

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

**Tuesday, September 7, 2021 - 6:30 PM**

*NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.*

**AGENDA**

**RECEIVED**

**SEP 02 2021**

*AS*

City Clerk's Office

1. **Call to Order**  
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes - August 17, 2021, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – Pay Period Ending Date August 14, 2021, and August 28, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday, September 2, 2021.

  
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Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING Tuesday, August 17, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, August 17, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday, August 12, 2021.

### 1. Call to Order

Chair Bill Bush called the meeting to order at 7:49 pm.

### 2. Roll Call

Present	Absent
Chair – Bill Bush	Trustee – Alvin Fruga
Vice Chair – Kelly Lewis	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr  
Acting Authority Attorney – Beth Anne Childs

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - August 3, 2021, and August 10, 2021, Regular Meetings
- B. Approve claims

Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented with claims totaling \$36,506.10.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Consideration and appropriate action relating to Resolution 2021-02, amending current rates to be charged at the Bailey Ranch Golf Club and establishing an effective date

Corey Burd presented the item, recommending approval of Resolution 2021-02, amending the following rates to become effective September 3, 2021:

<b>GREEN FEES</b> – includes tax	<b>RATE</b>
Regular 18 Holes	\$35
Twilight (after 3 pm)	\$22
Super Twilight (after 5)	\$17
Senior	\$18
Individual	\$179
Week Day (Mon. – Thur.)	\$135
Family	\$239
<b>SPECIALS</b> – includes tax	<b>RATE</b>
Juniors	\$15
Complementary Rounds	Director Approval

<b>CARTS</b> – includes tax	<b>RATE</b>
Regular 18 Holes	\$15
Twilight (after 3 pm)	\$13
Super Twilight (after 5) pm)	\$13
Senior	\$12
<b>EMPLOYEE</b> – includes tax	<b>RATE</b>
Regular 18 Holes	\$15
Twilight (after 3 pm)	\$10
Super Twilight (after 5pm)	\$5
Cart Fee	\$10

<b>MEMBERSHIP</b> – includes tax	<b>RATE</b>
Seasonal (5 months)	discontinued
Corporate	discontinued

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Bush to approve Resolution 2021-02, as recommended.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**6. Report from OPGA Manager**

None

**7. Report from OPGA Attorney**

None

**8. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date July 31, 2021
- Monthly Budget Report – July 2021

**9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**10. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 8:16 pm.

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Bill Bush, Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 9/7/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$1,644.08
		YAMAHA GOLF CAR COMPANY	\$76.86
		YAMAHA GOLF CAR COMPANY	\$153.50
		YAMAHA MOTOR CORPORATION, USA	\$3,594.38
<b>CART OPERATIONS - Total</b>			<b>\$5,468.82</b>
	AEP/PSO	ELECTRIC USE	\$2,356.45
	AT&T	CONSOLIDATED PHONE	\$11.77
	BROWN FARMS LLC	SOD	\$2,750.00
	HOLLIDAY SAND & GRAVEL CO	GREENS MIX	\$996.50
	HOLLIDAY SAND & GRAVEL CO	SAND	\$367.11
	INNOVATIVE TURF SUPPLY INC	WETTING AGENT	\$466.30
	JPMORGAN CHASE BANK	BWI-FERTILIZER	\$10,744.02
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$130.40
	JPMORGAN CHASE BANK	DTNOW-BEDKNIVES	\$122.36
	JPMORGAN CHASE BANK	GCSAA-MEMB DUES	\$205.00
	JPMORGAN CHASE BANK	IBT-BEARINGS	\$141.72
	JPMORGAN CHASE BANK	IBT-OIL SEALS	\$23.89
	JPMORGAN CHASE BANK	KANSAS GOLF-MOTOR	\$699.84
	JPMORGAN CHASE BANK	LOCKE-FITTING	\$16.42
	JPMORGAN CHASE BANK	LOWES-PARTS	\$53.08
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$362.65
	JPMORGAN CHASE BANK	OREILLY-BATTERY	\$83.08
	JPMORGAN CHASE BANK	OREILLY-FUEL FILTER	\$13.34
	JPMORGAN CHASE BANK	OREILLY-OIL SEAL	\$78.07
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$407.20
	JPMORGAN CHASE BANK	P&K-PARTS	\$77.22
	JPMORGAN CHASE BANK	P&K-SUPPLIES	\$173.75
	JPMORGAN CHASE BANK	PRO TURF PROD-TINES	\$556.04
	JPMORGAN CHASE BANK	PROF TURF PROD-BEDKNI	\$469.49
	JPMORGAN CHASE BANK	ROBERTSON-REFUND	(\$90.72)
	JPMORGAN CHASE BANK	ROBERTSON-TIRES	\$90.72
	JPMORGAN CHASE BANK	STANDARD SPLY-PARTS	\$144.52
	JPMORGAN CHASE BANK	TIMMONS-FUEL	\$2,040.98
	JPMORGAN CHASE BANK	TURNPRO-TREATMENT	\$549.00
	JPMORGAN CHASE BANK	TURNPRO-TREATMENTS	\$549.00
	MOHAWK MATERIALS	SAND	\$881.60
	THE OAKS ASSOCIATES	TURF COVERS	\$14,597.05
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$22.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$57.74
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$41.94
	UNIFIRST HOLDINGS LP	SUPPLIES	\$45.48
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$23.94

## Claims List - 9/7/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	VERIZON WIRELESS	\$80.02
		<b>COURSE MAINT - Total</b>	<b>\$40,338.97</b>
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$69.65
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$93.55
		<b>FOOD &amp; BEV - Total</b>	<b>\$163.20</b>
	AEP/PSO	ELECTRIC USE	\$1,427.16
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$74.86
	FELKINS ENTERPRISES LLC	CARDS	\$100.00
	GPS TECHNOLOGIES INC	CART GPS	\$630.00
	JPMORGAN CHASE BANK	COX-CABLE	\$103.48
	JPMORGAN CHASE BANK	DELL-MONITOR	\$217.59
	JPMORGAN CHASE BANK	DELL-SPEAKER BAR	\$28.79
	JPMORGAN CHASE BANK	GOLF SCORECARDS-SCORE	\$533.95
	JPMORGAN CHASE BANK	HOME DEPOT-CHAIRS	\$653.50
	JPMORGAN CHASE BANK	HOME DEPOT-PLUMBING	\$11.84
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	\$50.99
	JPMORGAN CHASE BANK	LOCKE-FIXTURE COVERS	\$13.27
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$8.32
	JPMORGAN CHASE BANK	PLATINUM-SECURITY MON	\$50.00
	JPMORGAN CHASE BANK	STAPLES-SUPPLIES	\$33.99
	JPMORGAN CHASE BANK	WASTE MGMT-SVC	\$616.71
	SOUTH CENTRAL GOLF INC	AD	\$1,200.00
	STEPHEN R GRINTER	HVAC REPAIR	\$250.00
		<b>GOLF ADMIN - Total</b>	<b>\$6,004.45</b>
	JPMORGAN CHASE BANK	S CENTRAL PGA-TRAININ	\$100.00
		<b>GOLF SHOP - Total</b>	<b>\$100.00</b>
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$689.75
	JPMORGAN CHASE BANK	IMPERIAL CATERING-SUP	\$83.85
	JPMORGAN CHASE BANK	PING-MERCHANDISE	\$650.38
	JPMORGAN CHASE BANK	SAMS-FOOD	\$162.46
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$378.17
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$667.25
	JPMORGAN CHASE BANK	WALMART-FOOD	\$9.09
		<b>OPGA - Total</b>	<b>\$2,640.95</b>
	<b>OPGA - Total</b>		<b>\$54,716.39</b>
	<b>OPGA Grand Total</b>		<b>\$54,716.39</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 08/14/21

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,742.29	8,363.92
605 Cart Operations	1,441.01	1,608.91
610 Golf Course Operations	16,177.91	23,785.38
670 Food & Beverage	2,165.74	3,777.00
690 General & Administration	3,644.04	5,323.31
<hr/> FUND TOTAL	<hr/> 28,170.99	<hr/> 42,858.52

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 08/28/21

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,742.29	8,357.78
605 Cart Operations	1,276.13	1,424.81
610 Golf Course Operations	13,447.71	20,715.80
670 Food & Beverage	1,917.06	3,489.02
690 General & Administration	3,644.04	5,323.31
<hr/> FUND TOTAL	<hr/> 25,027.23	<hr/> 39,310.72