

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

**TUESDAY, AUGUST 4, 2020 - 6:30 PM**

**AGENDA**

**RECEIVED**

**JUL 31 2020**

City Clerk's Office

1. **Call to Order**  
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes - July 21, 2020, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – pay period ending date July 18, 2020
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 13, 2019, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, July 31, 2020.

  
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Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING

Tuesday, July 21, 2020

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, July 21, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, July 17, 2020.

### 1. Call to Order

Chair Bill Bush called the meeting to order at 7:46 pm.

### 2. Roll Call

Present

Absent

Chair – Bill Bush

Trustee – Chris Kelley

Vice Chair – Kelly Lewis

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - July 7, 2020, and July 14, 2020, Regular Meetings

B. Approve claims

Ms. Lewis moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented, with claims totaling \$21,003.21.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date July 4, 2020
- Monthly Budget Status Report - June 2020

### 8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

**9. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:47 pm.

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Bill Bush, Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 8/4/2020

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$3,594.38
		<b>CART OPERATIONS - Total</b>	<b>\$3,594.38</b>
	AT&T	CONSOLIDATED PHONE	\$13.60
	HOLLIDAY SAND & GRAVEL CO	SAND	\$335.02
	JPMORGAN CHASE BANK	BWI-FERTILIZER	\$140.42
	JPMORGAN CHASE BANK	BWI-PAINT	\$189.12
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$11.04
	JPMORGAN CHASE BANK	LOCKE-LIGHT BULBS	\$26.30
	JPMORGAN CHASE BANK	OREILLY-HAND CLEANER	\$12.99
	JPMORGAN CHASE BANK	OREILLY-PARTS	\$89.48
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$238.59
	JPMORGAN CHASE BANK	PROF TURF-BLADES	\$92.03
	JPMORGAN CHASE BANK	PROF TURF-SUPPLIES	\$433.75
	JPMORGAN CHASE BANK	QUALITY TIRE-TIRES	\$127.98
	JPMORGAN CHASE BANK	SPORTSTURF IRRIG-PART	\$300.00
	JPMORGAN CHASE BANK	TIMMONS-FUEL	\$796.63
	JR SIMPLOT COMPANY	SEAWEED EXTRACT	\$360.00
	KEELING COMPANY	PARTS	\$205.06
	OWASSO FENCE CO	FENCE REPAIR	\$875.00
	PONDS RX OK INC	POND TREATMENTS	\$549.00
	STAND-BY PERSONNEL, INC	TEMP LABOR	\$340.08
	TCF NATIONAL BANK	MAINT CART LEASE	\$1,160.00
	TCF NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$44.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$80.74
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$68.67
	UNIFIRST HOLDINGS LP	SUPPLIES	\$45.48
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$48.33
	WATER UTILITIES SERVICES, INC	PARTS	\$631.60
		<b>COURSE MAINT - Total</b>	<b>\$12,422.30</b>
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$44.92
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$374.16
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$37.23
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$6.93
	JPMORGAN CHASE BANK	WEBSTAIRANT-TABLE/CHA	\$4,952.44
	STEPHEN R GRINTER	EVAPORATOR REPAIR	\$2,500.00
	STEPHEN R GRINTER	REPAIR	\$290.00
		<b>FOOD &amp; BEV - Total</b>	<b>\$8,205.68</b>
	AT&T	CONSOLIDATED PHONE	\$108.79
	CYBERGOLF LLC	WEB HOSTING AND MARKETING	\$585.00

## Claims List - 8/4/2020

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	GPS TECHNOLOGIES, INC	\$630.00
		JPMORGAN CHASE BANK	\$127.54
		JPMORGAN CHASE BANK	\$512.50
		JPMORGAN CHASE BANK	\$150.00
		JPMORGAN CHASE BANK	\$90.00
		JPMORGAN CHASE BANK	\$515.08
		KIRBY MARKERS LLC	\$944.00
	<b>GOLF ADMIN</b>	<b>- Total</b>	<b>\$3,662.91</b>
		BGR DAILY ACCT.	\$2,736.81
		JPMORGAN CHASE BANK	\$412.38
		JPMORGAN CHASE BANK	\$451.24
		JPMORGAN CHASE BANK	\$589.15
		JPMORGAN CHASE BANK	\$578.94
		JPMORGAN CHASE BANK	\$615.07
		JPMORGAN CHASE BANK	\$818.70
		JPMORGAN CHASE BANK	\$331.82
		JPMORGAN CHASE BANK	\$80.92
		JPMORGAN CHASE BANK	\$276.85
	<b>OPGA</b>	<b>- Total</b>	<b>\$6,891.88</b>
	<b>OPGA</b>	<b>- Total</b>	<b>\$34,777.15</b>
	<b>OPGA Grand Total</b>		<b>\$34,777.15</b>

**OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 07/18/2020**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,873.00	7,471.70
605 Cart Operations	3,370.06	3,787.97
610 Golf Course Operations	14,926.09	21,900.71
670 Food & Beverage	3,176.19	4,847.45
690 General & Administration	3,564.45	5,190.43
<hr/> FUND TOTAL	<hr/> 29,909.79	<hr/> 43,198.26