2023

8. **New Business** – None

9. **Adjournment**

Mr. Loving moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Loving, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:24 pm.

Juliann M. Stevens, Authority Clerk

Kelly Lewis, Chair

Claims List - 10/03/2023

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	JPMORGAN CHASE BANK	TREE DOC-WINDSTORM	\$9,000.00
		2023 WIND STORM	- Total	\$9,000.00
		AEP/PSO	ELECTRIC USE	\$3,609.53
		JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIS	\$22.68
		JPMORGAN CHASE BANK	HARRELLS-HERBICIDE	\$17.68
		JPMORGAN CHASE BANK	KANSAS GOLF-REFUND	(\$1,024.24)
		JPMORGAN CHASE BANK	MIDWEST-BEARINGS	\$298.04
		JPMORGAN CHASE BANK	OREILLY-AIR FILTER	\$19.36
		JPMORGAN CHASE BANK	OREILLY-HOSE REPIAR	\$170.53
		JPMORGAN CHASE BANK	OREILLY-HYDRAULIC OIL	\$149.98
		JPMORGAN CHASE BANK	OREILLY-OIL ABSORBENT	\$39.98
		JPMORGAN CHASE BANK	OREILLY-OIL FILTER	\$22.66
		JPMORGAN CHASE BANK	OREILLY-SUNSHADE	\$33.48
		JPMORGAN CHASE BANK	P&K-PARTS	\$1,133.45
		JPMORGAN CHASE BANK	P&K-WEEDEATER STRING	\$56.00
		JPMORGAN CHASE BANK	TIFCO-REFUND	(\$391.64)
		JPMORGAN CHASE BANK	TIFCO-WELDING RODS	\$328.92
		JPMORGAN CHASE BANK	TREE DOC-WINDSTORM	\$2,500.00
		JPMORGAN CHASE BANK	UATTEND-SUBSCRIPTION	\$41.00
		JPMORGAN CHASE BANK	UPS-SHIPPING	\$23.32
		COURSE MAINT	- Total	\$7,050.73
		AEP/PSO	ELECTRIC USE	\$1,789.23
		GOLF ADMIN	- Total	\$1,789.23
		BGR DAILY ACCT.	REIMB PETTY CASH	\$3,999.54
		OPGA	- Total	\$3,999.54
	OPGA	- Total		\$21,839.50
	OPGA Grand Total			\$21,839.50

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 09/23/23**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	6,034.87	7,193.93
605 Cart Operations	3,054.00	3,409.82
610 Golf Course Operations	20,387.33	23,602.12
670 Food & Beverage	5,065.70	5,781.05
690 General & Administration	4,333.21	5,179.42
<hr/> FUND TOTAL	<hr/> 38,875.11	<hr/> 45,166.34