

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

**TUESDAY, SEPTEMBER 1, 2020 - 6:30 PM**

**AGENDA**

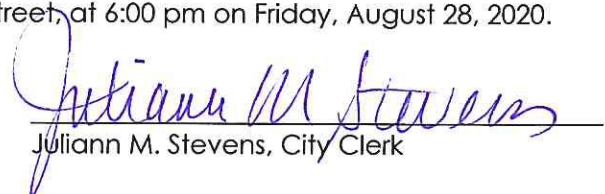
**RECEIVED**

**AUG 28 2020**

City Clerk's Office

1. **Call to Order**  
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes - August 18, 2020, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – pay period ending date August 15, 2020
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 13, 2019, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, August 28, 2020.

  
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Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

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## MINUTES OF REGULAR MEETING Tuesday, August 18, 2020

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, August 18, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, August 14, 2020.

### 1. Call to Order

Chair Bill Bush called the meeting to order at 7:42 pm.

### 2. Roll Call

Present

Absent

Chair – Bill Bush

Trustee – Chris Kelley

Vice Chair – Kelly Lewis

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - August 4, 2020, and August 11, 2020, Regular Meetings
- B. Approve claims

Ms. Lewis moved, seconded by Mr. Bonebrake to approve the Consent Agenda, as presented, with claims totaling \$25,348.16.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date August 1, 2020
- Monthly Budget Status Report - July 2020

### 8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

**9. Adjournment**

Ms. Lewis moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:43 pm.

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Bill Bush, Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 9/1/2020

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-SUPPLIES \$247.06
		YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$3,594.38
<b>CART OPERATIONS - Total</b>			<b>\$3,841.44</b>
	AEP/PSO	ELECTRIC USE	\$2,460.30
	HOLLIDAY SAND & GRAVEL CO	SAND	\$323.38
	JPMORGAN CHASE BANK	AMAZON-TOOLS	\$413.14
	JPMORGAN CHASE BANK	BWI-FERTILIZER	\$3,885.13
	JPMORGAN CHASE BANK	CERT LABS-TUBES	\$226.00
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$34.29
	JPMORGAN CHASE BANK	CUTTER&BUCK-UNIFORM	\$44.85
	JPMORGAN CHASE BANK	EXGO FINANCE-PARTS	\$236.59
	JPMORGAN CHASE BANK	GOLF CRSE -MEMB DUES	\$400.00
	JPMORGAN CHASE BANK	HARRELLS-HERBICIDE	\$360.00
	JPMORGAN CHASE BANK	HARRELLS-PREEMERGENT	\$1,602.00
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$78.96
	JPMORGAN CHASE BANK	QUALITY TIRE-TIRE	\$68.40
	JPMORGAN CHASE BANK	SITEONE-FERTILIZER	\$150.07
	JPMORGAN CHASE BANK	SITEONE-HERBICIDES	\$239.52
	JR SIMPLOT COMPANY	SUPPLIES	\$360.00
	PONDS RX OK INC	POND TREATMENTS	\$549.00
	TCF NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$44.45
	UNIFIRST HOLDINGS LP	JANITORIAL	\$68.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$68.67
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$47.88
<b>COURSE MAINT - Total</b>			<b>\$16,868.02</b>
	JPMORGAN CHASE BANK	CUTTER&BUCK-UNIFORM	\$185.68
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$236.00
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$79.88
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$489.46
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$88.39
	JPMORGAN CHASE BANK	WALMART-CUPS	\$9.80
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$42.91
	STEPHEN R GRINTER	REPAIRS	\$305.00
<b>FOOD &amp; BEV - Total</b>			<b>\$1,437.12</b>
	AEP/PSO	ELECTRIC USE	\$1,494.97
	JAMES R HAYES	HVAC	\$11,600.00
	JPMORGAN CHASE BANK	COX-CABLE	\$129.06
	JPMORGAN CHASE BANK	JST-VENT CLEANING	\$640.00
	JPMORGAN CHASE BANK	LOCKE-BULBS	\$16.80
	JPMORGAN CHASE BANK	LOCKE-REPAIR	\$88.37

## Claims List - 9/1/2020

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-FAUCETS \$88.00
		JPMORGAN CHASE BANK	LOWES-PARTS \$3.78
		JPMORGAN CHASE BANK	LOWES-VALVES \$35.92
		JPMORGAN CHASE BANK	MURPHY-SUPPLIES \$55.10
		JPMORGAN CHASE BANK	S CENTRAL-TRAINING \$160.00
		JPMORGAN CHASE BANK	STANDLEY-COPIES \$62.53
		JPMORGAN CHASE BANK	SUNDANCE-HAND SANITIZ \$256.80
		JPMORGAN CHASE BANK	WASTE MGMT-REF SVC \$515.08
		SOUTH CENTRAL GOLF INC	AD \$1,000.00
<b>GOLF ADMIN - Total</b>			<b>\$16,146.41</b>
		JPMORGAN CHASE BANK	CLASSIC GOLF-RENTALS \$1,700.00
<b>GOLF SHOP - Total</b>			<b>\$1,700.00</b>
		BGR DAILY ACCT.	REIMB GOLF PETTY CASH \$1,488.70
		CALLAWAY GOLF SALES COMPANY	MERCHANDISE \$474.43
		JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE \$986.73
		JPMORGAN CHASE BANK	CCSWB-BEVERAGES \$625.52
		JPMORGAN CHASE BANK	IMPERIAL-COFFEE \$59.90
		JPMORGAN CHASE BANK	SAMS-FOOD \$945.75
		JPMORGAN CHASE BANK	SYSCO-FOOD \$1,504.07
		JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE \$234.00
		JPMORGAN CHASE BANK	WALMART-BEER \$289.97
		JPMORGAN CHASE BANK	WALMART-FOOD \$157.72
<b>OPGA - Total</b>			<b>\$6,766.79</b>
<b>OPGA - Total</b>			<b>\$46,759.78</b>
<b>OPGA Grand Total</b>			<b>\$46,759.78</b>

**OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 08/15/2020**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,568.56	7,566.78
605 Cart Operations	2,921.57	3,283.88
610 Golf Course Operations	16,178.24	23,308.27
670 Food & Beverage	3,162.50	4,830.50
690 General & Administration	3,564.45	5,190.43
<hr/> FUND TOTAL	<hr/> 30,395.32	<hr/> 44,179.86