

PUBLIC NOTICE OF THE MEETING OF THE  
**OWASSO PUBLIC GOLF AUTHORITY**

Council Chambers, Old Central Building  
109 N Birch, Owasso, OK 74055  
Regular Meeting  
Tuesday, August 7, 2018 – 6:30 pm

RECEIVED  
AUG 03 2018  
City Clerk's Office  
JMS

1. **Call to Order**  
Dr. Chris Kelley, Chair
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes
    - July 17, 2018, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Reports – Pay Period Ending Date 7/21/2018
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, August 3, 2018.

  
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Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY

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## MINUTES OF REGULAR MEETING Tuesday, July 17, 2018

The Owasso Public Golf Authority met in regular session on Tuesday, July 17, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, July 13, 2018.

**1. Call to Order**

Vice-Chair Bill Bush called the meeting to order at 7:17 pm.

**2. Roll Call**

Present

Absent

Vice-Chair – Bill Bush

Chair – Dr. Chris Kelley

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

**A. Approve minutes**

- July 3, 2018, Regular Meeting
- July 10, 2018, Regular Meeting

**B. Approve claims**

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$28,989.12.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

**4. Consideration and appropriate action relating to items removed from the Consent Agenda**

None

**5. Report from OPGA Manager**

None

**6. Report from OPGA Attorney**

None

**7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

The Vice-Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date 7/07/18
- Monthly Budget Status Report - June 2018

**8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**9. Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried 4-0 and the meeting adjourned at 7:18 pm.

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Bill Bush, Vice-Chair

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Juliann M. Stevens, City Clerk

## Claims List - 8/7/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$2,548.89
		YAMAHA MOTOR CORPORATION, USA	\$3,594.38
		<b>CART OPERATIONS - Total</b>	<b>\$6,143.27</b>
		AEP/PSO	\$2,579.27
		AT&T	\$11.98
		BELGER CARTAGE SERVICE INC	\$530.00
		BOARDTRONICS, INC.	\$661.44
		BOARDTRONICS, INC.	\$614.74
		HOLLIDAY SAND & GRAVEL CO	\$1,091.74
		JESCO PRODUCTS, INC	\$87.42
		JPMORGAN CHASE BANK	\$393.90
		JPMORGAN CHASE BANK	\$231.68
		JPMORGAN CHASE BANK	(\$18.18)
		JPMORGAN CHASE BANK	\$258.50
		JPMORGAN CHASE BANK	\$59.98
		JPMORGAN CHASE BANK	\$1,054.10
		JPMORGAN CHASE BANK	\$356.77
		JPMORGAN CHASE BANK	\$380.00
		JPMORGAN CHASE BANK	\$2,880.00
		JPMORGAN CHASE BANK	\$519.56
		JPMORGAN CHASE BANK	\$95.29
		JPMORGAN CHASE BANK	\$654.11
		JPMORGAN CHASE BANK	\$463.75
		JPMORGAN CHASE BANK	\$714.23
		JPMORGAN CHASE BANK	\$54.45
		JPMORGAN CHASE BANK	\$54.23
		JPMORGAN CHASE BANK	\$19.01
		JPMORGAN CHASE BANK	\$26.55
		JPMORGAN CHASE BANK	\$81.50
		JPMORGAN CHASE BANK	\$72.33
		JPMORGAN CHASE BANK	\$381.21
		JPMORGAN CHASE BANK	\$477.33
		JPMORGAN CHASE BANK	\$43.84
		JPMORGAN CHASE BANK	\$140.22
		JPMORGAN CHASE BANK	\$15.23
		JPMORGAN CHASE BANK	(\$39.87)
		JPMORGAN CHASE BANK	\$49.98
		JPMORGAN CHASE BANK	\$37.47
		JPMORGAN CHASE BANK	\$227.96
		JPMORGAN CHASE BANK	\$50.00
		JPMORGAN CHASE BANK	\$564.80
		JPMORGAN CHASE BANK	\$10.29

## Claims List - 8/7/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$3,984.72
		KEELING COMPANY	\$259.99
		MURRAY ELECTRICAL SERVICE, LLC	\$3,750.25
		OKLAHOMA STATE UNIVERSITY	\$150.00
		PRESTIGE FLAG & BANNER	\$191.11
		QUIKSERVICE STEEL CO	\$84.00
		REGAL CHEMICAL COMPANY	\$210.00
		RIVERVIEW SOD RANCH	\$158.00
		TCF NATIONAL BANK	\$5,058.28
		UNIFIRST HOLDINGS LP	\$60.00
		UNIFIRST HOLDINGS LP	\$96.75
		UNIFIRST HOLDINGS LP	\$82.62
		UNIFIRST HOLDINGS LP	\$72.70
		WATER UTILITIES SERVICES, INC	\$2,169.46
<b>COURSE MAINT</b>		<b>- Total</b>	<b>\$32,214.69</b>
		JPMORGAN CHASE BANK	\$266.80
		JPMORGAN CHASE BANK	\$222.64
		JPMORGAN CHASE BANK	\$3.74
<b>FOOD &amp; BEV</b>		<b>- Total</b>	<b>\$493.18</b>
		AEP/PSO	\$1,896.06
		AT&T	\$95.83
		AT&T LONG DISTANCE	\$47.99
		GPS TECHNOLOGIES, INC	\$1,680.00
		JPMORGAN CHASE BANK	\$479.00
		JPMORGAN CHASE BANK	\$125.00
		JPMORGAN CHASE BANK	\$77.53
		JPMORGAN CHASE BANK	\$266.30
		JPMORGAN CHASE BANK	\$125.34
		JPMORGAN CHASE BANK	\$68.26
		JPMORGAN CHASE BANK	\$77.00
		JPMORGAN CHASE BANK	\$498.21
<b>GOLF ADMIN</b>		<b>- Total</b>	<b>\$5,436.52</b>
		JPMORGAN CHASE BANK	\$2,695.00
		JPMORGAN CHASE BANK	\$421.50
		JPMORGAN CHASE BANK	\$7.25
<b>GOLF SHOP</b>		<b>- Total</b>	<b>\$3,123.75</b>
		BGR DAILY ACCT.	\$2,110.85
		JPMORGAN CHASE BANK	\$4,021.93
		JPMORGAN CHASE BANK	\$1,995.47
		JPMORGAN CHASE BANK	\$80.85
		JPMORGAN CHASE BANK	\$192.05

## Claims List - 8/7/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$1,756.47
		JPMORGAN CHASE BANK	\$510.95
		JPMORGAN CHASE BANK	\$330.12
		JPMORGAN CHASE BANK	\$353.17
		JPMORGAN CHASE BANK	\$151.22
	OPGA	- Total	<b>\$11,503.08</b>
	OPGA	- Total	<b>\$58,914.49</b>
	<b>OPGA Grand Total</b>		<b>\$58,914.49</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 07/21/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,897.00	4,473.30
605 Cart Operations	4,541.01	5,104.13
610 Golf Course Operations	14,824.68	21,175.31
670 Food & Beverage	2,697.44	3,767.03
690 General & Administration	3,405.75	5,170.00
<hr/> FUND TOTAL	28,365.88	39,689.77