

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

**Tuesday, July 19, 2022 - 6:30 PM**

*NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.*

**AGENDA**

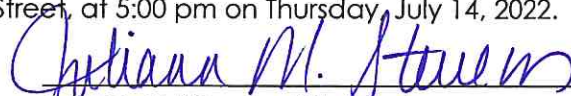
**RECEIVED**

**JUL 14 2022**

City Clerk's Office *MS*

1. **Call to Order**  
Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes – July 5, 2022, and July 12, 2022, Regular Meetings
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – Pay Period Ending Date July 2, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, July 14, 2022.

  
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Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING TUESDAY, JULY 5, 2022

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, July 5, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, June 30, 2022.

### 1. Call to Order

Chair Kelly Lewis called the meeting to order at 7:27 pm.

### 2. Roll Call

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr  
Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – June 21, 2022, Regular Meeting
- B. Approve claims

Mr. Bonebrake moved, seconded by Mr. Bush to approve the Consent Agenda, as presented with claims totaling \$42,641.85.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date June 18, 2022

### 8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

**9. Adjournment**

Mr. Bush moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:28 pm.

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Kelly Lewis, Chair

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Juliann M. Stevens, Authority Clerk

# OWASSO CITY COUNCIL, PUBLIC WORKS AUTHORITY, AND PUBLIC GOLF AUTHORITY

## MINUTES OF JOINT REGULAR MEETING TUESDAY, JULY 12, 2022

The Owasso City Council, Owasso Public Works Authority (OPWA), and Owasso Public Golf Authority (OPGA) met in a joint regular meeting on Tuesday, July 12, 2022, in the Council Chambers at Old Central, 109 North Birch Street, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday July 7, 2022.

### 1. Call to Order/Roll Call

In the absence of the Mayor and Vice Mayor, the City Clerk, Juliann M. Stevens called the meeting to order at 6:00 pm and asked for a nomination for Temporary Chair. Mr. Dunn moved seconded by Mr. Bush to appoint Doug Bonebrake as Temporary Chair.

YEA: Bonebrake, Bush, Dunn

NAY: None

Motion carried: 3-0

#### Present

Councilor/Trustee – Doug Bonebrake

Councilor/Trustee – Bill Bush

Councilor/Trustee – Lyndell Dunn

A quorum was declared present.

#### Absent

Mayor/Chair – Kelly Lewis

Vice Mayor/Vice Chair – Alvin Fruga

### 2. Discussion relating to Community Development Department items

- A. Proposed amendments to the Land Use Master Plan - GrOwasso 2035
- B. Request for rezoning (OZ 22-04) – approximately 2.07 acres located at 501 North Carlsbad from Residential Single Family (RS-3) to Residential Multi Family (RM)
- C. Request for rezoning (OZ 22-05) – approximately 7.652 acres located at 12525 East 116<sup>th</sup> Street North from Residential Multi-Family (RM) and Commercial Shopping (CS) to Commercial Shopping (CS)
- D. Request for rezoning (OZ 22-06) – approximately 2.46 acres located at East 86<sup>th</sup> Street North and North 137<sup>th</sup> East Avenue, south of the Owasso High School Campus from Office (O) and Commercial Shopping (CS) to Commercial Shopping (CS)

Karl Fritschen presented the items and discussion was held. It was further explained that the public hearing for item A, as well as consideration and action for items B, C, and D will be placed on the July 19, 2022 City Council agenda.

### 3. Discussion relating to Tax Increment Financing, Owasso Redbud District, Increment District No. 1, Development Project Assistance - proposed Development and Financing Agreement with 5<sup>th</sup> Ave Business Park, LLC

Chris Garrett presented the item and discussion was held. It was further explained that this item will be placed on the July 19, 2022 Owasso Public Works Authority and City Council agendas for consideration and action.

### 4. Discussion relating to City/Authority Manager items

- A. Monthly sales tax report
- B. City Manager report

Chris Garrett introduced Carly Novozinsky to present item A and discussion was held. Item B, no report.

### 5. City Councilor/Trustee comments and inquiries

Mr. Bonebrake commented on Vice Mayor Fruga's birthday.

### 6. Adjournment

The meeting adjourned at 6:27 pm.

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Doug Bonebrake, Temporary Chair

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Juliann M. Stevens, City Clerk

## Claims List - 07/19/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	CUTTER&BUCK-UNIFORMS \$906.65
		<b>CART OPERATIONS - Total</b>	<b>\$906.65</b>
	AT&T	PHONE SERVICE	\$3.01
	CITY GARAGE	CITY GARAGE OH JUN22	\$67.58
	JOHN MARK RUNNELS	GOOSE REMOVAL	\$1,725.00
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$530.42
	JPMORGAN CHASE BANK	BWI-SUPPLIES	\$11,305.58
	JPMORGAN CHASE BANK	HARRELLS-SUPPLIES	\$2,318.50
	JPMORGAN CHASE BANK	INNOVATIVE-SUPPLIES	\$469.49
	JPMORGAN CHASE BANK	MURRAY-SUPPLIES	\$210.00
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$55.51
	JPMORGAN CHASE BANK	PLATINUM-SECURITY	\$25.00
	JPMORGAN CHASE BANK	STANDARD-SUPPLIES	\$486.69
	JPMORGAN CHASE BANK	WOOD BAY-SUPPLIES	\$397.60
	MOHAWK MATERIALS	SAND	\$1,086.89
	ONEOK INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	\$39.48
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$14.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$19.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$20.97
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$11.97
	VERIZON WIRELESS	WIRELESS CONNECTION	\$80.02
		<b>COURSE MAINT - Total</b>	<b>\$18,866.71</b>
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$178.74
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$281.27
	JPMORGAN CHASE BANK	TANKERSLEY-SUPPLIES	\$679.03
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$121.60
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$165.78
		<b>FOOD &amp; BEV - Total</b>	<b>\$1,426.42</b>
	JPMORGAN CHASE BANK	COX-INTERNET	\$110.06
	JPMORGAN CHASE BANK	GOLF SCORE-SUPPLIES	\$1,653.64
	JPMORGAN CHASE BANK	LOCKE-SUPPLIES	\$34.42
	JPMORGAN CHASE BANK	PGA-DUES	\$487.00
	JPMORGAN CHASE BANK	PGA-TRAINING	\$245.00
	JPMORGAN CHASE BANK	PLATINUM-SECURITY	\$25.00
	JPMORGAN CHASE BANK	SOUTH CENT-TRAINING	\$165.00
	JPMORGAN CHASE BANK	STANDLEY-COPIER	\$235.53
	ONEOK INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	\$309.14
		<b>GOLF ADMIN - Total</b>	<b>\$3,264.79</b>
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$71.98
	JPMORGAN CHASE BANK	PGA-DUES	\$694.00
	JPMORGAN CHASE BANK	SUNDANCE OFFICE-SUPPL	\$179.99

## Claims List - 07/19/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	<b>GOLF SHOP - Total</b>	<b>\$945.97</b>
		BGR DAILY ACCT.	REIMB PETTY CASH \$2,320.80
		JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE \$6,370.46
		JPMORGAN CHASE BANK	GOLF COURSE BEER \$649.81
		JPMORGAN CHASE BANK	IMPERIAL-BEVERAGE \$163.80
		JPMORGAN CHASE BANK	LUXOTTICA-MERCHANDISE \$189.22
		JPMORGAN CHASE BANK	PEPSI-BEVERAGE \$568.16
		JPMORGAN CHASE BANK	PING-MERCHANDISE \$218.15
		JPMORGAN CHASE BANK	SAMS-FOOD \$1,249.03
		JPMORGAN CHASE BANK	SYSCO-FOOD \$251.66
		JPMORGAN CHASE BANK	TANKERSLEY-FOOD \$2,148.14
		JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE \$1,406.40
		JPMORGAN CHASE BANK	WALMART-FOOD \$59.70
		<b>OPGA - Total</b>	<b>\$15,595.33</b>
	<b>OPGA - Total</b>		<b>\$41,005.87</b>
	<b>OPGA Grand Total</b>		<b>\$41,005.87</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 07/02/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,229.71	8,970.90
605 Cart Operations	4,785.13	5,342.63
610 Golf Course Operations	16,120.28	22,806.30
670 Food & Beverage	4,149.94	6,032.26
690 General & Administration	4,159.23	5,931.29
<hr/> FUND TOTAL	<hr/> 34,444.29	<hr/> 49,083.38