

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, August 3, 2021 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA


RECEIVED

JUL 30 2021

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – July 20, 2021, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date July 17, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, July 3, 2021.



Chris Garrett, Deputy City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING

Tuesday, July 20, 2021

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, July 20, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, July 16, 2021.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:39 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Acting Authority Attorney – Beth Anne Childs

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – July 6, 2021, and July 13 2021, Regular Meetings
- B. Approve claims

Ms. Lewis moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$1,211,747.66.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to the purchase of a Truck Mounted High-Pressure Sewer Cleaner

Robert Allison presented the item, recommending approval to purchase a 747-TK ECO Truck Mounted High-Pressure Sewer Cleaner in the amount of \$194,944.08, from J&R Equipment of Oklahoma City, Oklahoma, utilizing the State of Oklahoma's approved contract #SW0193, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the purchase and authorize payment, as recommended.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0

6. Report from OPWA Manager

None

7. Report from OPWA Attorney

None

8. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date July 3, 2021
- Monthly Budget Report – June 2021

9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

10. Adjournment

Ms. Lewis moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:44 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 08/03/2021

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	KELLOGG ENGINEERING, INC	117TH STREET FORCE MAIN \$1,777.32
		KELLOGG ENGINEERING, INC	ENGINEERING SERVICES - 11 \$5,109.68
117TH STREET FORCE MAIN - Total			\$6,887.00
		KELLOGG ENGINEERING, INC	DESIGN SERVICES - COFFEE \$1,238.36
		KELLOGG ENGINEERING, INC	ENGINEERING SERVICES - CO \$2,476.64
COFFEE CREEK LIFT STATION - Total			\$3,715.00
		JERRY'S EXCAVATION INC	2020 OWASSO MARKET SEWER \$69,685.20
		JERRY'S EXCAVATION INC	2020 OWASSO MKT SWR IMP \$21,441.66
GRAVITY SWR OWASSO MKT - Total			\$91,126.86
		AEP/PSO	ELECTRIC USE \$1,553.09
		CINTAS CORPORATION	FIRST AID SUPPLIES \$81.94
		CITY OF OWASSO	ADMIN OVERHEAD \$25,000.00
		JPMORGAN CHASE BANK	AMAZON-SHREDDER \$241.12
		JPMORGAN CHASE BANK	AMAZON-UPGRADES \$275.88
		JPMORGAN CHASE BANK	DELL-LAPTOP \$1,891.45
		JPMORGAN CHASE BANK	MEETING EXPENSE \$69.90
		JPMORGAN CHASE BANK	SAMS-SOAP \$38.92
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$220.44
		STANDLEY SYSTEMS LLC	COPIER SERVICE \$176.42
		TERMINIX	ANNUAL TERMITE BAITING SE \$477.00
		TERMINIX	PEST CONTROL \$105.00
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$62.96
		UNITED STATES CELLULAR CORPORATION	PW MONTHLY CELL PHONE \$50.15
OPWA ADMINISTRATION - Total			\$30,244.27
		BANCFIRST	800469017/09B \$55,960.40
		BANCFIRST	800470015/09C \$23,361.34
		BANCFIRST	800471013/SANTA FE \$14,375.74
		BANCFIRST	800472011/RANCH CREEK \$25,377.32
		BANCFIRST	800780017/19C \$84,192.96
		OKLAHOMA WATER RESOURCES BOARD	ORF-02-0017-CW/2002A \$22,327.57
OPWA DEBT SERVICE - Total			\$225,595.33
		GREELEY & HANSEN LLC LBX 619776	ENGINEERING SERVICES - RA \$942.48
RANCH CRK INTCPT UPGRADE - Total			\$942.48
		AEP/PSO	ELECTRIC USE \$162.22
		JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE \$1,563.11
		OSI ENVIRONMENTAL INC	USED OIL COLLECTION \$100.00
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$36.70
RECYCLE CENTER - Total			\$1,862.03
		JPMORGAN CHASE BANK	ACADEMY-BOOTS \$204.98

Claims List - 08/03/2021

Fund	Vendor Name	Payable Description	Payment Amount	
61	OPWA	JPMORGAN CHASE BANK	BUMP2BUMP-EQUIP	\$18.49
		JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES	\$25.61
		JPMORGAN CHASE BANK	COVANTA-REF TIP FEE	\$10,379.42
		JPMORGAN CHASE BANK	FROST-DEF	\$225.07
		JPMORGAN CHASE BANK	GRAINGER-PPE	\$46.11
		JPMORGAN CHASE BANK	INLAND-DRAIN PAN	\$14.50
		JPMORGAN CHASE BANK	INLAND-SEAL KIT	\$71.41
		JPMORGAN CHASE BANK	LENOX-TOWING	\$258.50
		JPMORGAN CHASE BANK	STEVES WHLSE-TOOLS	\$139.30
		JPMORGAN CHASE BANK	TULSA AUTO-REPAIR	\$197.73
		JPMORGAN CHASE BANK	WASTE MGMT-REF TIP FE	\$11,701.44
		REHRIG PACIFIC CO.	GREEN 95 GALLON CARTS	\$24,172.69
		SPOK INC.	PAGER USE	\$64.41
		THE METROPOLITAN ENVIRONMENTAL TRUS	ASSESSMENT	\$8,109.50
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$144.36
		UNITED STATES CELLULAR CORPORATION	PW MONTHLY CELL PHONE	\$44.78
REFUSE COLLECTIONS - Total			\$55,818.30	
		JPMORGAN CHASE BANK	DELL-PC	\$1,364.39
		JPMORGAN CHASE BANK	DELL-SPEAKERS	\$28.79
		TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$1,418.45
UTILITY BILLING - Total			\$2,811.63	
		AEP/PSO	ELECTRIC USE	\$8,356.10
		CINTAS CORPORATION	FIRST AID SUPPLIES	\$72.68
		JPMORGAN CHASE BANK	ANCHOR-STONE	\$1,044.07
		JPMORGAN CHASE BANK	CORNERSTONE-KEY	\$9.10
		JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$16.66
		JPMORGAN CHASE BANK	UNITED RENTALS-TRENCH	\$1,020.21
		JPMORGAN CHASE BANK	UTILITY SPLY-SUPPLIES	\$32.00
		SPOK INC.	PAGER USE	\$77.04
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$123.30
		WASHINGTON CO RURAL WATER DISTRICT	MAGNOLIA LS WATER	\$23.10
		WASHINGTON CO RURAL WATER DISTRICT	MORROW LS WATER	\$19.80
WASTEWATER COLLECTIONS - Total			\$10,794.06	
		AEP/PSO	ELECTRIC USE	\$27,147.70
		AT&T	PHONE USE	\$55.20
		JAMES A. OZBUN	PUMP	\$236.00
		JPMORGAN CHASE BANK	ADVANCED-SUPPLIES	\$347.00
		JPMORGAN CHASE BANK	CORE&MAIN-EQUIP	\$667.39
		JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$1,117.30
		JPMORGAN CHASE BANK	CORE&MAIN-PIPE	\$1,487.45

Claims List - 08/03/2021

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	DEQ-LIC FEE \$690.00
		JPMORGAN CHASE BANK	HACH-REAGENT \$820.04
		JPMORGAN CHASE BANK	LOWES-BLOCKS \$29.70
		JPMORGAN CHASE BANK	LOWES-REFUND (\$21.98)
		JPMORGAN CHASE BANK	POLYDYNE-TOTES \$3,795.00
		JPMORGAN CHASE BANK	POLYDYNE-TOTES/DRUMS \$9,075.00
		SCHUERMANN ENTERPRISES, INC	OWASSO-WTP-UV SYSTEM - TR \$1,460.47
		SPOK INC.	PAGER USE \$31.39
		TREASURER PETTY CASH	WWTP BOAT TAG \$16.75
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$122.46
		WASTEWATER TREATMENT - Total	\$47,076.87
		AEP/PSO	ELECTRIC USE \$343.23
		BILLY BASORE	DIRT \$130.00
		CITY OF TULSA DEPT OF FINANCE	LAB SERVICES \$560.00
		JPMORGAN CHASE BANK	BROWN FARMS-SOD \$220.00
		JPMORGAN CHASE BANK	CORE&MAIN-PARTS \$486.57
		JPMORGAN CHASE BANK	CORE&MAIN-REGISTERS \$3,427.00
		SPOK INC.	PAGER USE \$82.67
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$147.02
		WATER - Total	\$5,396.49
		CP&Y INC	WWTP LS EXP PROJECT \$29,252.70
		WWTP UPGRADE - Total	\$29,252.70
		OPWA - Total	\$511,523.02
67	OPWA SALES TAX	BANCFIRST	800650012/2016 NOTE \$233,579.08
		BANCFIRST	800730038/2018 NOTE \$95,996.67
		BANCFIRST	800826026/2020 NOTE \$95,765.63
		OPWA STF DEBT SERVICE - Total	\$425,341.38
		OPWA SALES TAX - Total	\$425,341.38
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	DEVELOPMENT AGREEMENT \$5,558.74
		OPWA ST SUB - DEBT SERV - Total	\$5,558.74
		OPWA SALES TAX SUB ACCOUN - Total	\$5,558.74
		OPWA Grand Total	\$942,423.14

**OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 07/17/21**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	17,273.10	25,766.05
405 Utility Billing	7,018.40	12,365.40
420 Water	15,949.01	27,024.04
450 Wastewater	15,510.60	25,232.22
455 Wastewater Collection	14,178.41	25,675.79
480 Refuse	14,987.51	26,080.89
485 Recycle Center	3,577.08	6,259.43
FUND TOTAL	88,494.11	148,403.82