

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, August 17, 2021 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED

AUG 12 2021 NS

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes - August 3, 2021, and August 10, 2021, Regular Meetings
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Consideration and appropriate action relating to Resolution 2021-02, amending current rates to be charged at the Bailey Ranch Golf Club and establishing an effective date**
Corey Burd

Staff recommends approval of Resolution 2021-02, amending the following rates to become effective September 3, 2021:

GREEN FEES – includes tax	RATE
Regular 18 Holes	\$35
Twilight (after 3 pm)	\$22
Super Twilight (after 5	\$17
Senior	\$18
Individual	\$179
Week Day (Mon. – Thur.)	\$135
Family	\$239
SPECIALS – includes tax	RATE
Juniors	\$15
Complementary Rounds	Director Approval

CARTS – includes tax	RATE
Regular 18 Holes	\$15
Twilight (after 3 pm)	\$13
Super Twilight (after 5) pm)	\$13
Senior	\$12
EMPLOYEE – includes tax	RATE
Regular 18 Holes	\$15
Twilight (after 3 pm)	\$10
Super Twilight (after 5pm)	\$5
Cart Fee	\$10

MEMBERSHIP – includes tax	RATE
Seasonal (5 months)	discontinued
Corporate	discontinued

6. **Report from OPGA Manager**
7. **Report from OPGA Attorney**
8. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date July 31, 2021
 - Monthly Budget Status Report - July 2021
9. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

10. Adjournment

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020 and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday, August 12, 2021.



Chris Garrett, Deputy City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING

Tuesday, August 3, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, August 3, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, July 30, 2021.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:28 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Acting Authority Attorney – Beth Anne Childs

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – July 20, 2021, Regular Meeting
- B. Approve claims

Mr. Fruga moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$26,145.32.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

Warren Lehr gave a Greens Renovation Project status update.

6. Report from OPGA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date July 17, 2021

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:29 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

OWASSO CITY COUNCIL, PUBLIC WORKS AUTHORITY, AND PUBLIC GOLF AUTHORITY

MINUTES OF JOINT REGULAR MEETING Tuesday, August 10, 2021

The Owasso City Council, Owasso Public Works Authority (OPWA), and Owasso Public Golf Authority (OPGA) met in a joint regular meeting on Tuesday, August 10, 2021, in the Council Chambers at Old Central, 109 North Birch Street, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, August 6, 2021.

1. Call to Order/Roll Call

Vice Mayor/Vice Chair Kelly Lewis called the meeting to order at 6:00 pm.

Present

Vice Mayor/Vice Chair – Kelly Lewis
Councilor/Trustee – Alvin Fruga
Councilor/Trustee – Doug Bonebrake
Councilor/Trustee – Lyndell Dunn
A quorum was declared present.

Absent

Mayor/Chair – Bill Bush

2. Discussion relating to Community Development Items

- A. Request for a Planned Unit Development (OPUD 21-02) and Rezoning (OZ 21-05) – 33.97 acres located at the southeast corner of the East 96th Street North and North Garnett Road intersection
- B. Request to vacate two (2) drainage easements located in the Garrett Creek Center Phase II development, south of East 116th Street North, on the west side of North 135th East Avenue

Alexa Beemer presented items A and B and discussion was held. It was further explained these items will be placed on the August 17, 2021, City Council agenda for consideration and action.

3. Discussion relating to proposed project sites for the annual street rehabilitation program

Roger Stevens presented the item and discussion was held. It was further explained this item will be placed on the August 17, 2021, City Council agenda for consideration and action.

4. Discussion relating a proposed amendment to the list of projects eligible for funding from the Capital Improvements Fund to include East 76th Street North and US 169 Bridge/Interchange improvements

Teresa Willson and Roger Stevens presented the item and discussion was held. It was further explained the required public hearing will take place during the August 17, 2021, City Council meeting.

5. Discussion relating to City Manager items

- A. Monthly sales tax report
- B. City Manager report

Warren Lehr introduced Linda Jones to present item A, and discussion was held. Mr. Lehr reported on various City events to include staff monitoring of the COVID pandemic. Mr. Lehr announced the arrival of Fahren, a service therapy dog, currently in training with the Fire Department, and Owasso Day at Tulsa Driller's Stadium to be held August 20, 2021.

6. City Councilor/Trustee comments and inquiries

Councilor Bonebrake commented on the Police Department's traffic control efforts as school is now back in session.

7. Adjournment

The meeting adjourned at 7:15 pm.

Kelly Lewis, Vice Mayor/Vice Chair

Juliann M. Stevens, City Clerk

Claims List - 8/17/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	BROWN FARMS LLC	\$4,840.00
		BUSBY PUMP & SUPPLY	\$5,826.12
		CISCO CONTAINERS LLC	\$5,500.00
		CITY GARAGE	\$67.58
		JPMORGAN CHASE BANK	\$203.07
		JPMORGAN CHASE BANK	\$240.00
		JPMORGAN CHASE BANK	\$6.92
		JPMORGAN CHASE BANK	\$400.00
		JPMORGAN CHASE BANK	\$6,000.00
		JPMORGAN CHASE BANK	\$28.98
		JPMORGAN CHASE BANK	\$164.65
		JPMORGAN CHASE BANK	\$18.53
		JPMORGAN CHASE BANK	\$17.52
		JPMORGAN CHASE BANK	\$43.50
		JPMORGAN CHASE BANK	\$106.28
		JPMORGAN CHASE BANK	\$5.49
		JPMORGAN CHASE BANK	\$18.92
		JPMORGAN CHASE BANK	\$143.49
		JPMORGAN CHASE BANK	\$215.76
		JPMORGAN CHASE BANK	\$645.93
		JPMORGAN CHASE BANK	\$69.00
		JPMORGAN CHASE BANK	\$67.96
		JPMORGAN CHASE BANK	\$399.92
		JPMORGAN CHASE BANK	\$51.56
		JPMORGAN CHASE BANK	\$2,484.83
		ONEOK INC OKLAHOMA NATURAL GAS	\$41.40
		THE HUNTINGTON NATIONAL BANK	\$2,320.00
		UNIFIRST HOLDINGS LP	\$33.00
		UNIFIRST HOLDINGS LP	\$57.00
		UNIFIRST HOLDINGS LP	\$76.86
		UNIFIRST HOLDINGS LP	\$37.61
		VERIZON WIRELESS	\$80.02
		COURSE MAINT - Total	\$30,211.90
		JPMORGAN CHASE BANK	\$304.18
		JPMORGAN CHASE BANK	\$45.85
		FOOD & BEV - Total	\$350.03
		AT&T	\$8.74
		JPMORGAN CHASE BANK	\$241.88
		JPMORGAN CHASE BANK	\$244.88
		JPMORGAN CHASE BANK	\$48.04

Claims List - 8/17/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$189.99
		JPMORGAN CHASE BANK	\$60.00
		JPMORGAN CHASE BANK	\$30.00
		JPMORGAN CHASE BANK	\$14.04
		JPMORGAN CHASE BANK	\$486.00
		JPMORGAN CHASE BANK	\$50.00
		JPMORGAN CHASE BANK	\$6.65
		ONEOK INC OKLAHOMA NATURAL GAS	\$198.71
		GOLF ADMIN - Total	\$1,578.93
		JPMORGAN CHASE BANK	(\$31.20)
		JPMORGAN CHASE BANK	\$421.32
		JPMORGAN CHASE BANK	\$19.98
		GOLF SHOP - Total	\$410.10
		CALLAWAY GOLF SALES COMPANY	\$1,321.44
		JPMORGAN CHASE BANK	\$36.95
		JPMORGAN CHASE BANK	\$298.54
		JPMORGAN CHASE BANK	\$81.84
		JPMORGAN CHASE BANK	\$367.47
		JPMORGAN CHASE BANK	\$385.15
		JPMORGAN CHASE BANK	\$314.78
		JPMORGAN CHASE BANK	\$247.91
		JPMORGAN CHASE BANK	\$69.58
		OPGA - Total	\$3,123.66
		JPMORGAN CHASE BANK	\$475.68
		JPMORGAN CHASE BANK	\$355.80
		PRO SHOP RENOVATION - Total	\$831.48
		OPGA - Total	\$36,506.10
		OPGA Grand Total	\$36,506.10



TO: The Honorable Chair and Trustees
Owasso Public Golf Authority (OPGA)

FROM: Corey Burd
Director of Golf

SUBJECT: Resolution 2021-02, Bailey Ranch Golf Course Rate Increase

DATE: August 12, 2021

BACKGROUND:

On January 19, 2021, the Owasso Public Golf Authority (OPGA) Trustees approved a greens renovation and irrigation system in the amount of \$803,377. That investment, among others, has and will continue to greatly improve the quality and consistency of course conditions and add value to the golf experience.

Rates at Bailey Ranch Golf Course rank lower with all the comparable facilities. The course has not had an increase since 2016.

To increase and improve our financial responsibility, staff is recommending a rate increase to green fees and membership dues. The proposed increases are justified by course improvements and will assist in offsetting rising operation costs.

PROPOSED RATE INCREASE:

Proposed Resolution 2021-02 has been drafted with the new rates and the discontinued rates to become effective September 3, 2021.

GREEN FEES	EXISTING RATE	INCREASE	NEW RATE
Regular 18 Holes	\$30	\$5	\$35
Twilight (after 3 pm)	\$17	\$5	\$22
Super Twilight (after 5 pm)	\$12	\$5	\$17
Senior	\$13	\$5	\$18

MEMBERSHIP	EXISTING RATE	INCREASE	NEW RATE
Individual	\$165	\$14	\$179
Week Day (Mon. – Thur.)	\$120	\$15	\$135
Seasonal (discontinued)	\$210	N/A	DISCONTINUED
Family	\$210	\$29	\$239
Corporate (discontinued)	\$220	N/A	DISCONTINUED

EMPLOYEE	EXISTING RATE	INCREASE	NEW RATE
Regular 18 Holes	\$15	N/A	N/A
Twilight (after 3 pm)	\$10	N/A	N/A
Super Twilight (after 5 pm)	\$5	N/A	N/A
Cart Fee	\$10	N/A	N/A

SPECIALS	EXISTING RATE	INCREASE	NEW RATE
Juniors	\$11	\$4	\$15
Complementary Rounds	Director Approval	N/A	N/A

CARTS	EXISTING RATE	INCREASE	NEW RATE
Regular 18 Holes	\$15	N/A	N/A
Twilight (after 3 pm)	\$13	N/A	N/A
Super Twilight (after 5 pm)	\$13	N/A	N/A
Senior	\$12	N/A	N/A

RECOMMENDATION:

Staff recommends approval of Resolution 2021-02.

ATTACHMENT:

Resolution 2021-02

**OWASSO PUBLIC GOLF AUTHORITY
RESOLUTION 2021-02**

A RESOLUTION OF THE OWASSO PUBLIC GOLF AUTHORITY AMENDING RATES AND FEES TO BE CHARGED AT BAILEY RANCH GOLF CLUB AND ESTABLISHING AN EFFECTIVE DATE

NOW THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE OWASSO PUBLIC GOLF AUTHORITY THAT:

SECTION ONE:

From and after the effective date as hereinafter set forth, the following rates charged by the Owasso Public Golf Authority at Bailey Ranch Golf Club are hereby amended to be as follows, to wit:

GREEN FEES – includes tax	RATE	CARTS – includes tax	RATE
Regular 18 Holes	\$35	Regular 18 Holes	\$15
Twilight (after 3 pm)	\$22	Twilight (after 3 pm)	\$13
Super Twilight (after 5 pm)	\$17	Super Twilight (after 5)	\$13
Senior	\$18	Senior	\$12
Individual	\$179	EMPLOYEE – includes tax	RATE
Week Day (Mon. – Thur.)	\$135	Regular 18 Holes	\$15
Family	\$239	Twilight (after 3 pm)	\$10
SPECIALS – includes tax	RATE	Super Twilight (after 5pm)	\$5
Juniors	\$15	Cart Fee	\$10
Complementary Rounds	Director Approval		

SECTION TWO:

From and after the effective date of as hereinafter set forth, the following rates will no longer be charged by the Owasso Public Golf Authority at Bailey Ranch Golf Club, to wit:

MEMBERSHIP – includes tax	RATE
Seasonal (5 months)	discontinued
Corporate	discontinued

SECTION THREE:

The rates hereby adopted shall become effective on the 3rd day of September, 2021.

PASSED AND APPROVED this 17th day of August, 2021.

Bill Bush, Mayor

ATTEST:

Juliann M. Stevens, City Clerk

APPROVED AS TO FORM:

Beth Anne Childs, Acting City Attorney

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 07/31/21

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,742.29	8,372.51
605 Cart Operations	1,092.25	1,219.51
610 Golf Course Operations	16,218.75	23,813.59
670 Food & Beverage	1,932.92	3,520.98
690 General & Administration	3,644.04	5,323.31
<hr/> FUND TOTAL	<hr/> 27,630.25	<hr/> 42,249.90

CITY OF OWASSO
OWASSO PUBLIC GOLF AUTHORITY
FISCAL YEAR 2020-2021
Budgetary Basis
Statement of Revenues & Expenses
As of July 31, 2021

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
OPERATING REVENUES:				
Golf shop fees	\$ 6,454	\$ 6,454	\$ 422,851	1.53%
Cart Rental	-	-	118,034	0.00%
Food & beverage	2,514	2,514	99,279	2.53%
COS -- food & beverage	(1,851)	(1,851)	(48,891)	3.79%
Merchandise sales	6,495	6,495	123,567	5.26%
COS -- merchandise	(5,366)	(5,366)	(85,732)	6.26%
TOTAL OPERATING REVENUES	<u>\$ 8,246</u>	<u>\$ 8,246</u>	<u>\$ 629,108</u>	1.31%
OPERATING EXPENSES:				
Golf Shop	(17,215)	(17,215)	\$ (278,167)	6.19%
Cart Operations	(5,718)	(5,718)	(126,738)	4.51%
Golf Course Maintenance	(55,131)	(55,131)	(852,523)	6.47%
Food & Beverage	(7,625)	(7,625)	(146,394)	5.21%
Golf Administration	(25,481)	(25,481)	(264,892)	9.62%
Capital Outlay Bridge Renovation	-	-	-	
Capital Outlay Greens Replacement	-	-	-	
TOTAL OPERATING EXPENSES	<u>\$ (111,170)</u>	<u>\$ (111,170)</u>	<u>\$ (1,668,714)</u>	6.66%
OPERATING REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (102,924)</u>	<u>\$ (102,924)</u>	<u>\$ (1,039,606)</u>	
NONOPERATING REVENUES (EXPENSES):				
Transfer from General	\$ 224,024	\$ 224,024	\$ 1,040,000	21.54%
Transfer from OPWA	-	-	-	0.00%
Other revenues/(expenses)	1	1	-	
TOTAL NONOPERATING REVENUES (EXPENSES):	<u>\$ 224,025</u>	<u>\$ 224,025</u>	<u>\$ 1,040,000</u>	21.54%
NET INCOME (LOSS)	<u>\$ 121,101</u>	\$ 121,101	\$ 394	
ENCUMBRANCES OUTSTANDING		\$ (122,312)		
FUND BALANCE (Budgetary Basis)				
Beginning Balance		1,211	1,211	
Ending Balance		<u>\$ -</u>	<u>\$ 1,605</u>	